

BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
<b>Meeting Description:</b> Reclamation District No. 784 Board of Trustee's Board Meeting					
<b>Date:</b> August 7, 2018 <b>Time:</b> 10:00am <b>Location:</b> Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:00am	11:28am	1 Hr 28 Min
<b>1. Call to Order</b>					
A. <b>Roll Call: Board President - Rick Brown - Present, Trustee - Joe Danna - Absent, Trustee - David Read - Present, Vice-President - Dave Gothrow - Present, Trustee - Sarbdeep Atwal - Present, Board Secretary - Steve Fordice - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent - Patrick Meagher – Present, and Attorney – Jesse Barton, Present.</b>					
<b>2. Closed Session:</b>					
A. <b>Closed Session Report:</b> The <del>Board District</del> acknowledges its responsibility to indemnify LAFCO and <del>directed counsel to will</del> file a responsive pleading <u>in the Rue v. LAFCO action.</u>					
<b>3. Open Session:</b>					
<b>4. Approve Meeting Minutes –</b> Sarbdeep Atwal moved to approve the Meeting Minutes. David Read seconded the motion. Motion Carried. <b>Vote: 4 Ayes (Brown, Gothrow, Read, and Atwal), 0 Nays, 1 Absent (Danna), and 0 Abstain.</b>					
<b>5. Approve Checks and Warrants –</b> Sarbdeep Atwal moved to approve the Checks and Warrants. David Read seconded the motion. Motion Carried. <b>Vote: 4 Ayes (Brown, Gothrow, Read, and Atwal), 0 Nays, 1 Absent (Danna), and 0 Abstain.</b>					
<b>6. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.</b>					
<b>Persons Attending</b>					
1. Rick Brown – RD784 Board President					
2. Dave Gothrow – RD784 Board Vice-President					
3. Sarbdeep Atwal – RD784 Board Trustee					
4. David Read – RD784 Board Trustee					

5. Steve Fordice – RD784 Board Secretary
6. Kimberly Ford – RD784 Board Deputy Secretary
7. Sean Minard – RD784 Engineer
8. Jesse Barton – RD784 Attorney
9. Patrick Meagher – RD784 Field Superintendent
10. Nick Kohlmeyer - DNLC
11. David Gibb - Landowner
<b><i>Items for Discussion and Possible Actions:</i></b>
<p>7. <b><i>Board to Consider Resolution to Accept the South Ella Pond Property and Adopt Fee Credit and Reimbursement Agreements with: North Valley properties LLC, Foothill Partners, and the Sutter-Butte Flood Control Agency –</i></b>  Sarbdeep Atwal moved to pass the resolution to accept South Ella Pond as constructed with punch list completed. David Read seconded the motion. Motion Carried. <b>Vote: 4 Ayes (Brown, Gothrow, Read, and Atwal), 0 Nays, 1 Absent (Danna), and 0 Abstain.</b> Dave Gothrow moved to accept the agreement for North Valley properties LLC. David Read seconded the motion. Motion Carried. <b>Vote: 4 Ayes (Brown, Gothrow, Read, and Atwal), 0 Nays, 1 Absent (Danna), and 0 Abstain.</b> Dave Gothrow moved to accept the amended agreement for Foothill Partners. Sarbdeep Atwal seconded the motion. Motion Carried. <b>Vote: 4 Ayes (Brown, Gothrow, Read, and Atwal), 0 Nays, 1 Absent (Danna), and 0 Abstain.</b> The Sutter-Butte Flood Control Agency agreement was postponed until the September Board Meeting.</p>
<p>8. <b><i>Board to Consider and Authorize the Agreement and Joint Escrow Instructions between Butte Vista Development L.P. and Cal Sierra Limited, L.P. and the District Concerning Payment of Drainage Impact Fees –</i></b>  David Read moved to authorize the agreement concerning payment of Drainage Impact Fees. Sarbdeep Atwal seconded the motion. Motion Carried. <b>Vote: 4 Ayes (Brown, Gothrow, Read, and Atwal), 0 Nays, 1 Absent (Danna), and 0 Abstain.</b></p>
<p>9. <b><i>Board to Consider Golden State Risk Management Authority’s Award to the District –</i></b>  This issue was postponed from the last meeting. The District was “Accredited with Excellence” as a 2017-2018 Participant of the Risk Management Accreditation Program. The District also received a rebate check for \$4,329.00.</p>
<p>10. <b><i>Board to Consider Medical Insurance Premium Increase –</i></b>  Sarbdeep Atwal moved to increase the Medical Insurance premium monthly payment cap due to the 2019 4.4% cost increase. David Read seconded the motion. Motion Carried. <b>Vote: 4 Ayes (Brown, Gothrow, Read, and Atwal), 0 Nays, 1 Absent (Danna), and 0 Abstain.</b></p>
<p>11. <b><i>Board to Consider Impact of Dam Failure of New Bullard’s Bar and Camp Far West Dams –</i></b>  On July 14<sup>th</sup>, Patrick Meagher was contacted by the Wheatland Fire Chief asking about a rumored failure of the Camp Far West Dam. The rumor was unfounded but the contact triggered the question, “What impacts on RD784 levees would upstream dam failures cause?” Mr. Minard of MHM opined that during the summer there would be a short-term event and likely flooding in the Horseshoe and Dry Creek areas; the duration and impacts dependent upon the volume of water retained within the upstream dams. Mr. Minard further suggested District staff seek information flood modeling data from YCWA and</p>

OES. This information could be added to the District's flood fight manual. MHM Engineers would make inquiries.

**12. Board to Consider Amending the FY 2018-2019 Budget –**

David Read moved to accept the Amended FY 2018-2019 Budget. Dave Gothrow seconded the motion. Motion Carried. **Vote: 4 Ayes (Brown, Gothrow, Read, and Atwal), 0 Nays, 1 Absent (Danna), and 0 Abstain.**

**13. Board to Consider One Stop Grant Workers Update –**

On July 23<sup>rd</sup>, two new One Stop grant workers started with the District for 200 hours. The District trains the workers and in exchange, One Stop pays their salary and provides workman's comp insurance coverage. One worker was unable to perform and was released from training with the District. A replacement worker started the week of July 30<sup>th</sup>.

**14. Board to Consider Expanded Excavator Usage Update –**

The District received one month's free rental of an excavator from the One Stop Displace Worker Grant. The excavator was used to clear vegetation from Lateral 16 and the Lateral 16 Pond but a longer "stick" was needed. Breck Maggard has performed the work and the District has rented a bigger excavator to clear vegetation from the Wheeler Basin and additional vegetation from Lateral 16. The approximate rental cost is \$12,000 per month.

**15. Board to Consider the Relief Wells Testing Program Update –**

A pre-construction meeting was held on August 1<sup>st</sup> at Unit #8 (Bear River) with Roadrunner Drilling and Pump Company. The testing process has begun.

**16. Board to Consider the Deferred Maintenance Program Progress –**

A) Contractors have been selected to dewater and to conduct the CCTV video pipe inspection process. However, the bid costs have exceeded the State contract cost estimates by a factor of two. DWR directed the District to do as much as we could until the allocated money runs out. The Rural Levee landowners were advised by letter of the dates and approximate times when drainage outfall pipes may be blocked and access to their properties will be needed. B) Mr. Minard has submitted Unit #5, LM 2.47 pipe replacement plans to the CVFPB and DWR for consideration. No DWR responses have been received.

**17. Board to Consider FEMA Funding Update –**

The District is expecting a determination letter denying funding for the Pump Station 2 outfall ditch clean-up. Upon receipt, the District has 60 days to file a protest asking FEMA to reconsider its decision. Kim, Tina and Patrick searched District records to provide proof the District conducted O&M on the outfall prior to the 2017 High Water events. The search of our old records was exhaustive and well done. Thanks to all three for their diligence. Mr. Meagher authored letters of Commendation for both Kim and Tina.

**18. Board to Consider District Signage Rentals –**

Sarbdeep Atwal moved to terminate all Signage Rental Agreements with the District. David Read seconded the motion. Motion Carried. **Vote: 4 Ayes (Brown, Gothrow, Read, and Atwal), 0 Nays, 1 Absent (Danna), and 0 Abstain.**

**19. Board to Consider the Urban Basin 218 Process Update –**

The process to refine the Engineering Report methodology has continued with an additional meeting expected later in August. A draft, 2019-2020 budget will be updated for the process.

**20. Board to Consider Pump Station 2 Flap Gate Replacement Project Update –**

The flap gate was expected to arrive at the District yard in early August and the installation is to proceed shortly thereafter.

**21. Board to Consider Formation of an Ad Hoc Committee to Review the Field Superintendent Salary –**

An Ad Hoc Committee has been formed by the Board to review the Field Superintendent's salary. The committee consists of Rick Brown and David Read.

**22. Board to Consider the Monthly Budget Snapshot (FY 2018-2019) through July 31, 2018 –**

A Monthly Budget Snapshot through July 31, 2018 was presented to the Board.

**Field Manager's Report:**

Field Manager's Report  
August 7, 2018

Maintenance and Projects Completed

Unit 1

1. Periodically picked up trash, shopping carts, and painted over graffiti.
2. Grouted squirrel holes on the land and waterside slopes from LM 1.40 – 1.55.

Unit 2A

1. Re-welded back on a cut gate hasp on the island Rd. south levee crown gate (Sheriff's Report #T18000209).

Unit 2B

1. Pump Station 2
  - Backup generator exercised on 7/2 and 7/16.
  - Sprayed wasp nests and performed other regular maintenance around the facility as necessary.
  - Checked the outfall ditch for obstructions – None were found.
2. Cut back branches along the waterside toe from LM 9.00 – 9.50.
3. Weedeated along the landside concrete V Ditch on the north side of Pump Station 2.

Unit 3A

1. PS #6
  - Backup diesel generators exercised on 7/2 and 7/16.
  - The PLC main Ethernet switch was replaced.
  - Sprayed wasp nests and performed other regular maintenance around the facility as necessary.

Unit 4

1. Sprayed the landside slope from LM 0.50 – 1.00.
2. Tractor mowed the landside toe from LM 3.70 – 5.90.
3. Burned the land and waterside slopes from LM 4.10 – 4.85 and landside slope from LM 4.86 – 5.84.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Took weekly photos of the Unit 5 eroded pipe at LM 2.47.
2. Staked all pipe locations in preparation for future CCTV pipe camera inspection crew (Pending final scheduling and contract paperwork).

Unit 7

1. Sprayed the levee crown from LM 1.50 – 2.69.

#### Unit 8

1. Weedeated along the landside concrete V ditch.

#### Unit 9

##### 1. Pump Station #3

- The backup generator was exercised on 7/2 and 7/16.
  - Sprayed wasp nests and performed other regular maintenance around the facility as necessary.
2. Burned brush piles along the waterside toe between Ella Avenue and Broadway.
  3. Tractor mowed the levee crown and landside service roads.
  4. Tractor mowed the waterside wave wash buffer lanes from LM 2.00 – 3.00.
  5. Blocked and / or repaired 6 landside cut pipe fence openings north of Murphy Rd. (Sheriff's reports 0118900170 and T18000210).
  6. Grouted squirrel holes on the landside slope at LM 1.50.
  7. Replaced an RD784 "Stay Off Levee" sign on the waterside ramp levee gate.
  8. Painted sections of the landside pipe fence safety yellow along the V Ditch.

#### Drainage Laterals and Detention Basins

1. Weedeated and pulled trash out of Laterals 12, 13, and 14.
2. Weedeated along the south Ella Basin concrete blocks.
3. Weedeated and mowed along the Linear Pond 18 service road, the RD784 lot at the south end of Lateral 16 next to the Linda Fire Station, and along the west side of the Lateral 15 (N) service road behind the KB Homes.
4. Sprayed the Wheeler Basin service road.
5. Tractor mowed around the Chestnut and Ella Detention Basins.
6. Removed 3 homeless encampments out of the ditch located on the west side of Chestnut Basin.
7. Pulled overgrown vegetation off the slopes of Linear Pond 20 with a long reach excavator (USA Ticket #X819400075).

#### Shop, Office, Fleet Vehicles, and Equipment

1. Office cleaned by RD 784 weekly.
2. Shop generator was exercised on 7/2 and 7/16.
3. Serviced and / or repaired vehicles and equipment as necessary.

#### Safety / Training

1. Administered in-house staff annual reviews of various safety topics, and misc. SDS / MSDS sheets.
2. Two field staff employees traveled to Galt to take the Department of Pesticide Regulation Qualified Applicator's exam (QAC).

#### Miscellaneous

1. Periodically checked on pump stations (Including the Olivehurst Pump Station) and culverts throughout the District as necessary.
2. Weedeated inside and around all Pump Stations.
3. Trimmed branches back along the Anderson Mitigation Site service roads.
4. Weedeated inside and around the Olivehurst Pump Station.

#### Administrative

1. Monthly online county pesticide spray use report completed.

2. Updated SDS (Safety Data Sheets) and MSDS (Material Safety Data Sheets) binder.
3. Searched for and recovered Pump Station 2 Outfall maintenance records going back to 2008 in preparation for responses to FEMA.
4. Worked on the DWR on-line summer Local Maintaining Agency Self Reporting inspections.

### ***Administrative Assistant's Report:***

## **Administrative Assistant Monthly Report August 7, 2018**

### **Accounting:**

1. Budget Update
2. Reconciliations
3. PSI – Gary Allen - Payment Received
4. Received OPS Reimbursement Payment for O&M.
5. Submitted Proposed Budget FY 2018-2019 Budget to Yuba County

### **Clerical/Office:**

1. Impact Fees
  - a. Joann Burdick- Pending
  - b. Foothill Partners - Pending
2. New Hire Paperwork – Tommy Vang
3. Permit Clearance Request Sign Offs
  - A. Lennar Homes
  - B. Beazer Homes
  - C. K Hovnanian
  - D. Capital Valley
  - E. Takhar

### **Contract Management:**

1. CAL Fire – Reimbursement Sheets
2. Dragon Demolition – PS2 Flap Gate Contract
3. Road Runner Drilling – Relief Wells Contract
4. Subtronics Contract – CCTB Pipe Horseshoe Levee
5. Copy Machine Lease Options & Analysis – Ray Morgan and Advanced Documents

### **Regulatory Compliance:**

1. PWC – 100 - Dragon Demolition
2. PWC – 100 - Road Runner Drilling
3. PWC – 100 – Subtronics
4. Submitted Conflict of Interest Form to County

### **Projects:**

1. LAFCO – Grant Processing - Received Full Payment
2. LAFCO – Hydraulic Study Grant Processing
3. 218 Assessment Billing Process
4. Researched Documents & Created Spreadsheet – Pump Station 2 Outfall Pipe Info for FEMA

**Contacts:**

Jennine Upton @ YCWA, Daniel @ Paychex, Naomi Whatley @ GSRMA, Jennifer Peters @ GSRMA, Reid Scarf @ Ray Morgan, Jesse Barton @ Gallery & Barton, Steve Gregory @ Gregory Livestock, Gary Allen @ PSI, Jake Hannan @ Cal Fire, Spencer Fogleman @ Advanced Documents, Angela Yanez @YC Planning Dept., Valerie Flores @ SCI, John Mallen @ MHM and Chris Coulter @ SCI Consulting.

***General Manager's Report:*****General Manager Report  
August 7, 2018****Administration:**

1. Personnel: Two (2) full time employees off probation and one (1) new temporary employee hired for six (6) months.
2. Central Valley Flood Control Association
3. CA Fish and Wildlife 1602 Lake and Streambed Alteration Permit compliance

**Contract Management:**

1. Deferred Maintenance Program (Horseshoe pipe replacement) project funding review submitted.
2. TRLIA 2018-2019 Budget Revenue received
3. Signage Contracts
4. MBK Rural Hydraulic Study
5. Printer Proposals

**Regulatory Compliance:**

1. FEMA- Pump Station 2 Outfall project Determination letter
2. Retirement Program compliance reporting
3. Labor Compliance Program documentation filed.

**Projects:**

1. Deferred Maintenance Program-Pipe replacement pending
2. Deferred Maintenance Program-Pipe inspection pending
3. Joint RD784/ TRLIA 218 Assessment Process continuing.
  - a. Update draft 2019-20120 budget
4. YCWA Grant Projects Pending: Rural Hydraulic study and 218 Processes.
5. Pump Station 2 Flap Gate Replacement project
6. Central Valley Flood Protection Board OMRR&R Committee.
7. FSRP Gravel Project pending
8. Relief Well Inspection program.
9. Impact Fee Program MOUs:
  - a. Foot Hill Partners- South Ella Basin – completed.
  - b. SBFCA-South Ella Basin – completed.
  - c. Lanza-Sandgren – completed.
  - d. Burdick- pending.
10. Displaced Worker Program.
  - a. Two (2) grant employees on 200-hour program

11. CCTV system failure.
13. SCADA system parts replacement at PS 6.
14. FY 2019-2020 Budget development
15. River Oaks East Pond issues- pending.
16. Monitor Linda Water Project-levee protection.
17. OPUD Force Main Maintenance project.

**Meeting Adjourned:**

Meeting was adjourned at 11:28 am.

*The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboğa, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting, and is available for public inspection during normal business hours.*

*If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.*

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Rick Brown, President

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Kimberly Ford, Deputy Board Secretary