

ARTICLE IX – DUTIES OF OFFICERS AND CHAIRS

Section 1: President

Page 5 Add new (a): She shall update website to include Officers List, President's message, forms, etc. She shall send all updated information to the Executive Secretary, who shall then send in PDF format to the Webmaster.

(a) **Now becomes (b), (b) becomes (c), etc.**

Section 2: First Vice President

Page 6 (d) Add to the end of the sentence after paid.

(d) Now to read (d) She shall confirm with Executive Secretary, no later than January 10th, that all Department (elected and appointed) Officers' membership dues are paid by December 31st. She shall report the outcome to the President and Parliamentarian.

Section 5: The Americanism, Hospital, and Scholarship Officers

Page 7 Add new (d): The Scholarship Officer shall update Department Scholarship Application and forward to the President, 1st Vice President, and Parliamentarian for approval.

Section 7: Executive Secretary

Page 8 Add new (b): She shall send, in PDF format to the Webmaster, all updated information received from the President.

(Housekeeping-change was corrected at SEC Meeting 10/30/2021)

(s) On page 9 was deleted. Change old (b) now new (c) to read: She shall email minutes of the meetings to the State Executive Committeewomen (SEC) and Officers within two (2) weeks after receiving approval from the President unless hard-copy is requested in writing.

Old (c) now becomes (d), etc.

Page 9 New (p) Move the last sentence to the new (q)

New (p): She shall copy and mail out information as directed by the Department President which includes three (3) issues of the HOTLINE.

Page 9 New (q) She shall mail out remaining Forecasts not distributed at the February SEC.

Remaining letters changes (r-v)

Section 7: Executive Secretary

Page 9

New (r) She shall be responsible for the SEC and Convention books.

Add under (r) add:

The SEC and Convention book should include:

1. Department Officers Reports approved and forwarded by the Department President.

2. VAVS Representatives, Local, and District Presidents Reports are sent directly to the Executive Secretary for the February SEC and Department Convention only.

The remaining letters changes to (s-v)

Section 10: The Chaplain

Page 10 Change (b): Take out “as the need arises.”

(b) Now to read: She shall send cards of condolence or get well wishes from the Department. A sympathy card will be sent if notification is received within two (2) months from date of death. A “Thinking of You” card will be sent if notification is sent within four (4) months from date of death.

ARTICLE X – NATIONAL CONVENTION DELEGATE

Page 15 Paragraph (e): Add last sentence – “All awards shall be presented at the Fall SEC.

Under (e) add:

1. Monetary awards shall be distributed to the recipient (Local/Individual) for deposit. The award itself will be given to the Delegate. Department monetary awards shall be given to the Executive Secretary for deposit.
2. At the time of presentation of awards at the Fall SEC, the award will be presented with information of monetary award.

Delete (f), (g) now becomes (f), etc.

ARTICLE XII – PRESIDENTS COUNCIL

Page 16 Paragraph (a): Add “district” Now reads: Each Local/District President shall be a member of the Presidents’ Council.

Paragraph (c): Delete “the local” and add “all.” Now reads: The purpose of the Council is to exchange ideas in order to strengthen all Auxiliaries.

ARTICLE XVII – DEPARTMENT CONVENTION

Page 20 (h) Suggested order of Business at the Department Convention:
Move Reading of Convention Rules, and add Appoint Timekeeper under the Approval of Agenda

Add new, the following:

ARTICLE XXII – ELECTRONIC MEETINGS

Page 24 All electronic meetings for Department, District, and Local Auxiliaries shall be followed as outlined in Article XIV in National Constitution.

Old Article XXII Other Organizations now becomes XXIII, XXIII Rules becomes XXIV, and Article XXIV Amendments now becomes XXV