

**HERITAGE OAK PARK
COMMUNITY DEVELOPMENT DISTRICT**

JUNE 18, 2020

AGENDA PACKAGE

**Call in Number 800-747-5150
Access Code: 2836125**

Heritage Oak Park Community Development District
Inframark, Infrastructure Management Services
210 N. University Drive, #702, Coral Springs, FL 33071
Tel: 954-603-0033 Fax: 954-345-1292

June 11, 2020

Call in Number 800-747-5150
Access Code: 2836125

Board of Supervisors
Heritage Oak Park Community
Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Heritage Oak Park CDD will be held on Thursday, June 18, 2020 at 10:00 a.m.

Following is the advanced agenda:

1. Call to Order and Roll Call
2. Audience Comments on Agenda Items
3. Approval of Consent Agenda
 - A. Approval of the Minutes of the April 30, 2020 Continued Meeting
 - B. Approval of the Minutes of the May 21, 2020 Meeting
 - C. Financial Statements and Check Register
4. New Business
5. Old Business
 - A. Pool Repairs
 - B. Continuation of Re-Opening of the CDD Facilities
6. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. Manager
 - i. Discussion on Purchasing Policy
7. On-Site Administration Report – Project Updates
8. Supervisor Requests
9. Audience Comments
10. Adjournment

Any supporting material for the items listed above and not enclosed will be distributed at the meeting. I look forward to seeing you and in the meantime if you have any questions, please contact me.

Sincerely,

Bob Koncar,
District Manager

Third Order of Business

3A.

**MINUTES OF MEETING
HERITAGE OAK PARK
COMMUNITY DEVELOPMENT DISTRICT**

The recessed meeting of the Board of Supervisors of the Heritage Oak Park Community Development District held on April 16, 2020 was reconvened on April 30, 2020 at 10:00 a.m. Due to the changing environment associated with COVID-19, and to enable action on items essential to the health, safety and welfare of the community during the pandemic, as well as any other business that may properly come before the Board, the Board of Supervisors of the Heritage Oak Park Community Development District held this continued meeting electronically under the auspices of Florida Executive Orders 20-52 and 20-69.

Present and constituting a quorum were:

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|-------------------|---------------------|
| Brian Bitgood | Chairperson |
| Paul Falduto, Jr. | Vice Chairperson |
| Edward Carey | Assistant Secretary |
| Earl Bell | Assistant Secretary |
| Kent Weeks | Assistant Secretary |

Also present were:

| | |
|---------------|---------------------|
| Robert Koncar | District Manager |
| Michelle Egan | Project Manager |
| Alan Baldwin | Assistant Treasurer |

The following is a summary of the minutes and actions taken at the April 30, 2020 continued meeting of the Heritage Oak Park CDD Board of Supervisors.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

- Mr. Bitgood called the meeting to order and noted this is a continuation meeting of the April 16, 2020 meeting. Mr. Koncar called the roll.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

THIRD ORDER OF BUSINESS

Audience Comments on Agenda Items

- Ms. Egan will read audience comments at the end of the meeting if there are any.

- Mr. Bitgood noted the first item we will discuss is reopening the building. We are following guidelines from the CDC, the State, and Charlotte County as far as openings and closings.
- Mr. Faludto noted acknowledging that Florida Stay-At-Home regulations was expiring today and believing that there would be a phase-in of reopening of the State, he prepared a document for the reopening protocols of Heritage Oak Park CDD. After the Board approves it and makes any changes to it, Ms. Egan will post it on the website and send a blast email.
- Mr. Falduto read the protocol document regarding COVID-19 and the reopening of facilities. As the State of Florida and the County of Charlotte take steps to open back up for business, the Heritage Oak Park CDD also wants to prepare for the re-opening of Park Facilities after being closed for the Covid-19 Epidemic, while keeping in mind the safety and health of all Heritage Oak Park Residents, and the need to stay in compliance with all CDC, State of Florida, and Charlotte Co rules and recommendations. Below are the protocols that will be followed for the re-opening of the Park facilities:
 1. Heritage Oak Park CDD will mimic what Charlotte Co does on pools and tennis courts. If they open their pools and tennis courts, the CDD will also open theirs. The CDD will put in place the same restrictions and parameters that Charlotte Co, with regards to social distancing and number of people for all activities. The pool may need additional consideration prior to opening if the Park cannot meet the requirements to re-open. This may require us removing chairs from the pool area as well. If Charlotte Co keeps their bathrooms locked at their pools, the CDD will do the same.
 2. As to the lodge initially the lodge will open only for CDD and HOPCA business. All CDD activities will be cancelled until social distancing and crowd sizes are restored. Bathrooms in the lodge will be limited to staff use initially and can be opened to all as conditions dictate. The sports bar can have activities if they don't violate social distancing and crowd limits as set by local or State laws, although chairs will need to be removed to make this possible.
 3. The library and activity rooms will open with limitations on how many people can be in the buildings and sanitizing sprays and instructions for use after each time a facility will be placed and must be utilized.
 4. When the State of Florida removes its prohibition on gyms, the Gym Room will be limited to no more than 2 people at a time with sanitizer spray and social distancing requirements.

5. Open areas such as the patio and gazebos can be opened with social distancing and crowd limits as set by the State, County, and/or CDC.
 6. Coffees, activities, or cook outs will be scheduled with a phase in based on social distancing, crowd size, local and State laws as conditions dictate. This will not happen right away.
 7. On site administration will notify the Park via blast email and posts in the lodge display case as to when each phase will be implemented.
 8. Failure to follow any of the above protocols can result in Law Enforcement being called for assistance, and/or the re-closure of facilities. We would ask all Residents to comply with the above protocols to prevent any issues and for the safety of all.
- Mr. Koncar noted after you review and comment, you should act today since we do not meet again for several weeks.
 - Mr. Bell asked what if the County changes the rules?
 - Mr. Falduto noted as the County changes its rules, we will change our rules to adapt to the County. Then Ms. Egan will again send out a blast and will post it.
 - Mr. Weeks noted he does not want to be the person who calls the Sheriff.
 - Mr. Falduto noted they opened the beaches and Charlotte County hoped people would follow social distancing, but they put law enforcement there to make sure people follow social distancing. We will do the same thing. We will ask people who violate the rules for volunteer compliance. Then if they do not comply to one of our staff or one of our Board members, we will need to call law enforcement.
 - Mr. Bitgood noted on Tuesday the Charlotte County Commissioners met and were satisfied at how people within the County were following guidelines. People in the District will do the same.

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|---|
| Mr. Falduto MOVED to approve reopening protocols as written and Mr. Bell seconded the motion. |
|---|

- Mr. Falduto noted as we open the Lounge, we will look at the schedules Inframark set up for people as far as on-site working. There may be additional steps taken because currently employees are not here during normal hours. He does not know when Inframark plans to have their employees return to normal working hours.
- Mr. Koncar noted we are not returning to offices, like our Coral Springs office, probably until sometime in May.

- Mr. Bitgood noted if we have Inframark employees here, the Lodge will be open. Until then, the Lodge will be locked up.
- Mr. Koncar noted the Governor in his order stated he will leave the ability to meet and have virtual meetings for local governments until the end of Phase 1, so that option is still in place. They may change it for Charlotte County, but not for Broward County.

On VOICE vote with all in favor, the prior motion passed.

- Discussion ensued on the restrooms used by the public.
- Mr. Bitgood noted if we open the Sports Bar, then the bathrooms will be open. Sanitizers must be placed in the bathrooms.
- Mr. Bitgood noted we will now discuss Building Renovations from the water leak.
- Ms. Egan noted the water leak is about 80% complete. We are waiting for the cabinets to be completed. She will not do a single repair without the adjuster saying, “go ahead” and she wants it in writing. So far, the adjuster agreed to everything. Panels were installed in the Sports Bar.
- Mr. Falduto noted the ice maker needs to be re-attached.
- Mr. Bitgood noted once the cabinets are in, we must re-install the sound system.
- Ms. Egan noted the adjuster submitted his paperwork to the carrier. We are waiting for the carrier’s report.
- Mr. Bitgood noted Ms. Kelly Columbus has been steam cleaning the chairs in the Lodge. They look brand new. He noted everything has been sanitized.
- Mr. Bitgood noted the next item is pump repair.
- Ms. Egan noted Pump #9 stopped working. Last time it was replaced was over two years ago.
- She is investigating whether it would cost more to refurbish it.
- Mr. Falduto noted there is a lot of misinformation about what happened with the gate. On March 3rd, a roofing truck hit the key pad at the Peachland Entrance. It worked for about two weeks and then died. We could not get the key pad fixed, so we ordered a new one. The company turned in the claim to their insurance company. The gate repair company would not repair the key pad until they had a check in their hands; they did not trust the insurance company.
- A resident struck the incoming gate at Peachland and damaged it. He got the gate working again and it worked for about one week. Then the gear box locked up. He was able to get a spare gear

- box out of the garage. He changed it himself, but, unfortunately, when the gear box locked up, it burned out the motor. We did not have any spare motors in the garage. They cost \$425 each.
- The gate company said they would be there that week to repair the key pad because we had the check. We decided to wait until the gate company came to get the motor replaced. Unfortunately, as typical of Florida vendors, they have not shown up yet. They said they were coming tomorrow. They sent emails for about two weeks. That is why the back gate is up. If we knew the gate company would do this, we would have ordered a motor and fixed it ourselves.
 - Ms. Egan has been calling them almost daily. If they do not show up tomorrow, he will Express Mail a motor here and will have it fixed as soon as it gets here.
 - Ms. Egan has looked at other vendors. Mr. Bell will get a list of other gate vendors to give her.
 - Ms. Egan discussed trying to resolve the issue with the street lights.
 - Mr. Bell noted maybe a representative from FPL can come to the next meeting.
 - Mr. Bitgood noted we will now discuss pool repairs.
 - Ms. Egan received an email from Kast Pools about options.
 - Mr. Bitgood noted it will take about six weeks to repair.
 - Ms. Egan noted the cost estimate is \$290,000 for pool stabilization and resurfacing using heavy equipment to remove dirt around the pool about 10' from the edge, tearing out the existing deck, redesigning the stormwater drains, installing buffer around the pool, installing new decks, resurface entire pool, new ladders, gutter tiles and more.
 - Mr. Weeks asked do we have \$290,000?
 - Mr. Falduto noted in the budget we prepared, which we have not yet voted on, with \$2 million loan, there is about \$308,000. In that budget, we have the money to repair the pool.
 - Mr. Bitgood noted we are talking about the next fiscal year. When we talk about pool repairs, we are really talking about renovations. All the pavers must come out. We must look at the railings on the fencing. If we renovate the pool it should include that.
 - Mr. Weeks noted you may want to investigate what it would cost to install a new pool. This one is at least 20 years old.
 - Ms. Egan noted the pumps are over three years old.
 - Mr. Falduto was told if we resurface the pool at proper intervals, we never have to replace the pool. We would probably not have to replace the pool for 20 years.

- Mr. Koncar noted he will follow up with our attorney and get his opinion. For the protection of the Board, we will ask the attorney to give us an interpretation. The Board bid it out and did not receive any bids, which has a bearing on what happens.

FOURTH ORDER OF BUSINESS

Discussion on Possible Loan

FIFTH ORDER OF BUSINESS

Discussion on the Fiscal Year 2021 Budget

- Mr. Koncar emailed the Board the latest update on the budget. The update included what the budget would be like if you borrowed \$2 million. The last page is information from the bank and the term sheet from Valley National. If the Board approves a loan, you would have to draw down the money within 12 months. There is a fixed interest.
- There should be no pre-payment penalties. The bank's fees are listed. Given the amortization of the loan, interest and principal, you see how that impacts your assessments. For a single family it goes up 5.2%; multifamily 5% if you borrow the money \$2 million for two years.
- Mr. Koncar noted with Valley National you have to identify the projects up front. We gave them a list of projects.
- He noted if the Board approves the loan, we must stick to the projects we gave them. This is done on a draw down basis. If the Board approves the loan, then if you use some of the loan for the pool, you would draw that down. When you get to the end of the first year, you can decide either to draw the rest of the \$2 million down or you can say "no we are not going to do anymore".
- Mr. Koncar noted then your amortization schedule would be revised based on the actual money you borrow. But at the end of the first year, you must either draw it all down or tell them at the end of one year.
- Mr. Falduto noted we could borrow the money now and then start spending it this year. Then the first payment would not be due until next year until our assessments are collected.
- Mr. Koncar noted the way these loans are structured, the first year is interest only. It will be based on when you do the borrowing. If the Board approves, we go back to the bank and it takes about 30 to 45 days to secure it. If the money is available July 1st; then on November 1st, you must make an interest only payment. Then on May 1st you would have to make an interest and a principal payment. We can get that information before your next meeting.
- Mr. Koncar noted if the Board approves the loan, we would have to go back and do a new methodology based on the borrowing. That is included already in the cost of issuance. RP's plus District Attorney fees and bank fees are built into the Fiscal Year 2021 budget.

- Mr. Baldwin spoke about the term sheet, the interest rate increase, rates for assessments for single family homes and multifamily homes.
- Mr. Koncar asked how long are these rates good for?
- Mr. Baldwin noted it can change daily.
- Mr. Falduto noted if we approve this loan and this budget, we will need a line item on the next agenda for moving the Irrigation Fund into the General Fund because we already voted on that.
- Mr. Bitgood noted that is an item so the Irrigation Fund will go away.
- All Board members had questions on the possibility of taking out the loan.
- Mr. Koncar noted part of this budget, the way it is structured with the borrowing, you will pay off the debt in the irrigation fund rolled into the General Fund; that is almost \$200,000.
- Mr. Bell noted if we do it. But if we do not borrow the money, dedicate that money to the pool and go for the line item and change it; reduce those line items. If you have a shortfall, take a line of credit to do the pool, which is the most important item on this list.
- Mr. Falduto noted that would be fiscally irresponsible. We know we are spending so much money on irrigation we will be bankrupt next year if we do not fix that. We are \$120,000 short for our fiscal year 2021. We spent over \$200,000 from our reserves for the irrigation repairs. We told the Park two years ago if we did not fix the irrigation system, the cost for the irrigation system will go up. By fiscal year 2022, we will be bankrupt. We cannot fix the pool if we do not borrow the money; we cannot fix the irrigation system if we do not borrow the money.
- Mr. Weeks asked if we take the \$2 million loan and we do what we are saying we want to do, fix these mainlines or fix the pool, we are borrowing this money for 15 years, could we not tell people we borrowed this money because now these things will last for 15 years and we will not have to throw any more money at it.
- Mr. Bitgood noted irrigation lasted at least 15 years with the existing piping that was not adequate or correctly used and poorly installed, if installed correctly whatsoever. If we install it correctly and use the right piping, we are talking 25 years or more.
- Mr. Falduto asked our on-site landscape representative how long the mainline is expected to last. He reported 50 to 60 years.
- Mr. Bell asked have we asked the irrigation people what adjustment will happen to the offlines, the feeder lines, for the sprinklers when this pressure increases?
- Mr. Bitgood noted it will stay the same.

- Mr. Koncar noted you will be presented next month at the May meeting with the tentative budget for approval. You will vote on the loan at the May Board meeting as well.
- Mr. Falduto noted if any Board members sees a line item they think can be reduced, bring it to the next meeting.
- Mr. Koncar noted since we will talk about the tentative budget next meeting, do you want to meet early for a workshop?
- The Board agreed to hold a workshop before the next meeting at 9:00 a.m. on April 21st.
- Mr. Koncar noted we gave you the budget that shows what happens with the \$2 million loan. Is there anything else you want to see before the meeting?
- When you are talking about doing a tentative budget, you are setting the highest assessment level you can levy. You could have a continued meeting before the June 15th deadline, but assuming you want to get this done before the next meeting in May, then the key to the budget is setting the highest assessment level. He asked if there was anything else you want to see before we meet again.

SIXTH ORDER OF BUSINESS

Audience Comments

- Comments were received from audience members.

SEVENTH ORDER OF BUSINESS

Adjournment

- There being no further business, the meeting was adjourned.

Secretary

Brian Bitgood
Chairman

3B.

**MINUTES OF MEETING
HERITAGE OAK PARK
COMMUNITY DEVELOPMENT DISTRICT**

The workshop of the Board of Supervisors of the Heritage Oak Park Community Development District was held on Thursday, May 21, 2020 at 9:00 a.m. immediately followed by the regular meeting at 10:00 a.m. at the Heritage Oak Park Lodge, 19520 Heritage Oak Boulevard, Port Charlotte, Florida.

Due to the changing environment associated with COVID-19, and to enable action on items essential to the health, safety and welfare of the community during the pandemic, as well as any other business that may properly come before the Board, the Board of Supervisors of the Heritage Oak Park Community Development District held this special meeting electronically under the auspices of Florida Executive Orders 20-52 and 20-69.

Present and constituting a quorum were:

| | |
|-------------------|---------------------|
| Brian Bitgood | Chairperson |
| Paul Falduto, Jr. | Vice Chairperson |
| Edward Carey | Assistant Secretary |
| Earl Bell | Assistant Secretary |
| Kent Weeks | Assistant Secretary |

Also present were:

| | |
|---------------|------------------|
| Robert Koncar | District Manager |
| Michelle Egan | Project Manager |
| Todd Proa | Kast Pools |
| Residents | |

The following is a summary of the minutes and actions taken at the May 21, 2020 meeting of the Heritage Oak Park CDD Board of Supervisors.

WORKSHOP AGENDA

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

- Mr. Bitgood called the meeting to order and Mr. Koncar called the roll.

SECOND ORDER OF BUSINESS

Discussion on Fiscal Year 2021 Budget

- The Board discussed the Fiscal Year 2021 Annual Budget.

THIRD ORDER OF BUSINESS

Adjournment

There being no further business, the workshop adjourned.

REGULAR MEETING

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

- Mr. Bitgood called the meeting to order and Mr. Koncar called the roll.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

- Ms. Egan read comments from residents submitted via email, mostly concerning the pool.

THIRD ORDER OF BUSINESS

Approval of Consent Agenda

- A. Approval of the Minutes of the April 7, 2020 Meeting**
- B. Approval of the Minutes of the April 16, 2020 Meeting**
- C. Financial Statements and Check Register**

Mr. Bell MOVED to approve the Consent Agenda and Mr. Falduto seconded the motion.

- Mr. Falduto noted on page 5 of the August 16, 2020 minutes, he did not say primary. He said prime interest rate. He requested that be amended. He asked about the April 30, 2020 minutes and was told they will be included in the next agenda package.
- Mr. Bell asked do we maintain a hard copy of these minutes in our office on-site?
- Ms. Egan noted she has not, but she can.
- Mr. Bell noted he believes that is a state statute.
- Mr. Koncar noted there are requirements in the statutes to have certain records on site. It does not necessarily specify meeting minutes, but we can get them if someone wants them. We also have recordings of the meetings if someone wants them.

On VOICE vote with all in favor the prior motion was approved as amended.

FOURTH ORDER OF BUSINESS

New Business

A. Pump #9 Replacement

- Ms. Egan discussed Pump #9 at the last meeting. We are trying to get details on two proposals.

- Mr. Bitgood noted on average we are replacing these pumps every other year. The pump in the lake is VFD and we have not had any problems with it in the last three years.
- Mr. Koncar noted for the record what was the cost.
- Mr. Bitgood noted for VFD it is \$15,925 maximum and a regular pump it is \$7,500 maximum.
- Ms. Egan noted the motor on the pump is bad, but the casing is good.
- Mr. Bell asked how do we pay for this?
- Mr. Falduto noted we have \$42,000 left in R&M Irrigation. That is where the money would have to come from.
- Mr. Bitgood noted we currently have a maintenance agreement to maintain the pump in the pond. The agreement would be extended to this other pond. It’s an annual maintenance agreement.

On MOTION by Mr. Bell seconded by Mr. Falduto with all in favor replacing Pump #9 with a variable speed pump was approved.

- The Board moved around some items in Old Business.

FIFTH ORDER OF BUSINESS

Old Business

A. Discussion on Re-Opening Public Areas

- A motion was requested prior to discussion.

Mr. Falduto MOVED to open the pool on May 22, 2020, to open the workout room on May 22, 2020 and to open the library on May 26, 2020 and to adopt the guidelines as presented in this meeting and Mr. Carey seconded the motion.

- Mr. Bitgood gave guidelines for the pool, including a maximum of 25 people in the pool area at any given time, the pool is to be used for exercise and swimming only, no chairs will be provided, social distancing will be practiced, noodles will be the only floatation devices allowed in the pool, residents are encouraged to use sanitation practices.
- The Fitness Center because of size limitations, there is a maximum of two people in the room at any given time. All equipment and surfaces must be sanitized after use. That will be hard to enforce due to not having staff to do that. A sign to be posted on the door will

state, "Please observe the one-hour time limit with a maximum of two people in the Fitness Center at one time".

- He thanked Ms. Jean Teter for providing some ideas for us. A maximum of three people in the library, sanitizer will be provided for door handles and light switches, separate containers, each one labeled for a different day, so that as they return things, they would go into whatever day it is. There will be a container for donations, magazines will be eliminated, there will be social distancing and sanitation to be performed by a work crew.
- Mr. Falduto noted after the Board approves, he has a team ready to move all pool furniture this afternoon. He thanked HOPCA and President Horsman for offering their maintenance man to assist in this endeavor.

On VOICE vote with all in favor the prior motion was approved.

- Mr. Falduto noted, regarding enforcement, as we bring our employees back, they will be observing. He asked residents to follow the rules as stated. We do not want to close anything down due to people not following the rules, we do not want to call Law Enforcement, but if we must, we will.
- Mr. Bitgood noted Ms. Egan and Ms. Columbus are on-site Mondays, Tuesdays and Thursdays. People can call to make an appointment with them.

B. Pool Repair Bid

- Mr. Todd Proa, Pool Contractor of Kast Pools discussed the status of the pool. He noted they will tear out 1/3 or 2/3 of the apron around the pool, back fill it in, staple and rewire and then a concrete upper half portion below the pavers. They will then tear out and resurface.
- It will not be done now due to the rainy season. It will be done next Fall. The work will take about 45 days.
- Mr. Proa noted it will good for an estimated 30 years. You will not have to resurface the pool for another 15 years.
- Mr. Falduto noted we did not get any bids; we received a proposal. If you put out bid specs, they are only allowed to respond to those, they are not allowed to respond to an alternate proposal.

- Mr. Bell noted the bid specs was for the whole pool. His specs are only for a portion of the pool.
- Mr. Koncar noted we asked this question of the attorney at the last meeting. His response was, “If there is nothing in any operating rules that are directed, then he thinks it is okay to proceed with the bid based on the language outlined in Chapter 190.033 Florida Statutes”.
- Mr. Koncar noted there is nothing in the rules the Board has adopted that we are aware of which would require us to do a new RFP if they did not submit.
- Mr. Bell asked is the attorney under the assumption that it was a bid according to his response?
- Mr. Koncar noted yes, we told him we did an RFP.
- Mr. Falduto noted that allows us to go forward as we see fit.
- Mr. Koncar noted the question we asked the attorney to respond to was about us doing a formal RFP and receiving no response. The proposal we received was \$290,000 because the dollar amount makes a difference under the Florida Statutes.
- Mr. Koncar noted the attorney’s response to that question was if there was nothing in our operating rules that address it then he thinks it is okay to proceed with the bid based on the language outlined in Florida Statutes 190.033.
- Mr. Falduto noted if the District does not receive a response to its competitive solicitation, the District may proceed to purchase such goods, supplies, materials or construction services in the manner it deems in the best interest of the District.
- Mr. Bell noted in his interpretation there was no competitive request because he changed the specs and the other companies did not get the opportunity to quote according to those specs.
- Mr. Bitgood noted the other companies had the opportunity like Mr. Proa to come back with a proposal and none of them did.
- Ms. Egan noted we had another vendor that was supposed to come out Tuesday. We never received anything back from them. She did not get any responses.

The Board took a five-minute recess.

Mr. Falduto MOVED to accept the proposal from Kast Pools for pool repairs and Mr. Carey seconded the motion.

- The motion was discussed further.

On VOICE vote with Mr. Falduto, Mr. Carey, Mr. Bitgood and Mr. Weeks voting aye and Mr. Bell voting nay, the Motion passed.

A. Distribution of Proposed Budget for Fiscal Year 2021

- Mr. Bitgood noted the budget includes the proposal for a maximum \$2 million loan.
- Mr. Koncar noted if the Board is going to consider adopting the tentative budget as it is presented in the agenda, then you would want to make a motion to adopt Resolution 2020-05 which adopts the tentative budget and sets the public hearing date.

On MOTION by Mr. Falduto seconded by Mr. Weeks with all in favor Resolution 2020-05 adopting the proposed budget as presented in the agenda and setting the public hearing.

- Mr. Weeks noted he understands we must have an increase in assessments. We either must increase our assessments close to \$400 in order to get enough money to last through the end of this fiscal year.
- Mr. Falduto noted the pool itself is \$420 per door. Even if we raise the assessment to \$130,000 to cover our shortfall, we do not get that money until January. For \$130,000 so we are better for next year at approximately another \$187 per door. For the \$130,000 for the pool, we are approximately \$610 per door.
- Mr. Weeks noted you have three options. You do not do anything at all and hope for the best. You adopt the \$2 million which would be an assessment of approximately \$85 per door. You do an assessment and hope you get enough money to do something with it, but you would not have the money to do the pool.
- Mr. Koncar noted he wondered if Mr. Falduto who made the motion, would rescind the original motion and make a new one saying we would accept the proposal from Kast Pool in the amount of \$290,000 subject to the availability of funds.

On MOTION by Mr. Falduto seconded by Mr. Carey with all in favor Resolution 2020-05, the budget resolution, was tabled.

Mr. Falduto MOVED to reconsider the motion on approval of the pool bid and Mr. Carey seconded the motion.

- Mr. Bell wanted an explanation on the motion.
- Mr. Falduto noted we are amending the motion on the pool bid to accept the pool bid upon the availability of the funds.

On VOICE vote with all in favor the prior motion passed.

On MOTION by Mr. Falduto seconded by Mr. Carey with all in favor approve the pool bid based on the availability of funds to complete the project.

On MOTION by Mr. Falduto seconded by Mr. Carey with all in favor to take the resolution for consideration of the Fiscal Year 2021 budget off the table.

- Mr. Bitgood noted between now and when we have the public hearing, we can reduce anything in our budget. This is a maximum of what we can do.
- Mr. Carey noted you are talking about the O&M budget now, correct?
- Mr. Bitgood noted correct.

On MOTION by Mr. Falduto seconded by Mr. Weeks with all in favor Resolution 2020-05 adopting the proposed budget and setting the public hearing for August 20, 2020 at 10:00 a.m. in the Heritage Oak Park Lodge, was adopted.

- In response to an issue Mr. Bell brought up, Mr. Koncar noted there was a resolution the Board adopted in 2017. It was titled the Purchasing Resolution. In the resolution we identified the general parameters for acquiring goods and services for the District and emergency expenses. He suggested tabling this part of the discussion to the next meeting. He will bring back the resolution the Board adopted in 2017 and then you can see what you already adopted and if you want to make changes at that meeting, we can do it. We can table this to the June meeting.
- Mr. Bell asked how will that effect the discussion on the existing proposed budget?

- Mr. Koncar noted it will not. What you are doing today is setting the highest level of assessment. Anything else in that budget can be changed at the next public hearing.

On MOTION by Mr. Bell seconded by Mr. Falduto with Mr. Falduto, Mr. Carey, Mr. Weeks and Mr. Bitgood voting aye and Mr. Bell voting nay the discussion on the Purchasing Policy was tabled to the June 18, 2020 Board meeting.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

- There being no report, the next item followed.

B. Engineer

- There being no report, the next item followed.

C. Manager

i. Acceptance of Audit for Fiscal Year 2019

- Mr. Koncar noted this was a clean audit. There were no findings in the audit.

On MOTION by Mr. Bell seconded by Mr. Falduto with all in favor the Audit for Fiscal Year 2019 was accepted.

ii. Consideration of Resolution 2020-05 Approving the Proposed Budget and Setting the Public Hearing

- Mr. Koncar noted he wants to make sure for the record, we adopted a tentative budget and we are setting a public hearing for August 20, 2020 at 10:00 a.m.

iii. Number of Registered Voters - 808

- Mr. Koncar noted every year we report on the number of registered voters. This year it is 808 registered voters.

SEVENTH ORDER OF BUSINESS

On-Site Administration Report – Project Updates

- Ms. Egan noted she received a call Tuesday evening from FPL Engineering. They called her to give her a date for next week. They will be back in the field as of Monday.
- She noted as of this morning the adjuster officially has agreed to our repairs. The adjuster noted we cannot have standard cabinets. They will bring back what we had before.
- The one thing they would not cover is the invoice from Dolphin Sprinklers for the pipe break. That invoice was \$1,898. That was the only invoice not covered under the claim.

- Mr. Egan noted before we do the settlement, they will bring us a form we have to sign and notarize.
- Mr. Koncar noted he will ask Mr. Cohen, District Attorney, to review the document.
- Ms. Egan noted Ms. Columbus is on vacation this week. They talked about activities at the Park. One option is a Movie Night in the parking lot with no more than 10 people. We are following all the guidelines.
- Discussion ensued on people who violate the rules and trespassing.
- Ms. Egan noted people have been cutting the ties and going into the Fitness Center.
- Mr. Weeks noted someone in the Park called to have an alligator removed.
- Mr. Falduto noted apparently someone came in and removed that alligator.

On MOTION by Mr. Bell seconded by Mr. Falduto with all in favor the same officers for the Board currently in place was approved.

EIGHTH ORDER OF BUSINESS

Supervisor Requests

- Mr. Carey noted it is his preference that we act like adults. Is it necessary that everything must have a penalty associated with it? It is a community and most of us are friendly. When you start with threats, you are automatically setting up a bad relationship.
- Mr. Carey noted the new island at the end of Live Oak needs to be finished. Big trucks as they come from the other end of Live Oak are running off the edge of the pavement, which is starting to crack.
- Mr. Weeks commented on the power box for the pond.
- Mr. Bell noted when we entertained the appointment of the new Board member, we did not re-organize the Board as required by State Statute.
- Mr. Falduto thanked Ms. Egan and Ms. Columbus for getting some activities going again.
- He thanked Mr. Ed Gillum for doing a Zoom bingo on Sunday Night. It did not have as many people as normal, but at least he is trying to do things to get activities in the Park.
- Mr. Falduto suggested putting steel or concrete posts in front of the key pad at the rear entrance to the Park. It seems to get hit all the time. When the key pad breaks it is a great inconvenience.
- He agreed with Mr. Carey we should never use threats as our first level of contact with our residents. We should always try to be friendly with them. He quoted Patrick Swayze from the movie, Road House, “Be nice until it is time to not be nice”.

- Mr. Bitgood noted several people mentioned going around the roads in the Park they see a lot of cigarette butts. He has two problems with that, first the aesthetics and second with the draught we are in, he is afraid of starting a grass fire. If you see someone do that, please mention that.
- He thanked everyone for contributing to the discussion and appreciates the honesty and integrity.
- Mr. Kelly noted since he is new on the Board, he asked about the budget public hearing.
- Mr. Koncar noted under Florida Statutes, it is a two part process for local governments. The first is the tentative budget and sets the highest amount of assessments. The second public hearing has to take place 60 days after the tentative budget is adopted, which is your August meeting. At that meeting, you adopt the budget for Fiscal Year 2021. This gives the public an opportunity to comment on the budget.
- When assessments go up, as they would in this case, we send letters out to all the property owners in the District notifying them of what their increased assessments will be.

NINTH ORDER OF BUSINESS

Audience Comments

- There not being any, the next item followed.

TENTH ORDER OF BUSINESS

Adjournment

- There being no further business,

On MOTION by Mr. Falduto seconded by Mr. Carey with all in favor the meeting was adjourned.

Secretary

Brian Bitgood
Chairman

3C.

HERITAGE OAK PARK
Community Development District

Financial Report

May 31, 2020

Prepared by



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FINANCIAL STATEMENTS

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HERITAGE OAK PARK
Community Development District

Financial Statements

(Unaudited)

May 31, 2020

Balance Sheet
May 31, 2020

| ACCOUNT DESCRIPTION | GENERAL FUND | IRRIGATION FUND | SERIES 2008 DEBT SERVICE FUND | TOTAL |
|--|-------------------|---------------------|-------------------------------------|-------------------|
| ASSETS | | | | |
| Cash - Checking Account | \$ 541,987 | \$ - | \$ - | \$ 541,987 |
| Cash On Hand/Petty Cash | 200 | - | - | 200 |
| Accounts Receivable | 750 | - | - | 750 |
| Accounts Receivable - Other | 1,523 | 127 | - | 1,650 |
| Allowance - Doubtful Accounts | (916) | (102) | (310) | (1,328) |
| Assessments Receivable | 916 | 102 | 310 | 1,328 |
| Due From Other Funds | 160,030 | - | 10,087 | 170,117 |
| Investments: | | | | |
| Money Market Account | 51,666 | - | - | 51,666 |
| Deposits | 8,175 | - | - | 8,175 |
| TOTAL ASSETS | \$ 764,331 | \$ 127 | \$ 10,087 | \$ 774,545 |
| LIABILITIES | | | | |
| Accounts Payable | \$ 171 | \$ - | \$ - | \$ 171 |
| Accrued Expenses | 11,379 | 2,500 | - | 13,879 |
| Deposits | 6,955 | - | - | 6,955 |
| Deferred Revenue | 750 | - | - | 750 |
| Due To Other Funds | - | 170,117 | - | 170,117 |
| TOTAL LIABILITIES | 19,255 | 172,617 | - | 191,872 |
| FUND BALANCES | | | | |
| Nonspendable: | | | | |
| Deposits | 8,175 | - | - | 8,175 |
| Restricted for: | | | | |
| Debt Service | - | - | 10,087 | 10,087 |
| Assigned to: | | | | |
| Operating Reserves | 95,817 | - | - | 95,817 |
| Reserves - Arbor | 2,500 | - | - | 2,500 |
| Reserves - Roads & Streetlights | 274,815 | - | - | 274,815 |
| Reserves - Roof | 85,000 | - | - | 85,000 |
| Reserves - Swimming Pools | 26,475 | - | - | 26,475 |
| Unassigned: | 252,294 | (172,490) | - | 79,804 |
| TOTAL FUND BALANCES | \$ 745,076 | \$ (172,490) | \$ 10,087 | \$ 582,673 |
| TOTAL LIABILITIES & FUND BALANCES | \$ 764,331 | \$ 127 | \$ 10,087 | \$ 774,545 |

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending May 31, 2020

| <u>ACCOUNT DESCRIPTION</u> | <u>ANNUAL ADOPTED BUDGET</u> | <u>YEAR TO DATE BUDGET</u> | <u>YEAR TO DATE ACTUAL</u> | <u>VARIANCE (\$) FAV(UNFAV)</u> | <u>YTD ACTUAL AS A % OF ADOPTED BUD</u> | <u>MAY-20 BUDGET</u> | <u>MAY-20 ACTUAL</u> |
|----------------------------------|--------------------------------------|--------------------------------|--------------------------------|-------------------------------------|---|--------------------------|--------------------------|
| REVENUES | | | | | | | |
| Interest - Investments | \$ 5,000 | \$ 3,333 | \$ 1,058 | \$ (2,275) | 21.16% | \$ 417 | \$ 13 |
| Interlocal Agreement | 3,000 | 1,500 | 1,500 | - | 50.00% | - | - |
| Room Rentals | 500 | 500 | 2,949 | 2,449 | 589.80% | - | - |
| Recreational Activity Fees | 50,500 | 33,667 | 30,541 | (3,126) | 60.48% | 4,208 | - |
| Special Assmnts- Tax Collector | 802,073 | 797,073 | 795,622 | (1,451) | 99.20% | 12,628 | 3,805 |
| Special Assmnts- Discounts | (32,083) | (32,083) | (29,048) | 3,035 | 90.54% | - | - |
| Other Miscellaneous Revenues | 300 | 300 | 1,032 | 732 | 344.00% | - | - |
| Gate Bar Code/Remotes | 1,000 | 393 | 393 | - | 39.30% | - | - |
| Access Cards | 600 | 187 | 187 | - | 31.17% | - | - |
| TOTAL REVENUES | 830,890 | 804,870 | 804,234 | (636) | 96.79% | 17,253 | 3,818 |
| EXPENDITURES | | | | | | | |
| Administration | | | | | | | |
| P/R-Board of Supervisors | 12,000 | 8,000 | 7,200 | 800 | 60.00% | 1,000 | 1,000 |
| FICA Taxes | 918 | 612 | 551 | 61 | 60.02% | 77 | 77 |
| ProfServ-Engineering | 3,000 | 3,000 | 11,220 | (8,220) | 374.00% | 250 | 810 |
| ProfServ-Legal Services | 4,000 | 4,000 | 5,633 | (1,633) | 140.83% | 333 | 721 |
| ProfServ-Mgmt Consulting Serv | 63,637 | 42,425 | 42,425 | - | 66.67% | 5,303 | 5,303 |
| ProfServ-Special Assessment | 10,788 | 10,788 | 10,788 | - | 100.00% | - | - |
| Auditing Services | 5,750 | 5,750 | 5,700 | 50 | 99.13% | - | - |
| Communication/Freight - Gen'l | 900 | 600 | 520 | 80 | 57.78% | 75 | 49 |
| Insurance - General Liability | 9,199 | 9,199 | 9,851 | (652) | 107.09% | - | - |
| R&M-ADA Compliance | 3,065 | 3,065 | 3,065 | - | 100.00% | - | - |
| Legal Advertising | 1,100 | 572 | 572 | - | 52.00% | - | - |
| Miscellaneous Services | 1,200 | 188 | 188 | - | 15.67% | - | - |
| Misc-Bank Charges | 2,400 | 1,600 | 1,268 | 332 | 52.83% | 200 | 88 |
| Misc-Assessmnt Collection Cost | 16,041 | 15,941 | 15,331 | 610 | 95.57% | 252 | 76 |
| Office Supplies | 360 | 240 | 15 | 225 | 4.17% | - | - |
| Annual District Filing Fee | 175 | 175 | 175 | - | 100.00% | - | - |
| Total Administration | 134,533 | 106,155 | 114,502 | (8,347) | 85.11% | 7,490 | 8,124 |
| Other Public Safety | | | | | | | |
| R&M-Gate | 2,500 | 2,500 | 3,653 | (1,153) | 146.12% | - | - |
| R&M-Gatehouse | 1,200 | - | - | - | 0.00% | - | - |
| R&M-Security Cameras | 2,000 | 1,333 | 969 | 364 | 48.45% | - | - |
| Total Other Public Safety | 5,700 | 3,833 | 4,622 | (789) | 81.09% | - | - |
| Field | | | | | | | |
| Contracts-Mgmt Services | 117,483 | 78,322 | 78,322 | - | 66.67% | 9,790 | 9,790 |
| Contracts-Lake and Wetland | 6,120 | 4,080 | 4,080 | - | 66.67% | 510 | 510 |
| Contracts-Landscape | 86,515 | 57,677 | 57,677 | - | 66.67% | 7,210 | 7,210 |
| Utility - General | 38,400 | 25,600 | 27,044 | (1,444) | 70.43% | 3,200 | 2,800 |
| Utility - Water & Sewer | 9,000 | 6,000 | 6,817 | (817) | 75.74% | 750 | 524 |
| Insurance - General Liability | 30,000 | 30,000 | 33,606 | (3,606) | 112.02% | - | - |
| R&M-Drainage | 10,000 | 5,370 | 5,370 | - | 53.70% | - | - |
| R&M-Entry Feature | 5,000 | 2,500 | 2,500 | - | 50.00% | - | - |
| R&M-Lake | 22,100 | 20,000 | 20,000 | - | 90.50% | - | - |
| R&M-Plant Replacement | 3,500 | 3,500 | 5,565 | (2,065) | 159.00% | - | - |
| R&M-Trees and Trimming | 6,000 | 385 | 385 | - | 6.42% | - | - |
| Misc-Special Projects | 10,930 | 9,230 | 9,230 | - | 84.45% | - | - |
| Natural Disaster Expense | 5,000 | - | - | - | 0.00% | - | - |
| Misc-Contingency | 5,000 | 5,000 | 3,541 | 1,459 | 70.82% | 414 | 414 |
| Capital Outlay | 5,000 | 3,075 | 3,075 | - | 61.50% | - | - |
| Total Field | 360,048 | 250,739 | 257,212 | (6,473) | 71.44% | 21,874 | 21,248 |

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending May 31, 2020

| ACCOUNT DESCRIPTION | ANNUAL ADOPTED BUDGET | YEAR TO DATE BUDGET | YEAR TO DATE ACTUAL | VARIANCE (\$) FAV(UNFAV) | YTD ACTUAL AS A % OF ADOPTED BUD | MAY-20 BUDGET | MAY-20 ACTUAL |
|--|-----------------------------|------------------------|------------------------|-----------------------------|--|------------------|------------------|
| <u>Road and Street Facilities</u> | | | | | | | |
| R&M-Parking Lots | 500 | - | - | - | 0.00% | - | - |
| R&M-Roads & Alleyways | 4,000 | - | - | - | 0.00% | - | - |
| R&M-Sidewalks | 4,000 | 380 | 380 | - | 9.50% | - | - |
| R&M-Streetlights | 5,000 | 783 | 783 | - | 15.66% | 95 | 95 |
| Misc-Contingency | 3,000 | - | - | - | 0.00% | - | - |
| Cap Outlay - Sidewalk Impr | 10,000 | - | - | - | 0.00% | - | - |
| Cap Outlay - Streetlight Impr | 5,000 | - | - | - | 0.00% | - | - |
| Reserve - Roads & Streetlights | 5,369 | 5,369 | 50,485 | (45,116) | 940.31% | - | - |
| Total Road and Street Facilities | 36,869 | 6,532 | 51,648 | (45,116) | 140.09% | 95 | 95 |
| <u>Parks and Recreation - General</u> | | | | | | | |
| Contracts-Mgmt Services | 72,807 | 48,538 | 48,538 | - | 66.67% | 6,067 | 6,067 |
| Contracts-Janitorial Services | 18,960 | 12,640 | 12,640 | - | 66.67% | 1,580 | 1,580 |
| Contracts-Pools | 10,800 | 7,200 | 7,200 | - | 66.67% | 900 | 900 |
| Contracts-Pest Control | 1,100 | 1,100 | 1,048 | 52 | 95.27% | - | - |
| Communication - Telephone | 8,100 | 5,400 | 5,383 | 17 | 66.46% | 675 | 663 |
| R&M-Clubhouse | 58,935 | 39,290 | 32,813 | 6,477 | 55.68% | 4,911 | 2,034 |
| R&M-Parks | 12,000 | 8,000 | 10,167 | (2,167) | 84.73% | - | - |
| R&M-Pools | 6,000 | 4,000 | 5,946 | (1,946) | 99.10% | 500 | 661 |
| R&M-Tennis Courts | 2,500 | 752 | 752 | - | 30.08% | - | - |
| Miscellaneous Services | 2,400 | 1,600 | 1,324 | 276 | 55.17% | 200 | 193 |
| Misc-Holiday Decor | 750 | 750 | 491 | 259 | 65.47% | - | - |
| Misc-Cable TV Expenses | 1,028 | 685 | 1,920 | (1,235) | 186.77% | 86 | 295 |
| Office Supplies | 2,160 | 1,440 | 1,931 | (491) | 89.40% | 180 | 450 |
| Op Supplies - General | 2,700 | 1,800 | 1,830 | (30) | 67.78% | 225 | 72 |
| Cap Outlay - Equipment | 8,000 | - | - | - | 0.00% | - | - |
| Cap Outlay-Clubhouse | 27,500 | 27,500 | 30,520 | (3,020) | 110.98% | - | - |
| Reserve - Roof | 5,000 | 5,000 | 5,000 | - | 100.00% | - | - |
| Reserve - Swimming Pools | 2,500 | - | - | - | 0.00% | - | - |
| Total Parks and Recreation - General | 243,240 | 165,695 | 167,503 | (1,808) | 68.86% | 16,324 | 12,915 |
| <u>Special Recreation Facilities</u> | | | | | | | |
| Miscellaneous Services | 4,500 | 3,000 | 995 | 2,005 | 22.11% | 375 | - |
| Misc-Event Expense | 21,000 | 14,000 | 15,457 | (1,457) | 73.60% | 1,750 | - |
| Misc-Social Committee | 24,000 | 16,000 | 16,575 | (575) | 69.06% | 2,000 | - |
| Misc-Trips and Tours | 500 | - | - | - | 0.00% | - | - |
| Office Supplies | 500 | 333 | 386 | (53) | 77.20% | 42 | 172 |
| Total Special Recreation Facilities | 50,500 | 33,333 | 33,413 | (80) | 66.16% | 4,167 | 172 |
| TOTAL EXPENDITURES | 830,890 | 566,287 | 628,900 | (62,613) | 75.69% | 49,950 | 42,554 |
| Excess (deficiency) of revenues Over (under) expenditures | - | 238,583 | 175,334 | (63,249) | 0.00% | (32,697) | (38,736) |
| Net change in fund balance | \$ - | \$ 238,583 | \$ 175,334 | \$ (63,249) | 0.00% | \$ (32,697) | \$ (38,736) |
| FUND BALANCE, BEGINNING (OCT 1, 2019) | 569,742 | 569,742 | 569,742 | | | | |
| FUND BALANCE, ENDING | \$ 569,742 | \$ 808,325 | \$ 745,076 | | | | |

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending May 31, 2020

| ACCOUNT DESCRIPTION | ANNUAL ADOPTED BUDGET | YEAR TO DATE BUDGET | YEAR TO DATE ACTUAL | VARIANCE (\$) FAV(UNFAV) | YTD ACTUAL AS A % OF ADOPTED BUD | MAY-20 BUDGET | MAY-20 ACTUAL |
|--|-----------------------------|------------------------|------------------------|-----------------------------|--|------------------|------------------|
| REVENUES | | | | | | | |
| Interest - Investments | \$ 24 | \$ 16 | \$ 8 | \$ (8) | 33.33% | \$ 2 | \$ - |
| Special Assmnts- Tax Collector | 133,974 | 133,115 | 132,895 | (220) | 99.19% | 1,000 | 636 |
| Special Assmnts- Discounts | (5,359) | (5,325) | (4,852) | 473 | 90.54% | - | - |
| Other Miscellaneous Revenues | 3,500 | - | - | - | 0.00% | - | - |
| TOTAL REVENUES | 132,139 | 127,806 | 128,051 | 245 | 96.91% | 1,002 | 636 |
| EXPENDITURES | | | | | | | |
| Administration | | | | | | | |
| Misc-Assessmnt Collection Cost | 2,679 | 2,662 | 2,561 | 101 | 95.60% | 20 | 13 |
| Total Administration | 2,679 | 2,662 | 2,561 | 101 | 95.60% | 20 | 13 |
| Field | | | | | | | |
| Contracts-Irrigation | 49,500 | 33,000 | 30,600 | 2,400 | 61.82% | 4,125 | 3,825 |
| R&M-Irrigation | 72,800 | 48,533 | 88,923 | (40,390) | 122.15% | 6,067 | 7,590 |
| R&M-Pumps | 2,160 | 2,160 | 8,535 | (6,375) | 395.14% | - | 2,500 |
| Capital Outlay | 5,000 | 5,000 | 6,970 | (1,970) | 139.40% | - | - |
| Total Field | 129,460 | 88,693 | 135,028 | (46,335) | 104.30% | 10,192 | 13,915 |
| TOTAL EXPENDITURES | 132,139 | 91,355 | 137,589 | (46,234) | 104.12% | 10,212 | 13,928 |
| Excess (deficiency) of revenues Over (under) expenditures | - | 36,451 | (9,538) | (45,989) | 0.00% | (9,210) | (13,292) |
| Net change in fund balance | \$ - | \$ 36,451 | \$ (9,538) | \$ (45,989) | 0.00% | \$ (9,210) | \$ (13,292) |
| FUND BALANCE, BEGINNING (OCT 1, 2019) | (162,952) | (162,952) | (162,952) | | | | |
| FUND BALANCE, ENDING | \$ (162,952) | \$ (126,501) | \$ (172,490) | | | | |

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending May 31, 2020

| ACCOUNT DESCRIPTION | ANNUAL ADOPTED BUDGET | YEAR TO DATE BUDGET | YEAR TO DATE ACTUAL | VARIANCE (\$) FAV(UNFAV) | YTD ACTUAL AS A % OF ADOPTED BUD | MAY-20 BUDGET | MAY-20 ACTUAL |
|--|-----------------------------|------------------------|------------------------|-----------------------------|--|------------------|------------------|
| REVENUES | | | | | | | |
| Special Assmnts- Tax Collector | \$ 180,000 | \$ 178,438 | \$ 178,597 | \$ 159 | 99.22% | \$ 2,115 | \$ 863 |
| Special Assmnts- Discounts | (7,200) | (7,200) | (6,593) | 607 | 91.57% | - | - |
| TOTAL REVENUES | 172,800 | 171,238 | 172,004 | 766 | 99.54% | 2,115 | 863 |
| EXPENDITURES | | | | | | | |
| Administration | | | | | | | |
| Misc-Assessmnt Collection Cost | 3,600 | 3,568 | 3,440 | 128 | 95.56% | 42 | 17 |
| Total Administration | 3,600 | 3,568 | 3,440 | 128 | 95.56% | 42 | 17 |
| Debt Service | | | | | | | |
| Principal Debt Retirement | 196,028 | 196,028 | 196,028 | - | 100.00% | - | 196,028 |
| Interest Expense | 10,388 | 10,388 | 10,642 | (254) | 102.45% | - | 5,223 |
| Total Debt Service | 206,416 | 206,416 | 206,670 | (254) | 100.12% | - | 201,251 |
| TOTAL EXPENDITURES | 210,016 | 209,984 | 210,110 | (126) | 100.04% | 42 | 201,268 |
| Excess (deficiency) of revenues Over (under) expenditures | (37,216) | (38,746) | (38,106) | 640 | 102.39% | 2,073 | (200,405) |
| OTHER FINANCING SOURCES (USES) | | | | | | | |
| Contribution to (Use of) Fund Balance | (37,216) | - | - | - | 0.00% | - | - |
| TOTAL FINANCING SOURCES (USES) | (37,216) | - | - | - | 0.00% | - | - |
| Net change in fund balance | \$ (37,216) | \$ (38,746) | \$ (38,106) | \$ 640 | 102.39% | \$ 2,073 | \$ (200,405) |
| FUND BALANCE, BEGINNING (OCT 1, 2019) | 48,193 | 48,193 | 48,193 | | | | |
| FUND BALANCE, ENDING | \$ 10,977 | \$ 9,447 | \$ 10,087 | | | | |

**Notes to the Financial Statements
May 2020**

Financial Overview / Highlights

- ▶ Total General Fund revenues are at approximately 96.8% of the Annual Budget.
- ▶ Total General Fund expenditures are at approximately 75.7% of the Annual Budget.

Balance Sheet

| Account Name | Annual Budget | YTD Actual | Explanation |
|-----------------------------|---------------|------------|---|
| Assets | | | |
| Accounts Receivable | | 750 | Sale of Garage for \$12,000 less 30 payments by HOPCA of \$375/qtr. |
| Accounts Receivable-Other | | 1,650 | Accrued Interlocal agreement-1st & 2nd Qtr 2020, HOA purchases to be reimbursed (\$150). |
| Allowance-Doubtful Accounts | | (1,328) | Allowance for assessments uncollected from FY 2013. |
| Assessments Receivable | | 1,328 | Assessments uncollected from FY 2013. |
| Due From Other Funds | | 170,117 | Assessments collected in General Fund - Due from General Fund to Debt Service fund (\$10,087) plus Due from Irrigation Fund to General Fund \$170,117 |
| Deposits | | 8,175 | Deposits with FPL for sprinkler pumps and street lights. |
| Liabilities | | | |
| Accounts Payable | | 171 | Invoices for current month but not paid in current month. |
| Accrued Expenses | | 13,879 | Lake maintenance, phone, landscape maint, engineering |
| Deposits | | 6,955 | Balance of Fitness Room key deposits to be reimbursed. |
| Deferred Revenue | | 750 | Balance due on Garage. |
| Due to Other Funds | | 170,117 | Due to the General fund from the Irrigation fund and due to Debt Service fund from the General fund. |

Variance Analysis

| Account Name | Annual Budget | YTD Actual | % of Budget | Explanation |
|-----------------------------------|---------------|------------|-------------|---|
| General Fund 001 | | | | |
| Revenues | | | | |
| Room Rentals | 500 | 2,949 | 589.80% | Rental of Sports Bar and Lounge less Sales Tax paid. |
| Recreational Activity Fee | 50,500 | 30,541 | 60.48% | Revenues from Activities in the District. |
| Special Assessments-Tax Collector | 802,073 | 795,622 | 99.20% | Collections were at 99.26% at this time last year. |
| Other Misc Revenue | 300 | 1,032 | 344.00% | Garage payments #29 & #30, Comcast refund |
| Expenditures | | | | |
| <u>Administrative</u> | | | | |
| ProfServ-Engineering | 3,000 | 11,220 | 374.00% | General engineering services for pool deck and clubhouse accoustics project. |
| ProfServ-Legal Services | 4,000 | 5,633 | 140.83% | Legal services for rule making, roofing project, landscape contracts. |
| ProfServ-Special Assessment | 10,788 | 10,788 | 100.00% | Assessment roll preparation fees. |
| Auditing Services | 5,750 | 5,700 | 99.13% | Audit is final. |
| Insurance-General Liability | 9,199 | 9,851 | 107.09% | Insurance paid in full for year includes new increase for revised valuations |
| R&M-ADA Compliance | 3,065 | 3,065 | 100.00% | Webhosting for the year and onboarding of the ADA compliance for website |
| <u>Public Safety</u> | | | | |
| R&M-Gate | 2,500 | 3,653 | 146.12% | Garage door/gate loop detectors, gate arm brackets, gate remotes, service calls, Doorking Gate Server, electrical repairs, mega barrier arm gear box/motors |

Notes to the Financial Statements
May 2020

Variance Analysis (continued)

| Account Name | Annual Budget | YTD Actual | % of Budget | Explanation |
|---|----------------------|-------------------|--------------------|---|
| Expenditures (continued) | | | | |
| <u>Field</u> | | | | |
| Utility - General | 38,400 | 27,044 | 70.43% | FPL monthly electric charges. |
| Utility Services - Water & Sewer | 9,000 | 6,817 | 75.74% | Monthly Water / Sewer utilities plus Annual Fire Protection fee (\$1,600) |
| Insurance-General Liability | 30,000 | 33,606 | 112.02% | Insurance paid in full for year includes new increase for revised valuations |
| R&M-Drainage | 10,000 | 5,370 | 53.70% | Rip rap for erosion control Areas 4 and 6 part 2, inspection reports |
| R&M-Lake | 22,100 | 20,000 | 90.50% | Rip rap for erosion control Areas 1, 2, 3, 5 and 6 part 1 |
| R&M-Plant Replacement | 3,500 | 5,565 | 159.00% | Hedge row replacement |
| Misc-Special Projects | 10,930 | 9,230 | 84.45% | Rip rap for erosion control Area 6 part 2, replace sod after mainline repair, sod installed on Heritage Oak Blvd. |
| Misc-Contingency | 5,000 | 3,541 | 70.82% | Misc supplies, golf cart repair, maintenance on golf carts |
| <u>Road & Street</u> | | | | |
| Reserves-Roads & Streetlights | 5,369 | 50,485 | 940.31% | Concrete road edging, asphalt paving various areas |
| <u>Parks & Recreation</u> | | | | |
| Contracts-Pest Control | 1,100 | 1,048 | 95.27% | Pest control and subterranean paid for year |
| Communication-Telephone | 8,100 | 5,383 | 66.46% | Phone services for the Lodge/Sports Bar slightly more than expected. |
| R&M-Clubhouse | 58,935 | 32,813 | 55.68% | Lodge roof repair, replace fixture under canopy at clubhouse, final balance of painting project, inspected and repaired roof, Ring hallway cameras, office desk chairs, hallway mats, deposit for Lodge accoustical panels, installed 8 light fixtures, locks & keys, new solid office doors, accoustical panels installed, installed 8 new fixtures, emergency call for water leaks, delivery and setup of new tables & chairs |
| R&M-Parks | 12,000 | 10,167 | 84.73% | Fitness center rules sign, light fixture repairs, inspected/repared roof, straighten tennis court lights, pickleball nets, sand for pool deck pavers, accoustical panels, bocce court supplies, bookshelves for library |
| R&M-Pools | 6,000 | 5,946 | 99.10% | Pool perfect, investigate swimming pool deck, inspect heaters, repair chemical feeder, acid wash DE grids, pool motor and seal plate installation, Stenner pump chemical feeder |
| Misc-Cable TV Expenses | 1,028 | 1,920 | 186.77% | Changed services to higher speed internet in January |
| Office Supplies | 2,160 | 1,931 | 89.40% | Copier lease, office supplies, stamps |
| Op Supplies-General | 2,700 | 1,830 | 67.78% | Supplies for cleaning and other general use items |
| Cap Outlay - Clubhouse | 27,500 | 30,520 | 110.98% | Clubhouse furniture and cornice boards |
| Reserve - Roof | 5,000 | 5,000 | 100.00% | Inspected and repaired roofs |
| <u>Special Recreation Facilities</u> | | | | |
| Misc-Event Expense | 21,000 | 15,457 | 73.60% | Various event expenses including entertainment |
| Misc-Social Committee | 24,000 | 16,575 | 69.06% | Food for events-including Poolside lunch |
| Office Supplies | 500 | 386 | 77.20% | Misc office supplies, printer ink, printer toner |

Notes to the Financial Statements
May 2020

Variance Analysis (continued)

| Account Name | Annual Budget | YTD Actual | % of Budget | Explanation |
|-----------------------------------|----------------------|-------------------|--------------------|--|
| Irrigation Fund 002 | | | | |
| Revenues | | | | |
| Special Assessments-Tax Collector | 133,974 | 132,895 | 99.19% | Collections were at 99.26% at this time last year. |
| Expenditures | | | | |
| <i>Field</i> | | | | |
| R&M-Irrigation | 72,800 | 88,923 | 122.15% | Monthly irrigation service and mainline breaks including new mainline from Heritage Oak Blvd to Main Gate (\$15,000), subscription for 5yr warranty on controllers |
| R&M-Pumps | 2,160 | 8,535 | 395.14% | Monthly pump maintenance and pull pump to re-wire, control box for Pump 8 |
| Capital Outlay | 5,000 | 6,970 | 139.40% | Replace 5Hp Submersible Pump #6/ Motor/ Control Box/ Check Valve |
| Debt Service Fund 202 | | | | |
| Revenues | | | | |
| Special Assessments-Tax Collector | 180,000 | 178,597 | 99.22% | Collections were at 99.26% at this time last year. |
| Expenditures | | | | |
| Principal Debt Payment | 196,028 | 196,028 | 100.00% | Final Principal payment made in May 2020. |
| Interest Payment | 10,388 | 10,642 | 102.45% | Final Interest payment made in May 2020. |

HERITAGE OAK PARK

Community Development District

Supporting Schedules

May 31, 2020

**Non-Ad Valorem Special Assessments - Charlotte County Tax Collector
Monthly Collection Distributions
For the Fiscal Year Ending September 30, 2020**

| Date Received | Net Amount Received | Discount / (Penalties) Amount | Collection Costs | Gross Amount Received | ALLOCATION | | |
|--------------------------|---------------------|-------------------------------|------------------|-----------------------|--------------------------|-----------------------------|-------------------------------|
| | | | | | General Fund Assessments | Irrigation Fund Assessments | Debt Service Fund Assessments |
| Assessments Levied | | | | \$1,116,042 | \$802,071 | \$133,971 | \$180,000 |
| Allocation % | | | | 100% | 72% | 12% | 16% |
| 11/08/19 | \$ 32,497 | \$ 1,354 | \$ 663 | \$ 34,514 | \$ 24,754 | \$ 4,135 | \$ 5,625 |
| 11/15/19 | 12,120 | 505 | 247 | 12,872 | 9,252 | 1,545 | 2,075 |
| 11/21/19 | 92,631 | 3,860 | 1,890 | 98,382 | 70,550 | 11,784 | 16,047 |
| 11/27/19 | 96,752 | 4,031 | 1,975 | 102,758 | 74,007 | 12,362 | 16,389 |
| 12/05/19 | 140,796 | 5,866 | 2,873 | 149,535 | 107,548 | 17,964 | 24,024 |
| 12/12/19 | 319,502 | 13,313 | 6,520 | 339,335 | 244,008 | 40,758 | 54,570 |
| 12/27/19 | 107,710 | 4,488 | 2,198 | 114,396 | 82,113 | 13,716 | 18,567 |
| 01/09/20 | 121,468 | 5,061 | 2,479 | 129,008 | 92,715 | 15,486 | 20,807 |
| 02/12/20 | 32,431 | 1,003 | 662 | 34,095 | 24,505 | 4,093 | 5,497 |
| 03/12/20 | 15,624 | 319 | 319 | 16,261 | 11,687 | 1,952 | 2,622 |
| 04/09/20 | 30,028 | 303 | 613 | 30,944 | 22,185 | 3,706 | 5,053 |
| 04/23/20 | 38,533 | 389 | 786 | 39,708 | 28,492 | 4,759 | 6,458 |
| 05/14/20 | 5,198 | - | 106 | 5,304 | 3,805 | 636 | 863 |
| TOTAL | \$ 1,045,289 | \$ 40,493 | \$ 21,332 | \$ 1,107,114 | \$ 795,622 | \$ 132,895 | \$ 178,597 |
| % COLLECTED | | | | 99.20% | 99.20% | 99.20% | 99.22% |
| TOTAL OUTSTANDING | | | | \$ 8,928 | \$ 6,449 | \$ 1,076 | \$ 1,403 |

Cash Flow Projections - Summary by Month
Operations & Maintenance
Fiscal Year 2019 - 2020

| <u>Month</u> | <u>Revenue</u> | <u>Expenditures</u> | <u>Variance</u> | <u>Balance</u> |
|-------------------------------------|----------------|---------------------|-----------------|----------------|
| Cash Balance as of May 31, 2020 | | | | 672,307 |
| Investment - Money Market Account | | | | 51,666 |
| Irrigation Fund owes General Fund | | | | 170,117 |
| General Fund owes Debt Service fund | | | | (10,087) |
| Adjusted Balance | | | | <u>884,003</u> |
| June | 876 | 50,090 | (49,214) | 834,789 |
| July | 8,253 | 51,131 | (42,878) | 791,911 |
| August | 126 | 50,690 | (50,564) | 741,347 |
| September | 2,739 | 172,861 | (170,122) | 571,226 |

HERITAGE OAK PARK**General Fund**

Community Development District

Statement of Revenues, Expenditures and Changes in Fund Balances
Trend Report
For the Period Ending May 31, 2020

| Account Description | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | TOTAL | |
|----------------------------------|---------------|----------------|----------------|----------------|---------------|---------------|---------------|--------------|--------------|--------------|--------------|--------------|----------------------|------------------|
| | Actual | Actual | Actual | Actual | Actual | Actual | Actual | Actual | Budget | Budget | Budget | Budget | Projected FY 2020 | Actual Budget |
| Revenues | | | | | | | | | | | | | | |
| Interest - Investments | \$ 305 | \$ 162 | \$ 148 | \$ 148 | \$ 139 | \$ 111 | \$ 30 | \$ 13 | \$ 125 | \$ 125 | \$ 125 | \$ 125 | \$ 1,556 | \$ 5,000 |
| Interlocal Agreement | - | - | 750 | - | - | 750 | - | - | 750 | - | - | 750 | 3,000 | 3,000 |
| Room Rentals | - | 2,439 | - | 105 | 26 | 379 | - | - | - | - | - | - | 2,949 | 500 |
| Recreational Activity Fees | 2,617 | 6,099 | - | 14,371 | 8,190 | (736) | - | - | - | 600 | - | 600 | 31,741 | 50,500 |
| Special Assmnts- Tax Collector | - | 178,564 | 433,669 | 92,715 | 24,505 | 11,687 | 50,677 | 3,805 | - | 6,451 | - | - | 802,073 | 802,073 |
| Special Assmnts- Discounts | - | (7,007) | (17,009) | (3,585) | (721) | (229) | (498) | - | - | - | - | - | (29,049) | (32,083) |
| Other Miscellaneous Revenues | - | - | - | 200 | 832 | - | - | - | - | - | - | 100 | 1,132 | 300 |
| Gate Bar Code/Remotes | - | - | - | 56 | 225 | 112 | - | - | - | - | - | 104 | 497 | 1,000 |
| Access Cards | 35 | - | - | 82 | 59 | 12 | - | - | - | - | - | 59 | 247 | 600 |
| Total Revenues | 2,957 | 180,257 | 417,558 | 104,092 | 33,255 | 12,086 | 50,209 | 3,818 | 875 | 7,176 | 125 | 1,738 | 814,146 | 830,890 |
| Expenditures | | | | | | | | | | | | | | |
| Administrative | | | | | | | | | | | | | | |
| P/R-Board of Supervisors | 800 | 1,000 | 800 | 800 | 800 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 11,200 | 12,000 |
| FICA Taxes | 61 | - | 61 | 61 | 61 | 77 | 77 | 77 | 77 | 77 | 77 | 77 | 780 | 918 |
| ProfServ-Engineering | - | 3,610 | 3,800 | - | - | - | 3,000 | 810 | - | - | - | 200 | 11,420 | 3,000 |
| ProfServ-Legal Services | - | 1,638 | 786 | 1,310 | - | 1,179 | - | 721 | - | 350 | - | 350 | 6,334 | 4,000 |
| ProfServ-Mgmt Consulting Serv | 5,303 | 5,303 | 5,303 | 5,303 | 5,303 | 5,303 | 5,303 | 5,303 | 5,303 | 5,303 | 5,303 | 5,303 | 63,637 | 63,637 |
| ProfServ-Special Assessment | - | - | 10,788 | - | - | - | - | - | - | - | - | - | 10,788 | 10,788 |
| Auditing Services | - | 500 | - | - | 5,200 | - | - | - | - | - | - | - | 5,700 | 5,750 |
| Communication/Freight - Gen'l | 5 | 98 | 108 | 85 | 76 | 66 | 35 | 49 | 75 | 75 | 75 | 75 | 821 | 900 |
| Insurance - General Liability | 8,423 | - | 1,428 | - | - | - | - | - | - | - | - | - | 9,851 | 9,199 |
| R&M-ADA Compliance | - | - | 3,065 | - | - | - | - | - | - | - | - | - | 3,065 | 3,065 |
| Legal Advertising | 202 | - | 90 | - | - | 82 | 199 | - | - | - | 600 | - | 1,173 | 1,100 |
| Miscellaneous Services | 35 | 15 | 33 | 11 | 14 | 61 | 17 | - | 50 | 50 | 50 | 50 | 386 | 1,200 |
| Misc-Bank Charges | 132 | 133 | 131 | 131 | 133 | 134 | 385 | 88 | 100 | 100 | 100 | 100 | 1,667 | 2,400 |
| Misc-Assessmnt Collection Cost | - | 3,431 | 8,333 | 1,783 | 476 | 229 | 1,004 | 76 | - | 129 | - | - | 15,461 | 16,041 |
| Office Supplies | - | - | - | - | - | 15 | - | - | - | - | - | 100 | 115 | 360 |
| Annual District Filing Fee | 175 | - | - | - | - | - | - | - | - | - | - | - | 175 | 175 |
| Total Administrative | 15,136 | 15,728 | 34,726 | 9,484 | 12,063 | 8,146 | 11,020 | 8,124 | 6,605 | 7,084 | 7,204 | 7,254 | 142,573 | 134,533 |
| Other Public Safety | | | | | | | | | | | | | | |
| R&M-Gate | - | 373 | 1,139 | - | 474 | 143 | 1,525 | - | - | - | - | 200 | 3,854 | 2,500 |
| R&M-Gatehouse | - | - | - | - | - | - | - | - | - | - | - | 1,200 | 1,200 | 1,200 |
| R&M-Security Cameras | - | 519 | - | 350 | - | - | 100 | - | 165 | 165 | 165 | 165 | 1,629 | 2,000 |
| Total Other Public Safety | - | 892 | 1,139 | 350 | 474 | 143 | 1,625 | - | 165 | 165 | 165 | 1,565 | 6,683 | 5,700 |

HERITAGE OAK PARK

General Fund

Community Development District

Statement of Revenues, Expenditures and Changes in Fund Balances
Trend Report
For the Period Ending May 31, 2020

| Account Description | Oct Actual | Nov Actual | Dec Actual | Jan Actual | Feb Actual | Mar Actual | Apr Actual | May Actual | Jun Budget | Jul Budget | Aug Budget | Sep Budget | TOTAL | | |
|--|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------------|------------------|----------------|
| | | | | | | | | | | | | | Projected FY 2020 | Actual Budget | |
| <u>Field</u> | | | | | | | | | | | | | | | |
| Contracts-Mgmt Services | 9,790 | 9,790 | 9,790 | 9,790 | 9,790 | 9,790 | 9,790 | 9,790 | 9,790 | 9,790 | 9,790 | 9,790 | 9,790 | 117,483 | 117,483 |
| Contracts-Lake and Wetland | 510 | 510 | 510 | 510 | 510 | 510 | 510 | 510 | 510 | 510 | 510 | 510 | 510 | 6,120 | 6,120 |
| Contracts-Landscape | 7,210 | 7,210 | 7,210 | 7,210 | 7,210 | 7,210 | 7,210 | 7,210 | 7,210 | 7,210 | 7,210 | 7,210 | 7,210 | 86,515 | 86,515 |
| Utility - General | 3,505 | 3,361 | 3,606 | 3,697 | 3,445 | 3,635 | 2,995 | 2,800 | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 | 41,444 | 38,400 |
| Utility - Water & Sewer | 580 | 600 | 620 | 2,150 | 961 | 740 | 642 | 524 | 650 | 650 | 650 | 650 | 650 | 9,417 | 9,000 |
| Insurance - General Liability | 28,733 | - | 4,873 | - | - | - | - | - | - | - | - | - | - | 33,606 | 30,000 |
| R&M-Drainage | 5,000 | - | - | - | - | 370 | - | - | - | - | - | - | 4,630 | 10,000 | 10,000 |
| R&M-Entry Feature | - | - | - | - | 2,500 | - | - | - | - | - | - | - | 2,500 | 5,000 | 5,000 |
| R&M-Lake | 20,000 | - | - | - | - | - | - | - | - | - | - | - | 2,100 | 22,100 | 22,100 |
| R&M-Plant Replacement | - | - | - | 5,565 | - | - | - | - | - | - | - | - | - | 5,565 | 3,500 |
| R&M-Trees and Trimming | - | - | - | - | - | - | - | - | - | - | - | - | 6,000 | 6,000 | 6,000 |
| Misc-Special Projects | 4,230 | - | - | 2,500 | 2,500 | - | - | - | - | - | - | - | 1,700 | 10,930 | 10,930 |
| Misc-Hurricane Expense | - | - | - | - | - | - | - | - | - | - | - | - | 5,000 | 5,000 | 5,000 |
| Misc-Contingency | - | 101 | 190 | 161 | 2,359 | 185 | 132 | 414 | - | - | - | - | 1,458 | 5,000 | 5,000 |
| Capital Outlay | 3,075 | - | - | - | - | - | - | - | - | - | - | - | 1,925 | 5,000 | 5,000 |
| Total Field | 82,633 | 21,572 | 26,799 | 31,793 | 29,450 | 22,440 | 21,279 | 21,248 | 21,760 | 21,760 | 21,760 | 47,073 | | 369,180 | 360,048 |
| <u>Road and Street Facilities</u> | | | | | | | | | | | | | | | |
| R&M-Parking Lots | - | - | - | - | - | - | - | - | - | - | - | - | 500 | 500 | 500 |
| R&M-Roads & Alleyways | - | - | - | - | - | - | - | - | - | - | - | - | 4,000 | 4,000 | 4,000 |
| R&M-Sidewalks | - | - | - | 380 | - | - | - | - | - | - | - | - | 3,620 | 4,000 | 4,000 |
| R&M-Streetlights | 186 | - | 36 | - | 304 | 162 | - | 95 | - | - | - | - | 4,217 | 5,000 | 5,000 |
| Misc-Contingency | - | - | - | - | - | - | - | - | - | - | - | - | 3,000 | 3,000 | 3,000 |
| Cap Outlay - Sidewalk Impr | - | - | - | - | - | - | - | - | - | - | - | - | 10,000 | 10,000 | 10,000 |
| Cap Outlay - Streetlight Impr | - | - | - | - | - | - | - | - | - | - | - | - | 5,000 | 5,000 | 5,000 |
| Reserve - Roads & Streetlights | - | - | - | 12,335 | - | 38,150 | - | - | - | - | - | - | - | 50,485 | 5,369 |
| Total Road and Street Facilities | 186 | - | 36 | 12,715 | 304 | 38,312 | - | 95 | - | - | - | 30,337 | | 81,985 | 36,869 |
| <u>Parks and Recreation - General</u> | | | | | | | | | | | | | | | |
| Contracts-Mgmt Services | 6,067 | 6,067 | 6,067 | 6,067 | 6,067 | 6,067 | 6,067 | 6,067 | 6,067 | 6,067 | 6,067 | 6,067 | 6,067 | 72,807 | 72,807 |
| Contracts-Janitorial Services | 1,580 | 1,580 | 1,580 | 1,580 | 1,580 | 1,580 | 1,580 | 1,580 | 1,580 | 1,580 | 1,580 | 1,580 | 1,580 | 18,960 | 18,960 |
| Contracts-Pools | 900 | 900 | 900 | 900 | 900 | 900 | 900 | 900 | 900 | 900 | 900 | 900 | 900 | 10,800 | 10,800 |
| Contracts-Pest Control | 798 | 250 | - | - | - | - | - | - | - | - | - | - | - | 1,048 | 1,100 |
| Communication - Telephone | 680 | 675 | 674 | 702 | 680 | 659 | 650 | 663 | 680 | 680 | 680 | 680 | 680 | 8,103 | 8,100 |
| R&M-Clubhouse | 7,648 | 4,302 | 8,920 | 6,454 | 975 | 2,327 | 153 | 2,034 | - | - | - | 51,103 | 83,916 | 58,935 | |
| R&M-Parks | 768 | 4,150 | 785 | 44 | 2,504 | (250) | 2,166 | - | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 14,167 | 12,000 |
| R&M-Pools | - | - | 1,837 | 1,248 | 63 | 63 | 2,073 | 661 | 500 | 500 | 500 | 500 | 500 | 7,945 | 6,000 |
| R&M-Tennis Courts | - | - | - | 752 | - | - | - | - | - | - | - | - | 1,748 | 2,500 | 2,500 |

HERITAGE OAK PARK**General Fund**

Community Development District

Statement of Revenues, Expenditures and Changes in Fund Balances
Trend Report
For the Period Ending May 31, 2020

| Account Description | Oct Actual | Nov Actual | Dec Actual | Jan Actual | Feb Actual | Mar Actual | Apr Actual | May Actual | Jun Budget | Jul Budget | Aug Budget | Sep Budget | TOTAL | |
|--|----------------|---------------|----------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|----------------------|------------------|
| | | | | | | | | | | | | | Projected FY 2020 | Actual Budget |
| Miscellaneous Services | 135 | 285 | 35 | 469 | 90 | 28 | 89 | 193 | 200 | 200 | 200 | 200 | 2,124 | 2,400 |
| Misc-Holiday Decor | - | 40 | 421 | 30 | - | - | - | - | - | - | - | - | 491 | 750 |
| Misc-Cable TV Expenses | 84 | 84 | 84 | 490 | 295 | 295 | 295 | 295 | 305 | 305 | 305 | 305 | 3,140 | 1,028 |
| Office Supplies | 105 | 429 | 22 | 433 | 92 | 343 | 58 | 450 | 180 | 180 | 180 | 180 | 2,652 | 2,160 |
| Op Supplies - General | - | 354 | 26 | 652 | 130 | 312 | 284 | 72 | 215 | 215 | 215 | 215 | 2,690 | 2,700 |
| Cap Outlay - Equipment | - | - | - | - | - | - | - | - | - | - | - | 8,000 | 8,000 | 8,000 |
| Cap Outlay - Clubhouse | - | - | 15,260 | - | - | - | 15,260 | - | - | - | - | - | 30,520 | 27,500 |
| Reserve - Roof | - | 5,000 | - | - | - | - | - | - | - | - | - | - | 5,000 | 5,000 |
| Reserve - Swimming Pools | - | - | - | - | - | - | - | - | - | - | - | 2,500 | 2,500 | 2,500 |
| Total Parks and Recreation - General | 18,765 | 24,116 | 36,611 | 19,821 | 13,376 | 12,324 | 29,575 | 12,915 | 11,627 | 11,627 | 11,627 | 74,978 | 277,363 | 243,240 |
| <u>Special Recreation Facilities</u> | | | | | | | | | | | | | | |
| Miscellaneous Services | 100 | 183 | 140 | 7 | 316 | 133 | 116 | - | - | - | - | 80 | 1,075 | 4,500 |
| Misc-Event Expense | 908 | 809 | 1,609 | 7,756 | 2,175 | 1,404 | 796 | - | - | - | - | 300 | 15,757 | 21,000 |
| Misc-Social Committee | 18 | 2,202 | 2,701 | 2,815 | 4,754 | 4,079 | 6 | - | - | - | - | 800 | 17,375 | 24,000 |
| Misc-Trips and Tours | - | - | - | - | - | - | - | - | - | - | - | - | - | 500 |
| Office Supplies | - | 42 | 27 | 40 | - | 70 | 35 | 172 | 42 | 42 | 42 | 42 | 554 | 500 |
| Total Special Recreation Facilities | 1,026 | 3,236 | 4,477 | 10,618 | 7,245 | 5,686 | 953 | 172 | 42 | 42 | 42 | 1,222 | 34,761 | 50,500 |
| Total Expenditures | 117,746 | 65,544 | 103,788 | 84,781 | 62,912 | 87,051 | 64,452 | 42,554 | 40,198 | 40,677 | 40,798 | 162,429 | 912,545 | 830,890 |
| Excess (deficiency) of revenues Over (under) expenditures | (114,789) | 114,713 | 313,770 | 19,311 | (29,657) | (74,965) | (14,243) | (38,736) | (39,323) | (33,501) | (40,673) | (160,691) | (98,399) | - |
| Net change in fund balance | \$ (114,789) | \$ 114,713 | \$ 313,770 | \$ 19,311 | \$ (29,657) | \$ (74,965) | \$ (14,243) | \$ (38,736) | \$ (39,323) | \$ (33,501) | \$ (40,673) | \$ (160,691) | \$ (98,399) | \$ - |

HERITAGE OAK PARK**Irrigation Fund**

Community Development District

Statement of Revenues, Expenditures and Changes in Fund Balances
Trend Report
For the Period Ending May 31, 2020

| Account Description | Oct Actual | Nov Actual | Dec Actual | Jan Actual | Feb Actual | Mar Actual | Apr Actual | May Actual | Jun Budget | Jul Budget | Aug Budget | Sep Budget | TOTAL | | |
|--|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------------|-------------------|---------|
| | | | | | | | | | | | | | Projected FY 2020 | Adopted Budget | |
| Revenues | | | | | | | | | | | | | | | |
| Interest - Investments | \$ 2 | \$ 1 | \$ 1 | \$ 1 | \$ 2 | \$ 1 | \$ - | \$ - | 1 | 1 | 1 | 1 | 1 | \$ 13 | \$ 24 |
| Special Assmnts- Tax Collector | - | 29,826 | 72,437 | 15,486 | 4,093 | 1,952 | 8,465 | 636 | - | 1,076 | - | - | - | 133,971 | 133,974 |
| Special Assmnts- Discounts | - | (1,170) | (2,841) | (599) | (120) | (38) | (83) | - | - | - | - | - | - | (4,851) | (5,359) |
| Other Miscellaneous Revenues | - | - | - | - | - | - | - | - | - | - | - | 1,000 | - | 1,000 | 3,500 |
| Total Revenues | 2 | 28,657 | 69,597 | 14,888 | 3,975 | 1,915 | 8,382 | 636 | 1 | 1,077 | 1 | 1,001 | 130,133 | 132,139 | |
| Expenditures | | | | | | | | | | | | | | | |
| Administrative | | | | | | | | | | | | | | | |
| Misc-Assessmnt Collection Cost | - | 573 | 1,392 | 298 | 79 | 38 | 168 | 13 | - | 22 | - | - | - | 2,582 | 2,679 |
| Total Administrative | - | 573 | 1,392 | 298 | 79 | 38 | 168 | 13 | - | 22 | - | - | 2,582 | 2,679 | |
| Field | | | | | | | | | | | | | | | |
| Contracts-Irrigation | 3,825 | 3,825 | 3,825 | 3,825 | 3,825 | 3,825 | 3,825 | 3,825 | 3,825 | 3,825 | 3,825 | 3,825 | 3,825 | 45,900 | 49,500 |
| R&M-Irrigation | 3,000 | 13,539 | 15,377 | 27,292 | 4,262 | 11,549 | 6,312 | 7,590 | 6,067 | 6,067 | 6,067 | 6,067 | 6,067 | 113,189 | 72,800 |
| R&M-Pumps | - | 3,850 | 250 | 827 | - | 1,108 | - | 2,500 | - | 540 | - | 540 | - | 9,615 | 2,160 |
| Capital Outlay | - | 827 | - | 6,143 | - | - | - | - | - | - | - | - | - | 6,970 | 5,000 |
| Total Field | 6,825 | 22,041 | 19,452 | 38,087 | 8,087 | 16,482 | 10,137 | 13,915 | 9,892 | 10,432 | 9,892 | 10,432 | 175,674 | 129,460 | |
| Total Expenditures | 6,825 | 22,614 | 20,844 | 38,385 | 8,166 | 16,520 | 10,305 | 13,928 | 9,892 | 10,454 | 9,892 | 10,432 | 178,256 | 132,139 | |
| Excess (deficiency) of revenues Over (under) expenditures | (6,823) | 6,043 | 48,753 | (23,497) | (4,191) | (14,605) | (1,923) | (13,292) | (9,891) | (9,377) | (9,891) | (9,431) | (48,123) | - | |
| Over (under) expenditures | \$ (6,823) | \$ 6,043 | \$ 48,753 | \$ (23,497) | \$ (4,191) | \$ (14,605) | \$ (1,923) | \$ (13,292) | \$ (9,891) | \$ (9,377) | \$ (9,891) | \$ (9,431) | \$ (48,123) | \$ - | |

HERITAGE OAK PARK
Community Development District

Activities Fund Deposits

| Deposit | | | | | | | | | | | | | | | | | | |
|------------------------------|---------|------------------|-----------------|-----------------------|---------------|----------------|---------------|------------------|-----------------|----------------------|---------------|------------------|-----------------|-----------------|----------------|-----------------|-----------------------|-----------------|
| Date | Amount | Trivia Night | Pool side Lunch | Morning Coffee Social | Monster Mash | Vet's Day | Thanks giving | Christ mas Party | New Year's Eve | James Bond 007 Party | Canada Night | Valen tine's Day | HOP Series | Vendor Day | Fashion Show | St. Pat's Day | Murder Mystery Dinner | |
| 10/31/19 | Deposit | \$2,617 | \$1,607 | | \$1,010 | | | | | | | | | | | | | |
| 11/21/19 | Deposit | \$6,099 | \$1,229 | | \$60 | \$156 | \$529 | \$4,125 | | | | | | | | | | |
| 01/03/20 | Deposit | \$1,907 | \$1,090 | | | | \$126 | \$75 | \$616 | | | | | | | | | |
| 01/31/20 | Deposit | \$7,079 | \$1,537 | \$300 | | | | | | \$742 | \$1,068 | \$3,432 | | | | | | |
| 01/31/20 | Deposit | \$5,385 | | | | | | | | | | | \$5,385 | | | | | |
| 02/27/20 | Deposit | \$1,642 | | | | | | | | | | | | \$1,400 | \$242 | | | |
| 02/27/20 | Deposit | \$6,548 | \$30 | \$1,896 | | | | | | | \$29.50 | \$286 | | | \$2,398 | \$1,908 | | |
| 03/17/20 | Refund | -\$1,728 | | | | | | | | | | | | | | | -\$1,728 | |
| 03/31/20 | Deposit | \$1,028 | | \$576 | | | | | | | | \$88 | | | \$364 | | | |
| 03/31/20 | Refund | -\$36 | | | | | | | | | | | | | | | | -\$36 |
| 04/06/20 | Refund | -\$36 | | | | | | | | | | | | | | | | -\$36 |
| 04/30/20 | Deposit | \$36 | | | | | | | | | | | | | | | | \$36 |
| Total | | \$30,541 | \$30 | \$7,935 | \$300 | \$1,070 | \$156 | \$655 | \$4,200 | \$616 | \$742 | \$1,098 | \$3,806 | \$5,385 | \$1,400 | \$3,004 | \$144 | \$0 |
| Expenses | | -\$32,014 | \$0 | -\$7,774 | -\$512 | -\$973 | -\$592 | -\$769 | -\$4,427 | -\$236 | -\$659 | -\$1,038 | -\$3,476 | -\$6,500 | -\$706 | -\$3,011 | -\$190 | -\$1,150 |
| Profit / (Loss) | | -\$1,473 | \$30 | \$161 | -\$212 | \$97 | -\$436 | -\$114 | -\$227 | \$380 | \$83 | \$59 | \$330 | -\$1,115 | \$694 | -\$7 | -\$46 | -\$1,150 |
| Other Expenses | | (1,398) | | | | | | | | | | | | | | | | |
| Total Profit / (Loss) | | (\$2,871) | | | | | | | | | | | | | | | | |

| | FY 2017 | FY 2018 | FY 2019 | FY 2020 |
|---------------------------|---------|---------|----------|---------|
| Reserve Balance-Beginning | 9,191 | 9191 | 7088 | - |
| Revenue | 39,654 | 43,189 | 47,790 | 30,541 |
| Expenses | 35,643 | 46,362 | 64,189 | 33,412 |
| Profit(Loss) | 4,011 | (3,173) | (16,399) | (2,871) |

Notes: Revenue and Expenses are per financial statements
Expenses also include office supplies for activities department that are not tied to a specific activity

Cash and Investment Report
May 31, 2020

| <u>ACCOUNT NAME</u> | <u>BANK NAME</u> | <u>MATURITY</u> | <u>YIELD</u> | <u>BALANCE</u> |
|-------------------------------|------------------|-----------------|-----------------|------------------|
| GENERAL FUND | | | | |
| Operating Checking Account | BankUnited | N/A | 0.00% | \$490,610 |
| Operating Checking Account | Regions Bank | N/A | 0.00% | \$51,377 |
| | | | Subtotal | \$541,987 |
| Petty Cash - Property Manager | N/A | N/A | N/A | \$200 |
| Money Market Account | BankUnited | N/A | 0.25% | \$51,666 (1) |
| | | | Total | \$593,853 |

NOTE 1 - Invested Funds into a Money Market Account with BankUnited.

Heritage Oak Park CDD

Bank Reconciliation

Bank Account No. 7282 Bank United Checking
 Statement No. 05-20
 Statement Date 5/31/2020

| | | | |
|-----------------------------|------------|-----------------------------|------------|
| G/L Balance (LCY) | 490,609.67 | Statement Balance | 498,355.40 |
| G/L Balance | 490,609.67 | Outstanding Deposits | 0.00 |
| Positive Adjustments | 0.00 | | |
| | <hr/> | | |
| Subtotal | 490,609.67 | Subtotal | 498,355.40 |
| Negative Adjustments | 0.00 | Outstanding Checks | 7,745.73 |
| | <hr/> | Differences | 0.00 |
| Ending G/L Balance | 490,609.67 | Ending Balance | 490,609.67 |
| Difference | 0.00 | | |

| Posting Date | Document Type | Document No. | Description | Amount | Cleared Amount | Difference |
|--------------------------------------|---------------|--------------|-----------------------------|-----------------|----------------|-----------------|
| Outstanding Checks | | | | | | |
| 10/29/2019 | Payment | 2128 | LINDA M. NADELIN | 184.70 | 0.00 | 184.70 |
| 3/20/2020 | Payment | 2297 | BRAD WARREN | 36.00 | 0.00 | 36.00 |
| 3/20/2020 | Payment | 2324 | PHILIP GARTLAND | 18.00 | 0.00 | 18.00 |
| 4/1/2020 | Payment | DD00107 | Payment of Invoice 012130 | 460.78 | 0.00 | 460.78 |
| 4/1/2020 | Payment | DD00108 | Payment of Invoice 012131 | 63.17 | 0.00 | 63.17 |
| 5/5/2020 | Payment | 2378 | PAUL J. FALDUTO , JR | 184.70 | 0.00 | 184.70 |
| 5/21/2020 | Payment | 2398 | CORAL COAST CONSTRUCTION OF | 955.00 | 0.00 | 955.00 |
| 5/21/2020 | Payment | 2400 | ENVIRO WATER UTILITIES LLC | 1,150.00 | 0.00 | 1,150.00 |
| 5/21/2020 | Payment | 2407 | SUNTRUST BANK-8114 | 656.57 | 0.00 | 656.57 |
| 5/28/2020 | Payment | 2408 | JMT | 3,810.00 | 0.00 | 3,810.00 |
| 5/28/2020 | Payment | 2409 | REGIONS BANK -3417 | 226.81 | 0.00 | 226.81 |
| Total Outstanding Checks..... | | | | 7,745.73 | | 7,745.73 |

HERITAGE OAK PARK

Community Development District

**Payment Register by Fund
For the Period from 05/01/20 to 05/31/20
(Sorted by Check / ACH No.)**

| Fund No. | Check / ACH No. | Date | Payee | Invoice No. | Payment Description | Invoice / GL Description | G/L Account # | Amount Paid |
|---------------------------|-----------------|----------|-------------------------------|------------------|---|-----------------------------------|---------------|-------------|
| GENERAL FUND - 001 | | | | | | | | |
| 001 | 2382 | 05/06/20 | HD SUPPLY FACILITIES MAINT. | 9180949250 | LYSOL CLEANER | Disinfectant for Park | 549900-53901 | \$55.16 |
| 001 | 2383 | 05/07/20 | RESIDENTIAL ACOUSTICS, LLC | CA02573-2F | ACOUSTICAL PANELS FOR SPORTS BAR | R&M-Parks | 546066-57201 | \$1,635.00 |
| 001 | 2384 | 05/07/20 | SUN COAST MEDIA GROUP, INC | 17014-042720 | NEWSPAPER 13 WEEKS | Miscellaneous Services | 549001-57201 | \$80.02 |
| 001 | 2385 | 05/07/20 | TODD PROA | 00095812 | POOL MOTOR AND SEAL PLATE INSTALLATION | R&M-Pools | 546074-57201 | \$970.84 |
| 001 | 2386 | 05/14/20 | ARTISTREE LANDSCAPE | 148035 | 04/20 MONTHLY GROUNDS MAINT | Contracts-Landscape | 534050-53901 | \$7,209.62 |
| 001 | 2387 | 05/14/20 | B & B TELEPHONE SYSTEMS, INC | 04242003 | REPLACE HANDSET CORD ON POLYCOM CONFERENCE PHONE | R&M-Clubhouse | 546015-57201 | \$62.60 |
| 001 | 2388 | 05/14/20 | CENTURYLINK | 78717-041920 | 04/19/20-05/18/20 #311078717 | Communication - Telephone | 541003-57201 | \$662.86 |
| 001 | 2389 | 05/14/20 | COMCAST | 34227-042620 | ACCT# 8535100601234227 04/30/20-05/29/20 | Misc-Cable TV Expenses | 549039-57201 | \$294.67 |
| 001 | 2390 | 05/14/20 | COVERALL OF FT. MYERS | 1160258086 | CLEANING SERVICE 05/1-05/31/20 | Contracts-Janitorial Services | 534026-57201 | \$1,580.00 |
| 001 | 2391 | 05/14/20 | GREATAMERICA FINANCIAL SVCS | 26882868 | COPIER LEASE FOR 04/20 | Office Supplies | 551002-57201 | \$104.86 |
| 001 | 2392 | 05/14/20 | LAKE & WETLAND MANAGEMENT | 7926-WC | 05/20 LAKE MAINT | Contracts-Lake and Wetland | 534021-53901 | \$510.00 |
| 001 | 2394 | 05/14/20 | PERSSON, COHEN & MOONEY, P.A. | 23861 | LEGAL SERVICE FOR 04/20 | ProfServ-Legal Services | 531023-51401 | \$720.50 |
| 001 | 2395 | 05/14/20 | POLAR ICE OF FLORIDA INC | KPARK-050420 | REINSTALLED ICE MACHINE/WATER FILTER | R&M-Clubhouse | 546015-57201 | \$298.70 |
| 001 | 2396 | 05/14/20 | STAPLES CREDIT PLAN | 77190-042720 | PURCHASES FOR 03/28/20-04/27/20 | ACT Printer Toner | 551002-57501 | \$171.97 |
| 001 | 2396 | 05/14/20 | STAPLES CREDIT PLAN | 77190-042720 | PURCHASES FOR 03/28/20-04/27/20 | Office Supplies/UPS BACKUP | 551002-57201 | \$135.72 |
| 001 | 2397 | 05/14/20 | TODD PROA | 00095988 | STENNER PUMP CHEMICAL FEEDER | R&M-Pools | 546074-57201 | \$598.30 |
| 001 | 2397 | 05/14/20 | TODD PROA | 00095893 | 05/20 MONTHLY POOL SERVICE | Contracts-Pools | 534078-57201 | \$900.00 |
| 001 | 2397 | 05/14/20 | TODD PROA | 00095893 | 05/20 MONTHLY POOL SERVICE | Pool Perfect | 546074-57201 | \$63.04 |
| 001 | 2398 | 05/21/20 | CORAL COAST CONSTRUCTION | RKDD-041420 | REPAIR TO BACK OFFICE AREA FROM WATER LEAK DAMAGE | R&M-Clubhouse | 546015-57201 | \$955.00 |
| 001 | 2399 | 05/21/20 | ELECTRICAL SOLUTIONS OF SW | 6876 | CHANGE LIGHT BULB FOR STREET LIGHT | R&M-Streetlights | 546095-54101 | \$95.00 |
| 001 | 2401 | 05/21/20 | FEDEX | 7-002-90573 | SERVICE FOR 05/05/20 | Communication/Freight - Gen'l | 541001-51301 | \$33.62 |
| 001 | 2402 | 05/21/20 | HOME DEPOT CREDIT SERVICES | 05052020-6325 | PURCHASES FOR 04/05/20-05/04/20 | LIGHT BULBS/FITTING/GLUE | 549900-53901 | \$43.13 |
| 001 | 2402 | 05/21/20 | HOME DEPOT CREDIT SERVICES | 05052020-6325 | PURCHASES FOR 04/05/20-05/04/20 | TRASH BAGS | 552001-57201 | \$35.94 |
| 001 | 2402 | 05/21/20 | HOME DEPOT CREDIT SERVICES | 05052020-6325 | PURCHASES FOR 04/05/20-05/04/20 | PW HOSE/ANTENNA/MISC SUPPLIES | 549900-53901 | \$194.34 |
| 001 | 2403 | 05/21/20 | INFRAMARK, LLC | 51480 | 05/20 MANAGEMENT FEES | ProfServ-Mgmt Consulting Serv | 531027-51201 | \$5,303.08 |
| 001 | 2403 | 05/21/20 | INFRAMARK, LLC | 51480 | 05/20 MANAGEMENT FEES | Contracts-Mgmt Services | 534001-57201 | \$6,067.25 |
| 001 | 2403 | 05/21/20 | INFRAMARK, LLC | 51480 | 05/20 MANAGEMENT FEES | Communication/Freight - Gen'l | 541001-51301 | \$15.50 |
| 001 | 2403 | 05/21/20 | INFRAMARK, LLC | 51480 | 05/20 MANAGEMENT FEES | Contracts-Mgmt Services | 534001-53901 | \$9,790.25 |
| 001 | 2405 | 05/21/20 | MICHELLE RAY | 051320 | REIMB FOR HOME DEPOT SUPPLIES | Misc-Contingency | 549900-53901 | \$65.34 |
| 001 | 2406 | 05/21/20 | SECURITY ALARM CORPORATION | 218769 | MONITORING FOR 05/08/20-08/07/20 | R&M-Clubhouse | 546015-57201 | \$84.00 |
| 001 | 2407 | 05/21/20 | SUNTRUST BANK-8114 | 05022020-8114 | 05/20 STATEMENT PURCHASES | Table and Chair Cart | 546015-57201 | \$411.82 |
| 001 | 2407 | 05/21/20 | SUNTRUST BANK-8114 | 05022020-8114 | 05/20 STATEMENT PURCHASES | Handle for Table and Chair Cart | 546015-57201 | \$28.86 |
| 001 | 2407 | 05/21/20 | SUNTRUST BANK-8114 | 05022020-8114 | 05/20 STATEMENT PURCHASES | Paper Towels | 552001-57201 | \$35.98 |
| 001 | 2407 | 05/21/20 | SUNTRUST BANK-8114 | 05022020-8114 | 05/20 STATEMENT PURCHASES | Amazon Prime Membership | 549001-57201 | \$119.95 |
| 001 | 2407 | 05/21/20 | SUNTRUST BANK-8114 | 05022020-8114 | 05/20 STATEMENT PURCHASES | Gas for PW | 549900-53901 | \$37.98 |
| 001 | 2407 | 05/21/20 | SUNTRUST BANK-8114 | 05022020-8114 | 05/20 STATEMENT PURCHASES | Bracket for TV in Fitness Center | 546015-57201 | \$21.98 |
| 001 | 2408 | 05/28/20 | JMT | 6-153681 | PROFESSIONAL SERVICE THRU 02/22/20 | ProfServ-Engineering | 531013-51501 | \$3,810.00 |
| 001 | 2409 | 05/28/20 | REGIONS BANK -3417 | 04132020 | PURCHASES FOR 03/14/20-04/13/20 | St. Patricks Day | 549022-57501 | \$55.98 |
| 001 | 2409 | 05/28/20 | REGIONS BANK -3417 | 04132020 | PURCHASES FOR 03/14/20-04/13/20 | Boxes for Chair Covers/Vendor Day | 549022-57501 | \$11.73 |
| 001 | 2409 | 05/28/20 | REGIONS BANK -3417 | 04132020 | PURCHASES FOR 03/14/20-04/13/20 | Boxes for Chair Covers/Vendor Day | 549022-57501 | \$5.87 |
| 001 | 2409 | 05/28/20 | REGIONS BANK -3417 | 04132020 | PURCHASES FOR 03/14/20-04/13/20 | Poolside Lunch | 549051-57501 | \$6.38 |
| 001 | 2409 | 05/28/20 | REGIONS BANK -3417 | 04132020 | PURCHASES FOR 03/14/20-04/13/20 | Miscellaneous Services | 549001-57201 | \$73.42 |
| 001 | 2409 | 05/28/20 | REGIONS BANK -3417 | 04132020 | PURCHASES FOR 03/14/20-04/13/20 | Misc-Contingency | 549900-53901 | \$73.43 |
| 001 | DD00096 | 05/01/20 | CHARLOTTE COUNTY UTILITIES | 80703-041020 ACH | 26307-080703 03/09/20-04/08/20 | Utility - Water & Sewer | 543021-53901 | \$63.17 |
| 001 | DD00097 | 05/07/20 | FPL | 03218-042220 ACH | ACCT# 01784-03218 03/23/20-04/22/20 | Utility - General | 543001-53901 | \$53.44 |
| 001 | DD00098 | 05/07/20 | FPL | 93219-042220 ACH | ACCT# 25921-93219 03/23/20-04/22/20 | Utility - General | 543001-53901 | \$118.35 |
| 001 | DD00099 | 05/07/20 | FPL | 28333-042220 ACH | ACCT# 36126-28333 03/23/20-04/22/20 | Utility - General | 543001-53901 | \$698.11 |
| 001 | DD00100 | 05/07/20 | FPL | 90214-042220 ACH | ACCT# 65998-90214 03/23/20-04/22/20 | Utility - General | 543001-53901 | \$73.14 |
| 001 | DD00101 | 05/07/20 | FPL | 88335-042220 ACH | ACCT# 87070-88335 03/23/20-04/22/20 | Utility - General | 543001-53901 | \$1,038.07 |
| 001 | DD00102 | 05/07/20 | FPL | 74219-042220 ACH | ACCT# 89079-74219 03/23/20-04/22/20 | Utility - General | 543001-53901 | \$275.92 |
| 001 | DD00103 | 05/07/20 | FPL | 29333-042220 ACH | ACCT# 90419-29333 03/23/20-04/22/20 | Utility - General | 543001-53901 | \$100.55 |
| 001 | DD00104 | 05/07/20 | FPL | 32211-042220 ACH | ACCT# 94620-32211 03/23/20-04/22/20 | Utility - General | 543001-53901 | \$526.11 |
| 001 | DD00105 | 05/07/20 | FPL | 85535-042220 ACH | ACCT# 92945-85535 03/23/20-04/22/20 | Utility - General | 543001-53901 | \$57.17 |
| 001 | DD00106 | 05/07/20 | FPL | 59344-042220 ACH | ACCT# 96809-59344 03/23/20-04/22/20 | Utility - General | 543001-53901 | \$53.92 |

HERITAGE OAK PARK

Community Development District

**Payment Register by Fund
For the Period from 05/01/20 to 05/31/20
(Sorted by Check / ACH No.)**

| Fund No. | Check / ACH No. | Date | Payee | Invoice No. | Payment Description | Invoice / GL Description | G/L Account # | Amount Paid |
|----------|-----------------|----------|---------------------|-------------|------------------------------|--------------------------|-------------------|--------------------|
| 001 | 2377 | 05/05/20 | OLIN E. BELL | PAYROLL | May 05, 2020 Payroll Posting | | | \$184.70 |
| 001 | 2378 | 05/05/20 | PAUL J. FALDUTO, JR | PAYROLL | May 05, 2020 Payroll Posting | | | \$184.70 |
| 001 | 2379 | 05/05/20 | BRIAN R. BITGOOD | PAYROLL | May 05, 2020 Payroll Posting | | | \$184.70 |
| 001 | 2380 | 05/05/20 | EDWARD A. CAREY | PAYROLL | May 05, 2020 Payroll Posting | | | \$184.70 |
| 001 | 2381 | 05/05/20 | KENT D. WEEKS | PAYROLL | May 05, 2020 Payroll Posting | | | \$184.70 |
| | | | | | | | Fund Total | \$47,411.14 |

IRRIGATION FUND - 002

| | | | | | | | | |
|-----|------|----------|----------------------------|---------|---|------------------------|-------------------|--------------------|
| 002 | 2393 | 05/14/20 | MAINSCAPE | 1244987 | IRRIG SRVC TO BE BB TO RESIDENT-1548 RO | Cash with Fiscal Agent | 103000 | \$126.76 |
| 002 | 2393 | 05/14/20 | MAINSCAPE | 1244623 | RPR 3" MAINLINE BEHIND 1323 ROL | R&M-Irrigation | 546041-53901 | \$1,300.27 |
| 002 | 2393 | 05/14/20 | MAINSCAPE | 1244624 | INSTALL NEW IRRIGATION @ WINDING OAK ISLAND | R&M-Irrigation | 546041-53901 | \$535.55 |
| 002 | 2400 | 05/21/20 | ENVIRO WATER UTILITIES LLC | 001 | NEW PRESSURE TANK FOR 30HP VFD LAKE PUMP | R&M-Irrigation | 546041-53901 | \$1,150.00 |
| 002 | 2404 | 05/21/20 | MAINSCAPE | 1245207 | IRRIGATION SERVICE 04/20 | R&M-Irrigation | 546041-53901 | \$7,104.66 |
| 002 | 2404 | 05/21/20 | MAINSCAPE | 1244665 | 05/20 IRRIGATION MAINT | Contracts-Irrigation | 534073-53901 | \$3,825.00 |
| | | | | | | | Fund Total | \$14,042.24 |

| | |
|--------------------------|--------------------|
| Total Checks Paid | \$61,453.38 |
|--------------------------|--------------------|