

## Washington County Sewage Council

Operating Committee

October 6, 2022

9:00 a.m

- I. The Regular Meeting of the Operating Committee of the Washington County Sewage Council of October 6 2022 was called to order at 9:04 am Chair Crystal Brown.
- II. Crystal Brown, Chair, Jodi Noble, Treasurer, Tyler Linck, and Stephanie Pettit were present. Also in attendance Robert Taylor.
- III. — ADMINSTRATIVE
- a) Ms. Pettit made a motion to approve meeting minutes from the September 8, 2022 meeting, as presented. Mr. Linck seconded. All members present voting yes, motion carried 4-0.  
*Mr. Cassidy joined the meeting at this point*
- b) A motion was made by MR. Cassidy to approve the amended bills list, which was seconded by Mrs. Pettit. All members voting yes, motion carried 5-0.
- c) As a follow up to last meeting. The Council directed a memo be prepared advising Stan Glumac that explanation and documentation is required for the SEO work for which payment has been withheld, as the operator denies having requested this untimely work. Therefore, we must have documentation to approve the payment.

### IV UNFINISHED BUSINESS

- a) BYLAWS: Mr. Linck made a motion to approve the amendments to the by laws. Mrs. Noble seconded the motion. All members voting yes, motion carried. 5-0
- b) The Committee discussed what kind of office staffing we need moving forward. We determined that part-time, administrative help is the most needed currently.
- c) We discussed posting the minutes of the Executive Committee meetings on the website so members of the full council can keep up to date with our actions. RC will do so.

### V. NEW BUSINESS

- a) We decided on a Full Council meeting at the beginning of the year vs. end of the year. We will plan an educational and informative full council meeting for January 26, 2023. Location to be determined although Jodi will inquire if North Strabane would consider hosting it at their new fire hall.

### VI. OPERATIONS REPORT

- a) Mr. Cassidy presented his report which included a review of permits and dye tests for August as follows:

	2022	2021	2020
Dye Tests	20	19	17
Applications	5	14	11

### VII. FOR THE GOOD OF THE COUNCIL

**NEXT REGULAR BOARD MEETING IS NOVEMBER 3, 2022 AT 9:00 A.M. AT THE WCSC OFFICE.**

**MEETING ADJOURNED AT 10:25 AM.**

**MINUTES RESPECTFULLY SUBMITTED,**

**JODI L. NOBLE, TREASURER**