

HOLLEYBROOKE HOMEOWNERS ASSOCIATION, INC.

February 19, 2019

Meeting was called to order at 7:00 pm by Sharon Jeter at Snow Library. The members present: Sharon Jeter, President; Judy Lamberth, Vice President; Lenora Brothers, Secretary; Michelle Gordon; Irene Davidson, Contract Employee.

Prior to the meeting, Lenora emailed the Board members the minutes for January 2019 for review. Judy motioned to accept the minutes for January 2019; Michelle seconded the motion. The minutes were accepted with no objections.

After the approval of the minutes, Sharon introduced the Board's newest member, Michelle Gordon. Having met the qualifications according to the Bylaws, Michelle Gordon was appointed and approved by unanimous consent to fulfill the remainder of the term vacated by Laurie Little according to the Bylaws (Section VIII, Article IV, Section 5 "Nomination and Election of Directors").

Irene read the Treasury Report. As of January 31, 2019, the checking balance was \$55,379.47 and the money market fund was \$143,802.73. As of February 19, 2019, the check book balance was \$125,842.83. After a review and discussion of expenses for January 2019, Judy motioned to accept the Treasury Report; Lenora seconded the motion. The Treasury Report was accepted with no objections.

NEW BUSINESS: None

OLD BUSINESS:

Cameras ~ Sharon indicated that she is waiting on a call from Quality CCTV for an installation date.

Resident Participation ~ Sharon turned the meeting over to those residents present. Mr. Gemma asked for an update on the "car insurance" policy. Irene verified, which she had stated to Mr. Gemma at the records review in January, that the policy in place is to cover any employee or volunteer acting on behalf of the HOA should they be involved in an accident and provide liability coverage for the Association. The Board was also asked questions regarding legal fees charged to the Association, landscaping activity noticed at the common area, and camera installation.

Mr. Gemma, Ms. Snyder and Ms. Morris each submitted a request to review the HOA records. Mr. Pugh (the Homeowners Association attorney), when asked, confirmed that he would be in attendance for the record review. Irene indicated that she was able to secure the following date, time and location: February 26, at 7:00 pm, at Snow Library. The Board was advised by Mr. Gemma they may provide additional legal counsel.

Mr. Gemma indicated that his company would like to submit a bid for the camera maintenance contract, and that his webmaster would be interested in recreating the Holleybrooke website and maintain it free of charge, with Mr. Gemma's assistance.

Ms. Snyder asked why she had not heard of Michelle Gordon prior to the meeting. Lenora explained that she would not have because it was the Board's decision to fill the vacancy given the death of a previous Board member and she was approved by unanimous consent according to the Bylaws (Section VIII, Article IV, Section 5 "Nomination and Election of Directors").

Trash ~ Sharon mentioned that Eric has trash and recycling for the month of March and Judy has the month of April.

7:40 pm ~ The Board adjourned to Executive Session.

8:26 pm ~ Sharon motioned to adjourn; Judy seconded the motion. All agreed.