

**MINUTES OF THE DUBUQUE SOIL AND WATER  
CONSERVATION DISTRICT COMMISSIONER'S MEETING  
EPWORTH IA  
July 3, 2018**

Call Meeting to Order: The monthly meeting of the Dubuque Soil & Water Conservation District Commissioners was called to order by Chairperson Melvin Wilgenbusch at 9:05 a.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa on July 3, 2018. Those present included Staff: Theresa Weiss & Colleen Siefken; Commissioners: Melvin Wilgenbusch, Charles McCullough, Dave Ruden, & Jerry Ostwinkle.

Adopt Agenda: With the addition of the following the agenda was approved as presented:

FB XIV Quarterly Report  
CDI Resolutions Packet

18-70 Motion made by McCullough to approve the agenda. Motion seconded by Ostwinkle. Motion carried unanimously.

Approval of Minutes of Last Meeting: Wilgenbusch called for a discussion of the June 5, 2018 meeting minutes.

18-71 Motion made by Ruden to approve the meeting minutes. Motion seconded by Ostwinkle. Motion carried unanimously.

FARMS Program Summary: Current FARMS '19 Account information:

| <b>Program</b> | <b>Balance</b> | <b>Program</b> | <b>Balance</b> |
|----------------|----------------|----------------|----------------|
| REAPP          | \$ 5,822.73    | REAPF/NG       | \$ 1,940.91    |
| Cost Share     | \$67,627.00    |                |                |

FY '19 funds have been received. Supplemental fund procedure was also reviewed.

FY '19 Cost Share on Tiling: Information was reviewed on tile prices on projects since 2015.

18-72 Motion made by Ruden to table discussion until next meeting. Motion seconded by Ostwinkle. Motion carried unanimously.

Cost Share Applications:

*IFIP*

None

*REAP*

Matthew Knepper, Windbreak, \$1,422.00 cost share

Michael Wolter, 4.7 ac Tree/Shrub Establishment, \$3,525.00 cost share



WQI

28 Cover Crop applications funded for 1<sup>st</sup> time users prior to meeting. See attached list.

18-73 Motion made by Ruden to approve the cost share applications. Motion seconded by Ostwinkle. Motion carried unanimously.

Cost Share Amendments:

None

Cost Share Certifications:

Oberbroeckling Family Trust, #63869, \$2,040 cost share  
Michael Wolter, #67799, \$2,507.25 cost share  
Mark McCullough, #69037, \$1,600.00 cost share  
Matthew McCullough, #69036, \$1,600.00 cost share  
Kenneth Hosch, #69461, \$1,270.00 cost share  
Thomas Brimeyer, #62111, \$2,228.08 cost share  
Leon Sigwarth, #65622, \$2,401.95 cost share  
Lawrence Kremer, #65754, \$2,205.27 cost share  
Darby McCullough, #69027, \$900.00 cost share

18-74 Motion made by Ostwinkle to approve the Certifications. Motion seconded by Ruden. Motion carried unanimously.

Cost Share Maintenance Agreements:

Darby McCullough, #69027, 90 acres no-till  
Kenneth Hosch, #69461, 127 acres no-till  
Matthew McCullough, #69036, 160 acres no-till  
Mark McCullough, #69037, 160 acres no-till

18-75 Motion made by Ostwinkle to approve the Maintenance Agreements. Motion seconded by Ruden. Motion carried unanimously.

1M/Finance:

- June Bank Statement & Quicken corresponding report was available for review.
- Checks Written –
  - #3005 – \$21.97, Colleen Siefken – Women, Land & Legacy workshop expense
  - #3006 – \$50.00, Postmaster – SWCD Stamps
  - #3007 – \$1,000.00, Pheasant’s Forever – Hiher FY 19
  - #3009 - \$2.99, Eric Schmechel – 200 GB Storage
- Weiss mentioned DSC Intern is assisting sub-area with a Small Farms Workshop coming up in August in Monticello. Jude Becker has donated pork shoulder for sandwiches but SWCD offices within sub-area might be asked for donation up to \$50 to cover other meal related expense.



18-76 Motion made by Ruden to approve the check expenses. Motion seconded by Ostwinkle. Motion carried unanimously.

Correspondence Received:

- DSC correspondence regarding Election of SWCD Commissioners
- Tracy Bruun is our new DSC field rep.
- Practical Farmers of Iowa information reviewed.
- Commissioner Annual Conference will be held September 10-11, 2018 in Des Moines.
- CRP/District Buffer Initiative Quarterly Report was reviewed.
- Farm Bill XIV Quarterly Report was reviewed.
- \$7,900.00 agreement between IDALS & SWCD regarding the NACD Technical position was reviewed.
- CDI Resolutions received. Call Colleen with your vote on the resolutions so she can tally.

18-77 Motion made by McCullough to approve the Quarterly Reports listed above. Motion seconded by Ostwinkle. Motion carried unanimously.

18-78 Motion made by McCullough to approve the NACD Technical agreement. Motion seconded by Ostwinkle. Motion carried unanimously.

Personnel Updates:

- Board reviewed a monthly update from Stacy regarding experiences as the new NACD Technician. Stacy is working on the DSC & NACD quarterly reports.
- Board reviewed a quarterly intern report from Dylan Beitzel to be submitted to DSC with his experiences thus far.

Meeting Updates: None

NRCS Updates: Finishing up EQIP/CSP contracting for FY '18. Some interest in CRP, limited sign up now through August 17<sup>th</sup>.

CRP Conservation Plans & Revisions/Conservation Plans: One plan to be approved.

18-79 Motion made by Ruden to approve the plan(s). Motion seconded by Ostwinkle. Motion carried unanimously.

Treasurer's Report:

|                           |    |                          |
|---------------------------|----|--------------------------|
| District Savings.....     | \$ | 19,562.99                |
| '18 1M .....              | \$ | -226.71                  |
| Women, Land & Legacy..... | \$ | 842.27                   |
| District Payroll S18..... | \$ | 51,366.13                |
| District Checking .....   | \$ | 2,656.81                 |
| INTERN .....              | \$ | 185.85 (Within Checking) |



Payroll - SWCD .....\$ 47,504.17  
NACD Payroll.....\$ 9,971.15 (Within Payroll – SWCD)

18-80 Motion made by Ruden to approve the Treasurer’s Report. Motion seconded by McCullough. Motion carried unanimously.

Being no further business to discuss, Wilgenbusch requested a motion to adjourn.

18-81 Motion made by Ruden to adjourn. Motion seconded by McCullough. Motion carried unanimously.

The meeting adjourned at 10:08 a.m.

The next meeting will be held on August 7, 2018 at 6:00 p.m. at the Dubuque Soil & Water Conservation District Office, Epworth, Iowa.

Melvin Wilgenbusch 6/7/18  
Chairperson Date

William J. Ruden 7/5/18  
Secretary Date



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| Practice Status Report               |             |                          |                     |                |                  |                     |                     |                 |      |       |
|--------------------------------------|-------------|--------------------------|---------------------|----------------|------------------|---------------------|---------------------|-----------------|------|-------|
| Program                              | Practice ID | Applicant                | Practice            | Estimated Cost | Amount Obligated | Date of Application | Board Approval Date | Units Installed | Year | Month |
| Water Quality Initiative - Statewide | 69334       | Paul Decker              | Cover Crop - 1 Year | \$2,371.50     | \$1,185.75       | 6/13/2018           | 6/20/2018           | 47.43           | 6    | 2018  |
| Water Quality Initiative - Statewide | 68768       | DWIGHT CONRAD            | Cover Crop - 1 Year | \$3,500.00     | \$1,750.00       | 5/30/2018           | 6/20/2018           | 70              | 5    | 2018  |
| Water Quality Initiative - Statewide | 69785       | BRIAN GAUL               | Cover Crop - 1 Year | \$3,000.00     | \$1,500.00       | 6/20/2018           | 6/20/2018           | 60              | 6    | 2018  |
| Water Quality Initiative - Statewide | 69327       | ALAN TURNIS              | Cover Crop - 1 Year | \$8,000.00     | \$4,000.00       | 6/13/2018           | 6/20/2018           | 160             | 6    | 2018  |
| Water Quality Initiative - Statewide | 68421       | DAVID KLEIN KATHY        | Cover Crop - 1 Year | \$8,000.00     | \$4,000.00       | 5/18/2018           | 6/20/2018           | 160             | 5    | 2018  |
| Water Quality Initiative - Statewide | 69761       | KLOSTERMANN              | Cover Crop - 1 Year | \$2,800.00     | \$1,400.00       | 6/20/2018           | 6/20/2018           | 56              | 6    | 2018  |
| Water Quality Initiative - Statewide | 69094       | BEN HANNAN               | Cover Crop - 1 Year | \$5,000.00     | \$2,500.00       | 6/8/2018            | 6/20/2018           | 100             | 6    | 2018  |
| Water Quality Initiative - Statewide | 68322       | DANIEL HELLE             | Cover Crop - 1 Year | \$2,500.00     | \$1,250.00       | 5/15/2018           | 6/20/2018           | 50              | 5    | 2018  |
| Water Quality Initiative - Statewide | 69557       | JACOB SABERS             | Cover Crop - 1 Year | \$1,650.00     | \$825.00         | 6/18/2018           | 6/20/2018           | 33              | 6    | 2018  |
| Water Quality Initiative - Statewide | 69012       | ERIC MILLER              | Cover Crop - 1 Year | \$6,500.00     | \$3,250.00       | 6/7/2018            | 6/20/2018           | 130             | 6    | 2018  |
| Water Quality Initiative - Statewide | 68300       | STRIEF FARMS INC         | Cover Crop - 1 Year | \$8,000.00     | \$4,000.00       | 5/14/2018           | 6/20/2018           | 160             | 5    | 2018  |
| Water Quality Initiative - Statewide | 69541       | DANIEL CLEMEN            | Cover Crop - 1 Year | \$1,000.00     | \$500.00         | 6/18/2018           | 6/20/2018           | 20              | 6    | 2018  |
| Water Quality Initiative - Statewide | 68942       | ADAM STECKLEIN           | Cover Crop - 1 Year | \$3,000.00     | \$1,500.00       | 6/5/2018            | 6/20/2018           | 60              | 6    | 2018  |
| Water Quality Initiative - Statewide | 69536       | MATTHEW LINK             | Cover Crop - 1 Year | \$8,000.00     | \$4,000.00       | 6/18/2018           | 6/20/2018           | 160             | 6    | 2018  |
| Water Quality Initiative - Statewide | 68869       | RYAN KLUESNER            | Cover Crop - 1 Year | \$2,350.00     | \$1,175.00       | 6/1/2018            | 6/20/2018           | 47              | 6    | 2018  |
| Water Quality Initiative - Statewide | 69535       | KENNETH HOSCH            | Cover Crop - 1 Year | \$8,000.00     | \$4,000.00       | 6/18/2018           | 6/26/2018           | 160             | 6    | 2018  |
| Water Quality Initiative - Statewide | 68864       | TIMOTHY COOK             | Cover Crop - 1 Year | \$8,000.00     | \$4,000.00       | 6/1/2018            | 6/20/2018           | 160             | 6    | 2018  |
| Water Quality Initiative - Statewide | 69479       | KENNETH THILL            | Cover Crop - 1 Year | \$400.00       | \$200.00         | 6/15/2018           | 6/20/2018           | 8               | 6    | 2018  |
| Water Quality Initiative - Statewide | 68849       | WEBER BROTHERS DAIRY INC | Cover Crop - 1 Year | \$8,000.00     | \$4,000.00       | 5/31/2018           | 6/20/2018           | 160             | 5    | 2018  |

|                                      |       |                   |                     |              |             |           |           |  |         |
|--------------------------------------|-------|-------------------|---------------------|--------------|-------------|-----------|-----------|--|---------|
| Water Quality Initiative - Statewide | 69451 | ROBERT LABAN      | Cover Crop - 1 Year | \$8,000.00   | \$4,000.00  | 6/14/2018 | 6/20/2018 |  | 160     |
| Water Quality Initiative - Statewide | 68827 | MICHAEL KLUESNER  | Cover Crop - 1 Year | \$1,750.00   | \$875.00    | 5/31/2018 | 6/20/2018 |  | 35      |
| Water Quality Initiative - Statewide | 70193 | MATTHEW WALLER    | Cover Crop - 1 Year | \$2,000.00   | \$1,000.00  | 6/26/2018 | 6/26/2018 |  | 40      |
| Water Quality Initiative - Statewide | 69422 | JONATHAN FRIEDMAN | Cover Crop - 1 Year | \$4,100.00   | \$2,050.00  | 6/14/2018 | 6/20/2018 |  | 82      |
| Water Quality Initiative - Statewide | 68822 | JERRY KAUFFMANN   | Cover Crop - 1 Year | \$8,000.00   | \$4,000.00  | 5/31/2018 | 6/20/2018 |  | 160     |
| Water Quality Initiative - Statewide | 70189 | RICHARD GOEDKEN   | Cover Crop - 1 Year | \$8,000.00   | \$4,000.00  | 6/26/2018 | 6/26/2018 |  | 160     |
| Water Quality Initiative - Statewide | 69393 | RANDY GADIENT     | Cover Crop - 1 Year | \$3,500.00   | \$1,750.00  | 6/14/2018 | 6/20/2018 |  | 70      |
| Water Quality Initiative - Statewide | 68801 | RANDALL KLEIN     | Cover Crop - 1 Year | \$1,050.00   | \$525.00    | 5/30/2018 | 6/20/2018 |  | 21      |
| Water Quality Initiative - Statewide | 70099 | STEVEN THIELEN    | Cover Crop - 1 Year | \$8,000.00   | \$4,000.00  | 6/25/2018 | 6/25/2018 |  | 160     |
|                                      |       |                   |                     | \$134,471.50 | \$67,235.75 |           |           |  | 2689.43 |
|                                      |       |                   |                     | \$134,471.50 | \$67,235.75 |           |           |  |         |