**VILLAGE OF DRYDEN**

**REGULAR MEETING**

**LAMB MEMORIAL BUILDING**

**June 6th, 2017**

**I.** **MEETING TO ORDER/ROLL CALL:**

President Thiemkey called the meeting to order at 7:00 p.m.

Roll call: Franz, D.Listerman, Roszczewski & Thiemkey, Quail

Absent: Quail

**II. PLEDGE OF ALLIGIENCE:**

President Thiemkey led the Pledge of Allegiance to the flag.

**III.** **MINUTES-REGULAR AND/OR SPECIAL MEETINGS:**

**MOTION** by D.Listerman, supported by Franz, to approve the Minutes from the Regular Meeting May 6th, 2017

Council voiced all ayes, Carried 4-0.

**IV.** **PUBLIC COMMENTS**

None

**V. AGENDA APPROVAL:**

**MOTION** by Franz, supported by D. Listerman, to approve the June 6, 2017 agenda.

Council voiced all ayes, Carried 4-0

**VI.** **TREASURER’S REPORT:**

Treasurer R. Listerman submitted the Report in writing.

Audit was completed May 15th. Budget Amendments will be postponed until July 11, 2017 meeting when 2016 Audit is complete.

**VII.** **BILLS TO PAY/DISBURSEMENTS APPROVAL:**

**MOTION** by Roszczewski , supported by Franz, to approve the May’s Bills to Pay in the total amount of $89,199.22 and the Disbursements for June in the amount of $6,222.68 for accounts as follows;

|  |  |  |
| --- | --- | --- |
| Fund | **Check Numbers** | **Total Disbursement** |
| General | **4880-4910** | **$ 30,276.26** |
| Major | **1927-1939 & 1129** | **$ 12,458.67** |
| Local | **1738-1749** | **$ 1,044.10** |
| Municipal | **1498-1510** | **$ 3,125.72** |
| Sewer | **2264-2277 & 1019** | **$ 14,018.83** |
| Water | **2681-2694** | **$ 6,599.37** |
| Cemetery | **1636-1643** | **$ 4,247.29** |
| Building | **1302-1304** | **$ 71.41** |
| Equipment | **1406-1410** | **$ 13,438.02** |
| Garbage | **1015** | **$ 3,919.55** |
| Parks and Recs | **None** | **$ 0.00** |
| Total |  | **$89,199.22** |

*Roll call vote:*

Yes: Franz, D.Listerman, Roszczewski & Thiemkey  
 Carried 4-0

**VIII.** **DPW REPORT/BUILDING & ZONING REPORT/COMMITTEE REPORTS:**

**DPW REPORT:**

DPW Supervisor Honnold, submitted DPW Report in writing.

Very busy month leading up to Memorial Day.

**COMMITTEE REPORTS:**

Gyrome Edwards will be issuing a ticket to Basic Metals for not having correct Fire Separation between occupants. Letter has been already issued to Basic Metals in regards to this matter.

A ticket will also be issued for a Dangerous Building and Blight at 3918 Mill Street. Two letters have been sent to the owner of record notify them of the issues.

Hearing is scheduled on June 19, 2017 at 1:15 p.m. for the 5557 North Street, Fence Issue.

Listerman, Planning Commission Secretary, asked for Gyrome Edwards Building Official/Zoning Administrator to provide recommendations for the Zoning Ordinance and Master Plan update to bring them up to RRC Compliance.

**IX. PUBLIC HEARINGS: 7:17 p.m.**

**Variance Request at 5550 Main Street, ID No. 044-405-004-00 for Set Backs.**

Plans were submitted to the council for the proposed Detached Garage. The intent is to match the Historical Architect of his current home which will include the Tower.

The Detached Garage cannot meet Rear Yard Setbacks.

President Thiemkey asked Gyrome Edwards, Village of Dryden Building Official/Zoning Administrator what his thoughts were on Alley Set Backs?

Gyrome Edwards recommended that the Planning Commission review the Zoning Ordinance and change the setbacks along alleyways.

No Public Comments

**Public Hear Closed at 7:35 p.m.**

**X. CARRYOVER BUSINESS**

1. **401-A Governmental Defined Contribution Plan Resolution**

Discussion was held regarding the IRS requirement that any employee over 1000 hours must be included in the 401A-Govermental Defined Contribution Plan. Opposition was voiced by S. Roszczewski, Presidetn Pro-Tem and P. Betcher past Dryden Village Council President allowing the position of Clerk and Treasurer to be included in the plan. Both positions work an excess of 1500 hours per year.

President Thiemkey stated that Personnel Committee recommended a 3% employer contribution to the 401-A Plan for employees J. Honnold, R. Listerman, H. Shroyer, and K.Woiden.

President Thiemkey asked for the DPW Staff, J. Honnold and K. Woiden’s, feedback on the 3% Contribution.

K. Woiden requested to go into Closed Session.

**Went into Closed Session at 7:52 p.m.**

**Resumed Regular Council meeting at 8:00 p.m.**

**MOTION** by Roszczewski, supported by Franz, to approve the 401-A Governmental Defined Contribution Plan Resolution at 5% Annual Contribution for James Honnold, Kermit Wodian, Rande Listerman and Holly Shroyer.

*Roll call vote:* Yes: Franz, D.Listerman, Roszczewski & Thiemkey  
 Carried 4-0

1. **Fire Marshall-Gyrome Edwards**

**MOTION** by Franz, supported by D. Listerman, to Appoint Gyrome Edwards as Village of Dryden Fire Marshal/.

*Roll call vote:* Yes: Franz, D.Listerman, Roszczewski & Thiemkey  
 Carried 4-0

1. **2017 Sewer Transfer Tap in Policy**

**MOTION** by Franz, supported by Roszczewski, to approve the 2017 Water/Sewer Tap in Policy as presented. See attached Policy.

*Roll call vote:* Yes: Franz, D.Listerman, Roszczewski & Thiemkey  
 Carried 4-0

1. **2018 Rural Task Force Main Street Road Project**

Meeting is Scheduled for TAP Grant on June 22, 2017 with Alex Nikoloff

Grant Coordinator, MDOT Engineer, Jeff Hansen, Village of Dryden Engineer to complete a walk though of Downtown and go over proposed project.

Presented updated StreetScape Concept.

Discussion was held regarding the 2018 Rural Task Force Road Project and StreetScape and Funding source of USDA Loan.

**XI NEW BUSINESS**

1. **Attorney Bernard Jocuns-“Medical Marijuana Facility Licensing Act”**

Discussion was held.

Gyrome Edwards, Building Official/Zoning Administrator stated it was to early to make a recommendation as to the Village of Dryden’s position on the new legislation until the Administrative Rules are published by the State of Michigan the Village.

President Thiemkey stated that the Village Council will take Attorney, Bernard Jocuns requests under advisement.

R. Roszczewski stated that he would want an exact plan from Bernard Jocuns Client, before the Council would consider moving forward.

**B. Claudia York-Bella Ridge Condo (Pine Ridge Drive)**

Claudia York was not in Attendance table until July 11, 2017 Meeting

**C. Ordinance Enforcement/Building Department Office Hours**

**MOTION** by Franz, supported by D. Listerman, to approve Ordinance/ Zoning/Building Department Office Hours on Monday from 1:00 p.m.- 3:00 p.m. with the Village of Dryden Official Gyrome Edwards at his contracted rate.

*Roll call vote:* Yes: Franz, D.Listerman, Roszczewski & Thiemkey  
 Carried 4-0

**D. Exercise Class Schedule**

**MOTION** by Franz, supported by D. Listerman, to approve the exercise Schedule as presented and building clean-up will be provided by instructors.

*Roll call vote:* Yes: Franz, D.Listerman, Roszczewski & Thiemkey  
 Carried 4-0

**E. 1st Quarter Budget Amendments**

Tabled until July 11, 2017, Listerman is waiting on the completion of 2016 Audit.

*Roll call vote:* Yes: Franz, D.Listerman, Roszczewski & Thiemkey  
 Carried 4-0

**F.**  **2017 Millage Levy Resolution**

**MOTION** by Franz, supported by D. Listerman, to approved the Proposed 2017 Millage Levy Resolution at a 9.3927 mills Tax Levy and Highway/Street Millage at the amount of 3.5 mills.

*Roll call vote:* Yes: Franz, D.Listerman, Roszczewski & Thiemkey  
 Carried 4-0

**XII. PUBLIC COMMENTS:**

Justin Evans would like a copy of the Sewer/Transfer Policy. Will it be available on the website.

R. Listerman advised it would be put up as a draft on the website

**XIII. ADJOURNMENT:**

**Meeting Adjourned 8:53 p.m.**

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**Elizabeth Thiemkey Holly Shroyer**

**Village President Village Clerk/Deputy Treasurer**