

Virginia Association of Federal Education Program Administrators
Board of Directors' Meeting
Double Tree by Hilton – Williamsburg, Virginia
October 16, 2017

Ernestine Scott, President
Gail Jones, Past President

Malora Horn, President Elect
Carl McDaniel, Treasurer

Valdivia Hall, Secretary

Raye Rector, Region 1
Cheryl Bostick, Region 1
Carolyn Taylor, Region 2
Laura Burton, Region 2
Lori Harper, Region 3
Roxana McCarthy, Region 3

Kathi Sheffel, Region 4
Megan Moore, Region 4
Vacant, Region 5
Sandra McKenzie, Region 5
Diane Washenberger, Region 6
Emily Altizer, Region 6
Wilbert Ware, Retired

Jennifer Hurt, Region 7
Amber Boggs, Region 7
Pamela Eakes, Region 8
Chip Jones, Region 8
Pat Popp, VDOE
Shyla Vesitis, VDOE

In Attendance: Ernestine Scott, Valdivia Hall, Carl McDaniel, Sandra McKenzie, Diane Washenberger, Malora Horn, Wilbert Ware, Raye Rector, Kathi Sheffel, Jennifer Hurt, Cheryl Bostick, Carolyn Taylor, Pam Eakes, Pat Popp, Emily Altizer and Amber Boggs

The meeting was called to order by the President, who presented the agenda. A motion was made by Pat Popp and seconded by Sandra McKenzie to approve the agenda. All board members voted affirmative.

Minutes – Valdivia Hall

The minutes from the September 2017 Board of Directors' Meeting were disseminated by the president. A motion was made Carolyn Taylor and seconded by Malora Horn that the minutes be approved with corrections. All board members voted affirmative.

President's Report – Ernestine Scott

- The president introduced and welcomed new board members (Cheryl Bostick - Region 1, Roxana McCarthy - Region 3, Emily Altizer - Region 6, Amber Boggs – Region 7). Each board member was given an opportunity to introduce themselves to the new members by sharing their position/responsibilities within their school division. The president also mentioned the VDOE representative Shyla Vesitis who was unable to be with us due to prior obligations.
- Ernestine also announced the retirement of Marymargaret Cardwell and recognized her many years of service. This retirement creates a vacancy in Region 5.
- The president acknowledged the board and the conference committee for support in helping to make this conference a success.
- The president shared with the board that she attended the NAFEPA retreat in New Orleans and that the organization was impressed with our survey and our approach to reaching additional people.
- The president also mentioned that board members introducing presenters if needed could go to another session once the presenter begins. She also indicated that it was not necessary to give a long introduction just have participants read the bio in the conference booklet.
- Ernestine mentioned that a nomination committee will need to be formed as we begin to develop a slate of officers for the new term.

Treasurer’s Report – Carl McDaniel

Carl presented the treasurer’s report. Carl reported that 185 individuals had registered for the conference.

September BALANCES 2017

October BALANCES 2017

2016 Checking Balance	\$ 31,945.95	2017 Checking Balance	\$ 49,976.77
2016 Money Market Balance	\$ 00.00	2017 Money Market Balance	\$ 00.00
2016 Business Primary Balance	\$ 50.00	2017 Business Primary Balance	\$ 50.00
GRAND TOTAL:	\$ 31,995.95	GRAND TOTAL:	\$ 50,026.77

A motion was made by Diane Washenberger and seconded by Carolyn Taylor that the treasurer’s report be accepted. All board members voted affirmative.

Committee Reports

Conference 2017 – Malora Horn/Ernestine Scott/Pat Popp

Malora Horn and Pat Popp provided a conference update. Malora reviewed the layout of the conference booklet, discussed the retirees gifts, and she also shared the contents of the conference bag noting that each participant will received a book written by the keynote speaker.

Wilbert Ware gave an update on vendor participation. Ernestine and Wilbur discussed the donations from the various vendors.

In closing, Ernestine thanked the conference planning committee for all of their hard work and acknowledged that Kristal Jones worked on the conference booklet.

VDOE Report – Shyla Vesitis

No report

VDOE Report - Pat Popp

No report

Regional Reports

Region 1 - No Report

Region 2 – Carolyn Taylor shared Region 2’s plan for a Title I principals’ conference for a fall 2018.

Region 3 – No report

Region 4 – No report

Region 5 – No report

Region 6 – No report

Region 7 – No report

Region 8 - No Report.

Old Business

There was no old business.

New Business

Next meeting date will be Thursday, November 9, 2017 at 9:00 am. Call in information and an agenda will be sent at a later date.

There was a motion made by Malora Horn to adjourn the meeting, and the motioned was seconded by Pat Popp. The meeting was adjourned.

Respectfully Submitted,
Valdivia Hall
VAFEPA Secretary

