



LOUISIANA PTA

**Saturday, April 6, 2019, 8:00am – 5:30pm
(7:30am Registration Opens/Breakfast)**

**Holiday Inn Lake Charles West Sulphur
330 Arena Rd, Sulphur, LA 70665**

Name: _____

School/PTA/PTSA Representing: _____

Address: _____ City, Zip: _____

Phone: _____ Email: _____

Are you currently a PTA officer? Yes No If yes, what position do you hold? _____

Please check all that apply:

Non-voting Guest
 First PTA Convention
 Local Unit Board Member
 Teacher
 Administrator
 Student (Grade ___)
 Have children in the following grades: ___ K-5th ___ 6th – 8th ___ 9th - 12th ___ College

Convention Delegate & Voting Privileges: Each local unit shall be entitled to be represented at the annual convention of the Louisiana State PTA by its president and three (3) other officers, or their alternates, and one (1) additional delegate for every fifty (50) members in good standing per rosters and dues submitted to the Louisiana State PTA office and postmarked at least forty-five (45) days prior to the first day of convention. A delegate representing a local unit in good standing is eligible to vote at the annual convention of the Louisiana State PTA.

PLEASE SELECT ONE: Voting Delegate Non -Voting Delegate

CONVENTION PRE-REGISTRATION FORM (Please see next page for policies.)

<i>Registration Information</i>	<i>By 3/15/19</i>	<i>After 3/15/19</i>	<i>Onsite</i>	<i>TOTAL</i>
PTA/PTSA Members – Convention Fee* <i>(Includes Saturday breakfast & lunch, all workshops, activities, and exhibits)</i>	\$60	\$80	\$100	\$
Non-Members – Convention Fee <i>(Includes Saturday breakfast & lunch, all workshops, activities, and exhibits)</i>	\$100	\$125	\$150	\$
Students <i>(Includes Saturday breakfast & lunch, all workshops, activities and exhibits)</i>	\$50	\$80	\$95	\$
TOTAL DUE				\$

Method of Payment: () Check Enclosed PAYABLE TO: Louisiana State PTA
 Mail to: Louisiana State PTA – PO Box 4420 Covington, LA 70435
(Please note our new mailing address.)

Join us for LA PTA Convention 2019!

CONVENTION REGISTRATION POLICIES

Registration – Convention registration includes attendance at continental breakfast (7:30am-8:30am), lunch (12:00pm-1:00pm), general sessions, workshops, and exhibitor exposition. *Early bird registrations must be postmarked no later than March 15, 2019.* All registration forms postmarked after 3/15/19, must pay **the late fee**. Registration is on a first-come, first served basis. Fees and capacities will be determined by postmark date, not date written on check.

Pre-Registered Delegates - Pre-registered delegates may pick up their delegate badges and packets at the pre-registration tables outside of the General Session room beginning at 6:30PM on Friday, April 5th. Delegates may be asked to present a photo ID to receive their delegate badge and packet.

On-Site Registration - On-site registration will be at a designated table beginning at 6:30PM, Friday, April 5th. To register on-site at convention, each delegate **MUST** complete a registration form (available on site) and pay the appropriate fees. Please note that convention materials, such as the annual convention program, are based on availability and not guaranteed to on-site registrants.

Transfer of Registration - A delegate's registration is transferable, but **not refundable** after April 1, 2019.

Cancellation - All cancellations must be in writing and sent to the Louisiana State PTA office. Cancellations received on or before March 23, 2019, will be subject to a \$25.00 cancellation fee. **No refunds will be given after April 1, 2019.**

No Shows - There will be **no refunds** for registrants who have pre-registered and do not attend.

Payment - All registration fees **MUST** accompany the registration form. No registration will be processed without payment in full. Accepted methods of payment are checks or money orders made out to: Louisiana State PTA, and should be mailed to our new mailing address: **Louisiana State PTA P.O. Box 4420 Covington, LA 70435**

Photo Consent - By attending the convention, attendees consent to the taking of photographs and to the Louisiana State PTA's use of such photographs as part of the promotion or conduct of this and other Louisiana State PTA activities and events.

ADDITIONAL CONVENTION INFORMATION

Questions/Concerns – For questions or concerns regarding Convention please feel free to contact the

Louisiana State PTA office at (225) 927-7382 or email: la_office@bellsouth.net or

Christy Cohea at (985) 215-1409 or email: lptaconvention@gmail.com

Hotel Registration – For convention attendees wishing to book rooms at the Holiday Inn Lake Charles West Sulphur Address: 330 Arena Rd, Sulphur, LA 70665 Phone: (337) 527-0858 Please use the code PTA to book before March 15. Rates are \$109 a night for two queen beds or \$114 a night for a king bed. Must call to book.

Special Needs – The hotel requires advance notice to ensure that adequate accommodations or alternatives can be provided; please let us know whether you require special assistance.