

**HAMPTON TOWNSHIP COMMITTEE
MINUTES
APRIL 30, 2013**

THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.

FLAG SALUTE: Mayor P. Yetter led the Flag Salute at 7:04 PM

ROLL CALL: Present: Committeeman D. Coranoto, Committeeman T. Dooley, Committeeman K. Gourlay, Committeeman D. Hansen, and Mayor P. Yetter. **Also Present:** Township Administrator E. Klose.

STATEMENT- Mayor Philip Yetter stated that the meeting was being held in compliance with the provisions of P. L. 1975, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

CONSENT AGENDA – Mayor Philip Yetter stated that all items with an Asterisk (*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- **Minutes** – March 26, 2013
- **Correspondence**
 1. The New Jersey Planner – March/April 2013
 2. Harold E. Pellow & Associates, Inc. – Re: Kemah Mecca Lake Drainage Project
 3. Notice of Public Hearing – Cingular Wireless PCS, LLC (AT&T)
 4. Dolan and Dolan – Re: Co-location of Wireless Telecommunications Antenna
 5. Hampton Township Planning Board – April 25, 2013 Agenda; March 21, 2013
 6. Sheriff's Office of Sussex County – Re: Painting of the Exterior of the Hampton Township Community Center
 7. New Jersey League of Municipalities Mayor's Advisory – Re: S-589, Farmland Assessment Law Changes
 8. Kittatinny Regional High School Board of Education- March 7, 2013 Special Meeting
 9. Kittatinny Regional High School Board of Education – March 14, 2013 Work Session Meeting
 10. Kittatinny Regional High School Board of Education – March 21, 2013 Regular Meeting
 11. Kittatinny Regional High School Board of Education – March 28, 2013 Public Hearing Meeting
- **Reports**
 1. Green Joint Municipal Court – Monthly Cashbook Report for March 2013
 2. Hampton Township Treasurer – March 31, 2013 Report

APPROVAL OF THE CONSENT AGENDA

Committeeman D. Coranoto requested that Correspondence #4 be removed from the Consent Agenda for further comment.

A **MOTION** was made by Committeeman D. Coranoto and seconded by Committeeman D. Hansen, with all members in favor, to approve the Consent Agenda as listed above with Correspondence #4 removed for further discussion.

Correspondence #4- Dolan and Dolan – Re: Co-location of Wireless Telecommunications

Antenna: Committeeman D. Coranoto commented that N.J.S.A. 40:55D-46.2 benefits the public because it permits existing cell tower to be equipped with additional antennas (co-location) and limits the need for additional towers to be constructed around the State.

Committeeman D. Hansen stated that cell tower owners are limited to four co-location antennas, therefore, local governments will have to closely monitor cell towers in their municipalities to ensure compliance.

Mayor P. Yetter stated that many older cell tower antennas are now being replaced with new antennas.

A **MOTION** was made by Committeeman D. Coranoto and seconded by Committeeman D. Hansen, with all members in favor, to accept Correspondence #4 on the Consent Agenda.

REGULAR AGENDA

RESOLUTIONS

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to approve the following Resolution.

HAMPTON TOWNSHIP RESOLUTION TO REDEEM TAX SALE CERTIFICATE #2012-12

WHEREAS, Leah C Korver, Tax Collector, has received \$34,357.25 from the Hampton Diner, C/O Caroprot, LLC, for the redemption of Tax Sale Certificate #2012-12 on Block 3603 Lot 21, and;

WHEREAS, The tax collector is requesting that \$34,357.25 plus a \$15,000.00 premium which was paid at the tax sale and the Township is holding for a total of \$49,357.25 be refunded to the lien holder, US Bank CUST / EMPIRE V, 50 S. 16th Street, Suite 1950 Philadelphia, PA 19102.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hampton, County of Sussex, State of New Jersey to authorize the Tax Collector to refund \$34,357.25 for the redemption of Tax Sale Certificate #2012-12 plus a \$15,000.00 premium which was paid at the tax sale for a total of \$49,357.25 on Block 3603 Lot 21 to the lien holder, US Bank CUST / EMPIRE V, 50 S. 16th Street, Suite 1950 Philadelphia, PA 19102.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on April 30, 2013 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: _____

Kathleen Armstrong, RMC
Township Clerk

NEW BUSINESS**HAMPTON TOWNSHIP PUBLIC WORKS MANAGER – REQUEST TO REPLACE EQUIPMENT FOR MOWER - \$3,894.16**

A **MOTION** was made by Committeeman D. Coranoto and seconded by Committeeman K. Gourlay, with all members in favor, to authorize the purchase of an Alamo Grass Shaft w/4oz. knives, as well as a shaft bearings from the Storr Tractor Company at a cost of \$3,894.16 to replace existing parts on the DPW Alamo Roadside Mower.

HAMPTON TOWNSHIP ZONING BOARD OF ADJUSTMENT – ANNUAL REPORT FOR 2012

A **MOTION** was made by Committeeman T. Dooley and seconded by Mayor P. Yetter, with all members in favor, to accept the Hampton Township Zoning Board of Adjustment 2012 Annual Report.

PVT PETER S. HOTALEN POST 157 – REQUEST FOR ANNUAL CONTRIBUTION OF \$300.00

A **MOTION** was made by Committeeman D. Coranoto and seconded by Committeeman D. Hansen, with all members in favor, to authorize a donation in the amount of \$300.00 to the PVT Peter S. Hotalen Post 157- American Legion to help defray cost relating to their Annual memorial Day Parade.

PLUMBING INSPECTOR SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF SANDYSTON AND THE TOWNSHIP OF HAMPTON

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to authorize a Shared Services Agreement between Hampton Township and Sandyston Township for Plumbing Inspection Services.

HAMPTON TOWNSHIP FIRE AND RESCUE UPDATE**MASTER PLAN FOR DEPARTMENT IMPROVEMENTS AND UPGRADES - 5 AND 10 YEAR PLAN**

Township Administrator E. Klose stated that she had met with Committeeman T. Dooley, Committeeman K. Gourlay, and Hampton Township Fire & Rescue, Inc. Officers. During the meeting, HTVFR presented township officials with a report entitled, *Hampton Township Fire & Rescue's 5 Year to 10 Year Master Plan for Department Improvements and Upgrades*. The HTVFR Master Plan included historical information about the Department, future staffing plans, maintenance issues, and equipment needs. The Township Committee was provided with a copy of the Plan for their review. Township Administrator E. Klose noted that a lot of effort went into writing the document. Administrator E. Klose asked if any of the Township Committee members had comments or recommendations relating to the Plan. Committeeman K. Gourlay stated that he is pleased with the Plan and appreciates that HTVFR is moving in the right direction.

For the purpose of clarity, Township Administrator E. Klose suggested that the document reflects that, at the time of inception, the Swartswood Fire Department was asked to become the Hampton Township Fire Department and declined the offer. Mayor P. Yetter stated that years ago, members of the Swartswood Fire Department expressed concerns about disbanding their department because of issues such as determining ownership of existing equipment and giving

up their independence. Township Administrator E. Klose and Committeeman D. Hansen both noted that the Swartswood Fire Department provided mutual aid assistance in the early development stages of Hampton Township Fire & Rescue, Inc.

One of the first ambulance purchased by HTVFR was financed using grant money that Township Administrator E. Klose applied for to the State of New Jersey. There was a brief discussion regarding the timing of the purchase. In response, Committeeman D. Hansen stated that he would research the matter further for inclusion in the Master Plan.

Committeeman D. Hansen stated that HTVFR would make final revisions to the Master Plan and submit the completed document at the next Township Committee Meeting.

**KAREN ANN QUILAN CHARITABLE FOUNDATION RE: ON-PREMISE 50/50
RAFFLE, JUNE 15, 2013 AT THE LOWES HOME IMPROVEMENT**

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to approve an On-Premise 50/50 Raffle License for the Karen Ann Quinlan Charitable Foundation, as referenced above.

**UPDATE REGARDING CONSTRUCTION OF
NEXTEL CELL TOWER**

Township Administrator E. Klose gave a brief update regarding the status of Nextel's proposed cell tower in Stillwater Township. E. Klose recently met with Township Engineer D. Simmons, Township Attorney f. McGovern, and Nextel representatives to discuss the property line issue relating to the proposed tower. It appears that Nextel is willing to amend their site plan in order to move the equipment building within the boundaries of Stillwater Township.

HAMPTON TOWNSHIP ZONING BOARD OF ADJUSTMENT

Township Administrator E. Klose stated that Township Zoning Board Chairman G. Ambrosi recommended Mr. D. Lake and Mr. T. Zawake to serve as the Alternate Members on the Hampton Township Zoning Board of Adjustments. Both men expressed a willingness to volunteer.

A **MOTION** was made by Committeeman T. Dooley and seconded by Mayor P. Yetter, with all members in favor, to appoint Mr. Ted Zawake as Alternate Member #1 and Mr. David Lake as Alternate Member #2 on the Hampton Township Zoning Board of Adjustment.

HAMPTON DAY FIREWORKS

Township Administrator E. Klose stated that Garden State Fireworks agreed to provide the township with a fireworks display at last year's rate. Committeeman D. Coranoto stated that he would try to raise funds to help finance the display.

A **MOTION** was made by Committeeman K. Gourlay and seconded by Committeeman T. Dooley, with all members in favor, to approve a contract between Hampton Township and Garden State Fireworks in the amount of \$4000 for a Fireworks Display on June 8, 2013, with a rain date of December 6, 2013.

SUMMER CAMP PROGRAM

Township Administrator E. Klose stated that Mr. Matt Storch, a Hampton Township resident and teacher, is interested in operating a summer camp for township children at the Hampton Township Municipal Park.

Township Administrator E. Klose stated that several residents would appreciate the program. She added that camp programs really help to enhance a sense of community. The Hampton Township Recreation Committee supports the idea and requested that the Township Committee consider matter further.

There was a brief discussion about whether the township could provide financial assistance for art supplies and/or transportation for local day trips. Township Administrator E. Klose stated that she would contact Mr. Storch to inquire what type of assistance might be helpful.

Committeeman D. Coranoto suggested that the Hampton Township Recreation Committee discuss the possibility of a donation from the township at their next meeting. In the interest of time, Committeeman D. Coranoto suggested that Recreation Committee Secretary V. Galizia contact the members of the Recreation Committee to find out whether they would support a donation for the camp program.

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman D. Coranoto, with all members in favor, to authorize Mr. Matt Storch to operate a Summer Camp Program at the Hampton Township Municipal Park/Pavilion.

FORMATION OF A SUB-COMMITTEE TO REVIEW HAMPTON TOWNSHIP CODES

Township Administrator E. Klose stated that certain ordinances in the Hampton Township Code Book needs to be revised. She asked the Township Committee members if they would be interested in working on any necessary revision along with Township Attorney S. Roseman. The Township Committee concurred that revisions are necessary and agreed to participate in the process.

Township Administrator E. Klose suggested organizing the review by Ordinance type, i.e., Zoning/Planning Boards, Board of Health, etc. so that Township Committee members, who also serve on these other boards, can focus on the Codes in which they have vast personal knowledge and experience.

DISCUSSION

Township Committeeman D. Coranoto stated that JCP&L would meet with township officials on May 1, 2013 to discuss electrical needs for the Mike Biron's Field of Dreams Lighting Project. JCP&L will be providing township officials with an estimate to make the necessary upgrades.

Township Committeeman K. Gourlay stated that he recently attended a monthly PAC Meeting. During the meeting, PAC officials noted that representatives from various municipalities were not regularly attending the meetings. A new policy has been implemented, which states if a PAC Representative misses more than two consecutive meetings, their Mayor would be informed of the situation.

Committeeman T. Dooley made an inquiry regarding the status of the Right to Farm issue. Township Administrator E. Klose stated that the last correspondence that she received from Township Attorney F. McGovern indicated that the Right to Farm issue has not yet been presented for public comment, however, it appears that it will be presented in the near future.

2013-2014 KITTATINNY REGIONAL HIGH SCHOOL BUDGET PRESENTATION

Kittatinny Regional High School Superintendent Craig Hutcheson shared a PowerPoint presentation detailing the 2013-2014 Kittatinny Regional High School Budget. Mr. Hutcheson noted at the beginning of his presentation that KRHS officials have managed to keep budget increases to a minimum and stay under the 2% Tax Levy Cap for the second consecutive year.

The presentation included, but was not limited to, the following highlights:

DISTRICT PRIORITIES

- Become a Top 100 School in the State of New Jersey in 2014 (ranked 89 in 2012, as well as the Top 20 Most Improved)

- Develop a Strategic Plan/Mission Statement for the district with community participation (in process)
- Addition of Advanced Placement classes
- Continue to improve upon assessment scores
- Renewable energy (installation of solar panels on school roof)
- School choice (KRHS participates in Interdistrict Public Choice Program)
- Shared service opportunities
- Staff recognition & student achievements

BUDGETARY ITEMS

- 2013-2014 State Aid increase of \$173,716 (used to reduce Tax Levy and restore/develop certain student programs)
- Increased revenue from School Choice Program- \$112,200
- Capital projects using Capital Reserve Fund-
 1. construction of dual front foyer for safety
 2. security purposes and new athletic fields

PROGRAM IMPROVEMENTS

- Additions to Advanced Placement Program
- Alternative Education Initiative
- Co-Curricular- Band/Music Program

Mayor P. Yetter made an inquiry regarding KRHS status as a Blue Ribbon School. Superintendent C. Hutcheson responded that Blue Ribbon status is a permanent ranking, however, school officials are moving forward with new initiatives to continue improving programs in the district. Mr. Hutcheson added that KRHS has also received the Governor's School of Excellence Award.

Committeeman K. Gourlay asked about the cost per pupil at KRHS. Superintendent C. Hutcheson responded between approximately \$14,000 and \$21,000. The cost varies depending on the type of programs that are associated with the individual student.

Mayor P. Yetter asked for additional information regarding the installation of new solar panels on the school roof. Superintendent C. Hutcheson stated that the installation of the panels will save the district upwards of \$415,000 over a fifteen-year period. After the fifteen-year mark, the district can continue to reduce costs by selling energy generated from the panels.

Committeeman T. Dooley commented that Hampton Township Officials would like to participate in the Strategic Plan process, which Mr. Hutcheson had referenced earlier in his presentation. Mr. Hutcheson stated that KRHS would appreciate input from township representatives and agreed to contact township officials with information about upcoming Strategic Plan Meetings.

PUBLIC SESSION

No public comment.

PUBLIC SESSION CLOSED

Committeeman D. Hansen stated that Hampton Township Volunteer Fire & Rescue, Inc. (HTVFR) would be holding a Mother's Day Flower Sale on May 8th, 9th, 10th, and 11th. Fire officials plan to begin preparing for the sale on May 6th and 7th.

BILLS

A **MOTION** was made by Committeeman D. Coranoto and seconded by Committeeman D. Hansen, with all members in favor, to approve the following Resolution.

**HAMPTON TOWNSHIP
RESOLUTION TO PAY BILLS**

WHEREAS, there are bills to be paid for goods and services.

NOW, THEREFORE, BE IT RESOLVED BY the Township Committee of the Township of Hampton, County of Sussex that the following bills be paid.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on April 30, 2013, at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: _____

Kathleen Armstrong, RMC
Township Clerk

ADJOURNMENT

A **MOTION** was made by Committeeman K. Gouraly and seconded by Committeeman D. Hansen, with all members in favor, to adjourn the meeting at 8:15 PM.

Respectfully submitted by,

Kathleen Armstrong, RMC
Township Clerk

