



FINAL REPORT CHECKLIST

The Logan County Education Foundation congratulates you on receiving a grant to enhance your students' classroom experience.

READ THE FINAL REPORT INSTRUCTIONS DOCUMENT BEFORE COMPLETING.

Below is a check off list we hope that will be helpful in making sure you provide the Foundation with the needed information. **Items with an * are required to be filed with your Final Report**

_____ *Dedicated Grant or Building Wide Grant final report form filled out and signed

_____ *Purchase Order Invoice Report from your district treasurer attached to form

_____ *Email pictures, we use these in PowerPoint presentations

_____ *Copy of Thank You note to the donor if a dedicated grant *not sure ask Karen Sorreles*

_____ Copy of the news release - if you submitted one

_____ Evidence of reporting to your school board

_____ Copy of Letters from student(s) to donor

All of the above items are to be scanned and sent to: lcedfd@gmail.com

DUE NO LATER THAN MAY 24, 2021



LOGAN
COUNTY
EDUCATION
FOUNDATION

1973 STATE RT. 47 WEST ,
BELLEFONTAINE, OH 43311 TELEPHONE:
937-599-5195 FAX: 937-599-1959
E-MAIL: lcedfd@gmail.com

FINAL REPORT:
Logan County Education Foundation
Building Wide and Dedicated Grants,
DUE NO LATER THAN MAY 24, 2021

Name: _____ Building: _____

Project Title: _____

If Dedicated Grant which one? _____

WHAT DID YOU DO? *Briefly* explain your project to use for publication

WHY DID YOU DO IT? Meet a need, enhance a concept, etc.

HOW COULD YOU HAVE IMPROVED IT?

HOW DID THE STUDENTS BENEFIT?



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SCAN & EMAIL PO INVOICE REPORT OR OTHER DOCUMENTATION FROM YOUR TREASURER

Applicant's Name: _____

Project title: _____

TOTAL EXPENSE \$ _____ GRANT AWARD:\$ _____

DIFFERENCE: \$ _____ *you must refund the LCEF if you have a difference of more than \$10.00. If you have less than \$10.00, please supplement into your own curriculum)*

If You Received A LCEF Funded Grant Attach A Thank You Letter to LCEF Trustees

IF YOU RECEIVED A DEDICATED GRANT SEND THANK YOU TO ADDRESSES

AAUW
Kristen Braig
9055 O'Connors Point
Belle Center, OH 43310

LOGAN COUNTY BAR ASSN.
William Montgomery
112 N Main St
Bellefontaine, OH 43311

DODGE FAMILY GRANT
Lisa A. Dodge
226 North Oak Park Avenue Apt. 1-O
Oak Park, IL 60302-2174

MILROY FOUNDATION
Justin Dinovo
110 N Main St
Bellefontaine, OH 43311

WALTER & MARIE LAMB GRANT
Mr. & Mrs. Doug Lamb
3690 Co Rd 10
Bellefontaine, OH 43311

RITTER FAMILY GRANT
Mrs. Joanne Ritter
1327 Dakota Rd
Bellefontaine Oh 43311

LCSWMD GRANT
Angel Payne
1100 S Detroit
Bellefontaine, OH 43311

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Your Signature _____

Administrator Signature _____