

Hay Lakes ECS Meeting

October 18, 2016

1. Call to Order

Call to order by President Jane Smith at 7:10pm.

2. Attendance

Amanda Huebner, Verna Beedie, Alyson Skaret, Pam French, Jenn Lestus (treasurer), Leah Gaasbeek (secretary), Melanie Wiley (coordinator), Bethan Walter (vice-president), Jane Smith (president), Martha Wrubleski (teacher), Colleen Kerr (paid book keeper)

3. Adopt Agenda

Pam French made a motion to adopt the agenda as presented. Seconded by Amanda Huebner. All in favour. Motion carried.

4. Minutes of September 1, 2016

Verna Beedie made a motion to accept the minutes of the September 1, 2016 meeting as circulated. Seconded by Amanda Huebner. All in favour. Motion carried.

5. Treasurer's Report

Financial report

Balances as of October 16, 2016

Chequing account has a balance of \$31,691.62

Savings account has a balance of \$14,602.77

Treasurer will be transferring excess money from the chequing account into the savings account.

Jennifer Lestus made a motion to accept her treasurer's report as presented. Seconded by Amanda Huebner. All in favour. Motion carried.

6. Co-Ordinators Report

1) Melanie Wiley thanked the parents for their support in the meat fundraiser.

Fundraisers allow the ECS students to go on field trips, create gifts for parents throughout the year, participate in in-school field trips such sport ball, etc and are important for enriching the ECS students' kindergarten experience

2) Mrs. Wrubleski is looking into getting Remind App for the ECS class similar to the school. It is an app that will help keep parents updated on snow days, deadlines and events.

7. LAC Report

- 1) a POD schedule has been made until the end of January.
- 2) a new schedule will now be made up for February until end of year. Please let LAC know if you have dates that will/will not work for you
- 3) a food roster for the Halloween party will soon be made available and send home in communication journals.
- 4) it is optional to bring Halloween treats from your child for the other students at the Halloween party, however you must have enough so **ALL** the children receive a treat. (21 students)

8. Teachers Report

1) A letter was sent home with the students about hand, foot and mouth disease. It is in the school but no one in ECS has had it yet . Door knobs and things shared with the rest of the school are sanitized when communicable diseases are known to be in the school.

- Verna Beedie made it known that Battle River's policy does not make it mandatory for children with communicable diseases (hand, foot and mouth, lice, etc) to stay home. However it is the ECS's policy to have parents keep their child home to minimize other students exposure. The ECS's policies on health are available on the ECS website.

- 2) There is no school on November 3 and 4 for kindergarten as Mrs. Wrubleski is attending an early childhood conference.
 - 3) There will be a field trip to the John Janzen Nature center on November 10, 2016.
 - 4) There is no school on November 11, 14 and 15.
 - 5) Halloween party itinerary has been sent home. Younger siblings are only allowed to come for the costume parade and then they must go home. Parents are invited to stay for the remainder of the afternoon.
 - 6) There are 2 options regarding gifts for the Christmas party
 - a) Buy your own child a gift, wrap it, sneak it in to Mrs. W. and Santa will deliver it during the Christmas party.
 - b) Parents of boys buy gift for a boy, parents of girls buy gift for a girl. Mrs. Wrubleski will have students draw names to exchange gifts
- Verna Beedie made a motion to have parents buy their own gifts with a price range of \$20-25. Amanda Huebner seconded. All in favour. Motion carried.
- 7) Christmas concert - the kindergarten class is normally involved, the concert is tentatively scheduled for December 21.
 - 8) December 22, 2016 will be the last day of kindergarten before Christmas break, Santa will be coming this day.
 - 9) **ECS** report cards will be coming out November 1&2, 2016. Mrs. Wrubleski is happy to discuss the progress of your child at any time, however if you would like to book an interview time she will. Parent teacher interviews for the school are on November 9th

and Mrs. Wrubleski will be scheduling interviews that day if requested. Report cards for the Hay Lakes School will be done differently this year.

10) The book fair is tentatively booked for November 9,10 and 16th. Information will be sent home on book fair when it becomes available

9. Old Business - VIP Fundraiser - Meat order Delivery

- 1) Bethan Walter thanked all the parents that bought and sold meat. We sold a total of \$5775.00 of meat. With a profit of \$1243.00 out of that profit we purchased Esa a box of burgers for helping us out with the pickup location. The cost of that box of burgers was \$39.00. Therefore the total profit from the fall meat fundraiser was \$1204.00.
- 2) Quick reminder that the meat pick up is October 19 between 9-10am at the gas station in Hay Lakes.
- 3) Bethan will look into possibly doing another fundraiser before Christmas (some ideas were cookies or poinsettias)
- 4) We are planning doing a Vesey bulbs fundraiser in the spring

10. New Business - Budget Discussion & vote

- 1) Our bookkeeper Colleen Kerr presented the budget options and informed us that we would be able to keep the classes split for up to 8 months based on the students we have enrolled. Amanda Huebner made a motion to approve the budget that allows Hay Lakes ECS to keep split classes for eight months (until the end of April). Verna Beedie seconded. All in favour. Motion carried.
- 2) The budget assumes that we will have \$1500.00 for profit raised from fundraising.
- 3) Colleen Kerr will submit to Alberta Education the approved budget for the classes to be split until the end of April.

11. Date of next meeting

Tuesday January 17, 2017 @ 7:00pm

In the school library

12. Adjournment

Meeting adjourned at 8:10pm