

**TOWN OF JUPITER INLET COLONY
LOCAL PLANNING AGENCY MEETING**

7:00 p.m.

01.13.2020

Town Hall Building

50 Colony Road

MINUTES

1. The meeting was called to order by Mayor Comerford at 7:00 p.m.

Roll call for the record:

Mayor Daniel Comerford
Vice-Mayor Milton Block
Commissioner Saeed Khan
Commissioner Richard Busto (Absent)
Commissioner Michael Armato

Town Attorney William P. Doney
Town Administrator Kevin Lucas
Town Clerk Jude M. Goudreau

Others in attendance: Approximately 15 members of the community.
Bill Whiteford, Ph.D., Building and Zoning Consultant, was also present.

2. Public Comments: None

3. Vote: Ordinance: 07-2019:

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA AMENDING APPENDIX A-ZONING CODE, ARTICLE I- GENERAL PROVISIONS OF THE CODE OF ORDINANCES OF THE TOWN OF JUPITER INLET COLONY, FLORIDA AS FOLLOWS: BY AMENDING SECTION 10.1. DEVELOPMENT STANDARDS FOR SINGLE FAMILY RESIDENCES IN ORDER TO PROVIDE REGULATIONS FOR SECOND STORY WINDOWS, DECKS, TERRACES AND BALCONIES; BY AMENDING SECTION 13. BUILDING AND WALL HEIGHT REGULATIONS IN ORDER TO PROVIDE REGULATIONS FOR ROOFTOP DECKS AND TERRACES; PROVIDING AUTHORITY TO CODIFY; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

MOTION: Vice Mayor Block

SECOND: Commissioner Khan

VOTE: Unanimous Motion passed.

4. Vote: Ordinance 01-2020:

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONEY, FLORIDA AMENDING APPENDIX A- ZONING CODE, ARTICLE I- GENERAL PROVISIONS OF THE CODE OF ORDINANCES OF THE TOWN OF JUPITER INLET COLONY, FLORIDA BY AMENDING SECTION 17. GENERAL PROVISIONS AND EXCEPTIONS SUBSECTION (G) *UTILITY POLES, FENCES AND WALLS USED AS FENCES* IN ORDER TO PROHIBIT THE INSTALLATION OF DRIVEWAY GATES: PROVIDING AUTHORITY TO CODIFY; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

MOTION: Vice Mayor Block

SECOND: Commissioner Armato

VOTE: Unanimous Motion passed.

The meeting adjourned at 7:15 p.m.

Approved by:

Mayor Daniel J. Comerford III

Date

Town Clerk Jude M. Goudreau

Date

**TOWN OF JUPITER INLET COLONY
REGULAR COMMISSION MEETING**

7:00 p.m.

01.13.2020

Town Hall Building

50 Colony Road

MINUTES

1. The meeting was called to order by Mayor Comerford at 7:15 p.m. immediately following the LPA Meeting at 7:00 pm

Roll call for the record:

Mayor Daniel Comerford
Vice-Mayor Milton Block
Commissioner Saeed Khan
Commissioner Richard Busto (Absent)
Commissioner Michael Armato

Town Attorney William P. Doney
Town Administrator Kevin Lucas
Town Clerk Jude M. Goudreau

Others in attendance: Approximately 15 members of the community.
Bill Whiteford, Ph.D., Building and Zoning Consultant, was also present.

2. Public Comments: None

3. Vote: to approve Consent Agenda

- a. December 2019 General Operating Fund Budget Report & Financial Statements
- b. Minutes from November 12, 2019, Regular Commission Meeting
- c. Minutes from the December 9, 2019, Regular Commission Meeting.
- d. Vice Mayor Block's Cash Flow Report: Vice Mayor gave the Town financials for the month of December

MOTION: Commissioner Armato

SECOND: Vice Mayor Block

VOTE: Unanimous Motion passed.

4. Commission and Staff Reports:

- a. Town Administrator: No report
- b. Town Clerk: No Report
- c. Chief of Police: No Report
- d. Code Enforcement: No Report
- e. Town Attorney: Attorney Doney explained the voting conflict form that Commissioner Armato signed.
- f. Commissioner Reports: No Reports
- g. Vice-Mayor: Vice Mayor Block updated everyone on the meetings he has attended this month. He and the Mayor will meet with the Regional Director of Bureau of Land Management, Bob Swithers, on February 4, 2020.
- h. Mayor: The Mayor received a letter from Leanna Landsman thanking him. Our Beach was one of the heaviest nested beaches this past year. The Mayor had a meeting with the Town Engineer regarding the south walkway. Mayor Comerford has been again invited to the South Florida Fair to participate in the Mayor's Parade on Sunday, January 19, 2020.

5. Vote: Second Reading: Ordinance: 07-2019

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA AMENDING APPENDIX A-ZONING CODE, ARTICLE I- GENERAL PROVISIONS OF THE CODE OF ORDINANCES OF THE TOWN OF JUPITER INLET COLONY, FLORIDA AS FOLLOWS: BY AMENDING SECTION 10.1. DEVELOPMENT STANDARDS FOR SINGLE FAMILY RESIDENCES IN ORDER TO PROVIDE REGULATIONS FOR SECOND STORY WINDOWS, DECKS, TERRACES AND BALCONIES; BY AMENDING SECTION 13. BUILDING AND WALL HEIGHT REGULATIONS IN ORDER TO PROVIDE REGULATIONS FOR ROOFTOP DECKS AND TERRACES; PROVIDING AUTHORITY TO CODIFY; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

Discussion: Stefania Di Giallorenzo, the owner of lot 45 Ocean, expressed concern that the Town was passing the Ordinance only to oppose plans that she and her husband have to build a new home with a Rooftop deck. Commissioner Khan said he received a phone call from the Di Giallorenzos regarding the issue. Dr. Whiteford explained the process and timeline for their application. Mrs. Di Giallorenzo was under the impression her permit package was complete; Dr. Whiteford clarified this for her.

MOTION: Vice Mayor Block

SECOND: Commissioner Khan

VOTE: 3/0 with Commissioner Armato recused from the vote. Motion passed

6. Vote: Second Reading: Ordinance: 08-2019

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA AMENDING CHAPTER 4 - BUILDING AND BUILDING REGULATIONS, ARTICLE I - IN GENERAL, SECTION 4-3. TIMES OF CONSTRUCTION RESTRICTED OF THE CODE OF ORDINANCES OF THE TOWN OF JUPITER INLET COLONY IN ORDER TO AMEND THE TIMES WHEN CONSTRUCTION AND RELATED ACTIVITIES MAY BE CONDUCTED WITHIN THE TOWN: PROVIDING AUTHORITY TO CODIFY: PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE: AND FOR OTHER PURPOSES.

Discussion: Dr. Whiteford gave a brief description of the Ordinance and answered questions.

MOTION: Commissioner Khan

SECOND: Vice Mayor Block

VOTE: Unanimous Motion passed.

7. Vote: First Reading: Ordinance 01-2020

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA AMENDING APPENDIX A- ZONING CODE, ARTICLE I- GENERAL PROVISIONS OF THE CODE OF ORDINANCES OF THE TOWN OF JUPITER INLET COLONY, FLORIDA BY AMENDING SECTION 17. GENERAL PROVISIONS AND EXCEPTIONS SUBSECTION (G) *UTILITY POLES, FENCES AND WALLS USED AS FENCES* IN ORDER TO PROHIBIT THE INSTALLATION OF DRIVEWAY GATES: PROVIDING AUTHORITY TO CODIFY: PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

Discussion: None

MOTION: Commissioner Khan

SECOND: Commissioner Armato

Vote: Unanimous Motion passed

8. Vote: First Reading: Ordinance 02-2020

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA AMENDING CHAPTER 11 PEDDLERS AND SOLICITORS OF THE CODE OF ORDINANCES IN ORDER TO CREATE NEW SECTIONS PERTAINING TO THE PERMITTING AND REGULATION OF GARAGE SALES; PROVIDING A PERMIT REQUIREMENT AND LIMITING THE NUMBER OF SALES FOR A PROPERTY IN A CALENDAR YEAR; PROVIDING REGULATIONS PERTAINING TO THE HOURS AND CONDUCT OF GARAGE SALES; PROVIDING PENALTIES FOR VIOLATIONS; PROVIDING AUTHORITY TO CODIFY; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Discussion: Mayor Comerford gave a brief explanation and history of the Ordinance.

MOTION: Vice-Mayor Block

SECOND: Commissioner Armato

Vote: Unanimous Motion passed.

9. Vote: First Reading: Ordinance 03-2020

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA AMENDING CHAPTER 2. ADMINISTRATION, ARTICLE V. BOARDS, COMMISSIONS AND COMMITTEES OF THE CODE OF ORDINANCES OF THE TOWN OF JUPITER INLET COLONY IN ORDER TO CREATE A NEW DIVISION 1, JIC SOCIAL COMMITTEE; BY ESTABLISHING THE JIC SOCIAL COMMITTEE; PROVIDING FOR THE COMPOSITION OF THE COMMITTEE AND FOR THE APPOINTMENT AND TERMS OF OFFICE FOR ITS MEMBERS; PROVIDING FOR THE SELECTION OF A CHAIRPERSON AND VICE-CHAIRPERSON, QUALIFICATION OF MEMBERS AND FOR MEETINGS; PROVIDING FOR THE DUTIES AND RESPONSIBILITIES OF THE COMMITTEE; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE AND FOR OTHER PURPOSES.

Discussion: None

MOTION: Vice-Mayor Block

SECOND: Commissioner Khan

Vote: Unanimous Motion passed

10. Vote: Ordinance 04-2020

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA AMENDING CHAPTER 21-WATERWAYS, ARTICLE II. DOCK AND PIER CONTROL, SECTION 21-18. LENGTH, WIDTH, AND CONFIGURATION OF THE CODE OF ORDINANCES OF THE TOWN OF JUPITER INLET COLONY, FLORIDA IN ORDER TO INCREASE THE MAXIMUM ALLOWABLE LENGTH OF A DOCK OR PIER; PROVIDING AUTHORITY TO CODIFY; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Discussion: None

MOTION: Vice-Mayor Block

SECOND: Commissioner Khan

Vote: Unanimous Motion passed

11. Vote: Resolution: 2020-01

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA ADOPTING REVISIONS TO ITS ACCOUNTING POLICIES AND PROCEDURES MANUAL; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Discussion: None
MOTION: Commissioner Khan
SECOND: Vice-Mayor Block
Vote: Unanimous Motion passed

12. Vote: Resolution: 2020-02

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA, EXPRESSING OPPOSITION TO OFFSHORE DRILLING ACTIVITIES, INCLUDING SEISMIC AIRGUN BLASTING; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Discussion: None
MOTION: Vice-Mayor Block
SECOND: Commissioner Khan
Vote: Unanimous Motion passed

13. Neighborhood Rehabilitation Project Update.
Mayor Comerford provided an update, he is still in final negotiations with Giannetti and should have the final numbers soon. He expects approximately \$76,000 back.

14. Wrap-up and Adjourn
Commissioner Busto motioned to adjourn.
SECOND: Commissioner Khan
Vote: Unanimous

The meeting adjourned at 8:02 p.m.

Approved by:

Mayor Daniel J. Comerford III

Date

Town Clerk Jude M. Goudreau

Date