



June 17, 2015 Meeting Minutes

Meeting called to order at 2:03 PM by Chair Julie Graves

Attendance: *Julie Graves – Chair, Sarah Van Cleve – Vice Chair, Jackie Fojtik, ClaraAnn Ness, Manny Cruz, Jenell DeMatteo, Kirsten Jewell, Linda Hollingsworth, Monica Bernhard, Dave Frederick, Walt LeCouteur, Penny Lamping, Janice Foucher, Sara Marez-Fields, Kris Smock, Donna Dahlquist, Ruth Westergaard, Brenda Johnson, Nancy Martin, Marta Holt, Nick Mondau, Terry Schroeder*

Introductions were made around the table.

Agenda Review: There were two additions made to the agenda. Julie added a discussion about Project Connect and Nomination of Officers for 2015-2016.

Minutes from May: There were two minor corrections to the May 20 minutes. Under the 2015 Point in Time Count, the third bullet point had “For 201 there were 124 children” which should read, “For 2015 there were 124 children”. The fifth bullet point read 33% of those identified in 2014...” and it should read, “33% of those identified in 2015...” Penny Lamping moved and Janice Foucher seconded to approve the minutes as corrected. The motion passed.

Continuum of Care Funding – Nick Mondau: Nick introduced himself, Washington State Department of Commerce Program Manager Emergency Solutions Grant and Continuum of Care. The Continuum of Care (CoC) grant was previously known as McKinney. There are seven (7) Continuums of Care in Washington State that compete for this funding. Those in large urban areas, King, Snohomish, Pierce, Clark, Yakima and Spokane apply to HUD on their own. The smaller 33 counties apply through Balance of State (BOS), of which Kitsap is one. Commerce is the lead agency for the BOS application. There are 450 Continuums that apply for CoC funding across the country. All renewal and Bonus (new) projects are awarded based on score of consolidated application sent in by CoC lead agency (Commerce for Balance of State). They are rated on the follow areas:

- Performance of Projects
 - % of clients gaining employment (national standard is 20%)
 - % of clients who transition to permanent housing (national standard 65%)
 - % of clients who stay in permanent supportive housing (national standard 80%)
 - Non cash benefits
- Strength of Continuum
 - Activity of committees, 10-year plans, collaboration with state and local agencies, discharge planning, etc.

- Housing Inventory Count (HIC)
- Point in Time Count (PIT)

Each county provides information about their county, which is written into the BOS application. The Bonus Project is usually about \$350,000 for a new (or multiple new) project(s). For the past several years, it has been permanent supportive housing and often for chronic homeless. Commerce may add additional requirements so that the money is targeted to a specific population. The applications are ranked and scored by Commerce and a couple volunteers from counties that do not have an agency submitting a Bonus application. Once Commerce determines the project(s) they want to include in the BOS application, the agency(ies) have to submit the application to HUD through E-SNAPS. HUD looks at the score of the CoC as well. Two years ago, there was no Bonus application and last year the BOS application was not funded, as it didn't have the need that others across the country did. It is unknown what it will look like this year, but will possibly be permanent supportive housing, chronic homeless and perhaps a rapid rehousing option. There are usually 3 to 8 projects submitted for bonus funding within the Balance of State with an average of 5 and 2 to 3 that are really solid usually.

In rating the renewal application, HUD uses a tiering system, Tier 1 and 2. 96% of the BOS application are put in Tier 1, as those are likely to all be funded. Those that are placed in Tier 2 are those that meet HUD's highest criteria. They are all ranked based on performance numbers, stability, exits to permanent housing and no/little previous year's CoC money left over.

It is also possible to reallocate grants. A county may choose to eliminate a grant and move the money to another project or to reduce funding from one or more projects. If a project is eliminated or reduced, that county get first chance at another project for rapid rehousing or permanent supportive housing for that money. Rapid rehousing can be up to two years.

The Housing Inventory Count and Point in Time Count are part of the application for CoC funding. Leverage letters are required for both renewal applications and bonus applications. A cash match of 25% is required. The match must be an eligible activity in the grant. Leverage can be anything to help participants in the project. For bonus projects, the more leverage commitments an organization can get, the more competitive their application will be. Maximum points are provided to projects with at least 200% of the grant request. For Balance of State that would be the combined leverage of all projects for the full grant amount. Counties that provide more leverage assist those counties that are not able to get as much.

Homeless System Outcomes – Kirsten Jewell: Kirsten showed a chart showing how persons experiencing homelessness move through the Homeless Response System, which is very complicated. She described the difference between outputs and outcomes. Outputs are things such as activities/methods, service products, tangible items/services, what we do and who we reach. Outcomes are thing such as changes in knowledge, results, what difference does what you do make. Why do we care about outcomes? It shows that we have effective programs, a good return for the investment, and have success in meeting our goals. Kirsten talked about performance measures in the homeless housing plan, communications, HEARTH Act, system performance. Reasonable performance measures are measurable, balance achievable and aspirational outcomes, include outputs and outcomes, contribute to larger goals, and are tailored to an individual program. Kirsten passed out the Kitsap Homeless Response System Performance Report for 2014 and first quarter 2015. These reports are all on the website, <http://www.kitsapgov.com/hs/housing/ReportsAndData.htm>. There are other reports there as well. All of the information in the Kitsap Homeless Response System Performance gets rolled up and provides information to the bigger response system that we are all part of.

Mayor's Challenge to End Veteran's Homelessness– Kirsten Jewell: Kirsten made a presentation to the Veteran's Advisory Board; the goal is to end veteran homelessness by the end of 2015. Some of the areas they are working on is:

- Landlord Engagement
- Master List of homeless veterans. This has been successful in other communities and has basic information about the veterans
- Plan to address 5 criteria of Ending Veteran Homelessness
- Have a goal of increasing VASH Vouchers through an improved PIT count
- Supportive Services for Veteran Families

Contact Kirsten if you are interested in being a part of the group working to end Veteran Homelessness. We are hoping this can be a model for helping other populations.

Homeless Housing Plan Update – Kirsten Jewell: This committee is now moving into some intensive meetings. They are working on how to present the information. They are planning a stakeholder event in July or August. They have completed surveys of those experiencing homelessness and of providers and are working on getting that information summarized.

Kirsten wanted to remind everyone to be sure to sign up for the Kitsap County alerts!! This is the only way they are disseminating information. There is an alert list for the Consolidated Grant Application and one for Homeless Housing Programs. Kirsten reported that Sarah Achaoui, a local HUD representative, was hired to replace Marie Vila in the City CDBG.

Bylaws

Julie went over the proposed bylaws change to Article IV, Committees, Section 4.2 Executive Committee, Membership. This paragraph currently reads, "***Membership: The Executive Committee may consist of five (5) members including the Chair, Vice-Chair, Secretary, Immediate Past-Chair, and one (1) voting Member-at- Large elected from the Coalition.***" The proposal is for that paragraph to read: "***Membership: The Executive Committee shall consist of four (4) elected members including the Chair, Vice-Chair, Secretary, and one (1) voting Member-at- Large elected from the Coalition and two (2) ex-officio members, Immediate Past Chair and the Day-to-Day Supervisor of the Coordinator.*** Voting will take place at the July 15 meeting. Information about the change was passed out and will be sent out with the Thursday Journal until the July meeting.

Coordinator Report – Terry Schroeder: Besides the normal things she does each month, Terry has been gathering requested information for Monica in completing the Coordinated Grant Application for the Coordinator position, providing information for Kirsten on the Point in Time Count statistics and inputting information about the local survey done of those living unsheltered and with family and friends.

Outside Homeless Committee – Walt LeCouteur: Walt reported Joe Summers with the South Kitsap Community Alliance, which is the lead organization for a tent city in Kitsap County, will be making a presentation to the CoCC Executive Committee. He hopes to gain support for getting a new Kitsap County ordinance for tent cities so that he can move forward. He anticipates needing \$100,000 for startup and can't really start fundraising until he knows there is support for an ordinance that would fit their plans. The young girl who is building tiny houses for homeless individuals came into Kitsap Rescue Mission and she will be linking up with the Tent City/Outside Homeless committee. Although there is not approval for her houses to be placed on any property at this time, she hopes that will happen.

Agency Updates

Parent-Child Assistance Program – ClaraAnn Ness: They have gone through their wait list and now have some openings. They provide services to pregnant women or those who gave birth in the last six months and have abused drugs/alcohol during their pregnancy. A Choice site. Once approved, that will apply to all PCHS sites.

Crime Victim Assistance Center – Nancy Martin: Nancy reported she is the current Crime Victim Advocate. She brought brochures describing the services they offer. They work with victims of all crimes in Kitsap County.

Kitsap Community Resources – Jackie Fojtik: Jackie reported KCR has energy assistance available. Call 360-479-1507. There is also money available for Kinship Care, to assist families who are taking care of a relative's child. And, there is funding available for homeless child care for families that are experiencing homelessness.

West Sound Treatment Center – Marta Holt: Marta stated they are having an open house for their new New Start House for men. This is for men who are coming out of jail and have been participating in West Sound's New Start Program at the Kitsap County Jail. The open house will be on Monday June 22 from 1 pm to 3 pm. Flyers were distributed.

Meeting adjourned at 4:00 pm

Respectfully Submitted,

Chris Brunell, Secretary