

## SCYF Board Meeting Minutes

**Wednesday, August 17, 2022**

**6:30 pm**

**Location: HTCP**

A. Call to order:

- The meeting was called to order at 6:41 pm by the President, Bri Kincade.
- Board members in attendance: [Sign in sheet attached]
- Visitors in attendance: [Sign in sheet attached]

B. Minutes:

- Motion to approve previous meetings minutes with no revisions made by Shelly Douglas, seconded by Myriah McGill; approved by all, no objections.

C. Treasurer's Report:

- Motion to Accept Treasurer's July 2022 Financial summary made by Kaitlyn Whaley, seconded by Kimberly Vermillion; approved by all, no objections.

D. Business:

1. Admin (President/VP Reports):

- Board discussion and agreement that City of Life may use our fields and we will have concession open; and are requesting that they also provide their own volunteers to help run it. Also agreed that COL needs to have their own down markers etc to use this season.
- Mickey Yarwood, Concession Manager has resigned effective September 1, 2022.
- Kimberly Vermilion motioned to nominate the current Asst Concession Manager Nikki Sylvester as Concession Manager; seconded by Shelly Douglas; approved by all, no objections. Everything to be turned over to Nikki, including passwords, access to cameras, etc. Shelly to look into changing email that Sysco has on file.
- Bri is working on a volunteer schedule; Kimberly also requested that the Scholarship Committee determine who has a scholarship so those families can be scheduled for their required volunteer hours.
- Board discussion regarding Homecoming Game being Lake Nona game; need to confirm schedule, etc. This would allow the League to celebrate the 14U players that will not be returning to the league next season.

- Board discussion of fundraisers/sponsorships for individual teams; reference Article IX-Financial and Accounting Sections 1, 2, 3 5.

2. Facilities:

- Osceola County will not be supplying paint to SCYF to paint the fields. Joe is to call Rob (Tihler to provide a number) to discuss the same. Joe reached out to Pioneer regarding the paint. Equipment Trailer prepped for first away game. Unsure of where the lock went, that was with the trailer. Joe will check the mister machine and nozzles to make sure it is in working order.

3. Concession:

- Monday, Tuesday and Thursday will be the concession schedule. Seeking volunteers from board members and parents. Thursday will be the busiest day with the Flag schedule.

4. Equipment (Football/Cheer):

- Helmets are coming in; at this point we may still have white helmet; but we are swapping out as the helmets arrive.
- Tihler spoke to Inbounds and they aren't in the position to purchase mats; Courtney, Tihler and Myriah are looking for used mats via various avenues. Kim suggested reaching out to local gyms to see who they use, a distribution center, etc. Shelly will review the financials to see if the league has enough money to purchase mats this season; she will let the Executive Board know. Bri will confirm with Mid Florida that we may purchase the same.

5. Football:

- Tackle
  - i. All injuries need to be reported to Mid Florida and the incident report completed.
  - ii. Mid Florida has been working on scheduling and has been allowing teams to add participants past the deadline this year. They are going through the pool to verify schedules and now aren't guaranteeing that all games are going to be at the same fields. Rob (Mid Florida) said that we should have the full schedule by tomorrow.
  - iii. We have been provided the times for games; Rich will text that to Kim to add into minutes. Latest game is 14U and that is at 6:30pm.
  - iv. This year 6U will have a continuous clock.
  - v. Rich to reach out to Hudl for pricing for game film. Mid Florida isn't requiring every league to use the same vendor for the film.

- Flag
  - i. Kimberly Vermillion motioned Joe Higgins (Flag Football) nominations Jen Schron as Assistant Flag Coordinator; and Kelly Broom as Flag Team Mom Coordinator; seconded by Shelly Douglas; approved by all, no objections.
  - ii. Flag numbers are: 26 4-6; 39 7-9; 38 10-12; 8 13-15 years old
  - iii. Nessa reached out to Jamie Douglas to see if he has footballs for flag. Nessa will be sending out a league wide email for flag participants. Monday, Tuesday and Thursday will be practice schedules for the first three weeks; and game days will be Tuesday and Thursday.
  - iv. Bri to look into clarification of flag football insurance with us going thru NFL Flag.
  - v. Joe needs assistance from Bri regarding scholarships.

6. Cheer:

- Cheer uniforms are delayed; unsure of delivery date. Board members are following up with vendor.
- Board discussion regarding temporary cheer outfits; Tihler Franey motioned ordering sponsor shirts for cheer first; seconded by Jen Harmon; approved by all, no objections. These shirts will be for cheerleaders to wear until official 2022 uniforms arrive. Black shorts will be needed. Board discussion regarding parents supplying the same.
- TM raised \$750 for shirts; Board Discussion on Article IX Section 1-2-3 5 (individual teams cannot fundraise unless it's to help offset the cost incurred for travel and other related expenses for playoffs, regionals or nationals. Teresa to turn the funds into Shelly ASAP. In addition any in kind items that are donated are to be documented for Pop Warner and non-profit purposes.
- Kimberly Vermillion motioned for Tihler Franey's nomination of Jen Harmon, Ava White and Jade Steely to be assistant coaches. Seconded by Kaitlyn Whaley; approved by all, no objections.
- Breakdown of Cheer calendars to be provided to Tihler.
- JR TM alterations were more than originally planned; Teresa to provide the league the \$750.00 that the sponsors paid (to be used for bodysuits). Myriah McGill motioned to purchase Jr TM bodysuits out of leagues money, seconded by Shelly Douglas; approved by all, no objections.

7. Scholastics:

- Bri has been assisting Rashelle with scholastics and making sure everything is in order.
- Anyone on scholastics eligibility needs to turn in the first 2022 school year progress report. Team Mom Coordinators will be provided lists of players that team moms need to collect progress reports from.
- Team Mom Coordinators will be provided a list of players that qualified for All American.

8. Compliance

- Terri is finishing uploading documents; everything needs to be completed by the first game.
- All badges have been approved by Mid Florida. Badges may need to be picked up (Maitland area).

9. Merchandise:

- Courtney Dodge motioned for all board members to receive an at cost discount on merchandise during select days/hours when either she or Jen are working merchandise; Teresa Van Cour seconded; approved by all, no objections.
- Currently for sales to be made via credit card whoever is working there needs to have the app on their phone; Tihler suggested Clover. Unsure if you need wifi. Etc to run it-she was going to look into the information and pass onto board for review.
- At this time nobody is allowed to claim merchandise credits; Kaitlyn to provide merchandise with a list of who has credits.

10. Fundraising/Sponsorship:

- Teresa is working with Tony on banners; currently at 16 sponsors.
- Teresa will provide Kimberly a google doc with banners, websites, etc for website and facebook.
- Teresa reached out to Kona Ice to schedule for Tuesday and Thursday; and to confirm the percentage of give back to the league.
- Grannys BBQ would like to have a give back night with us; Teresa to work with them to schedule. Once the date(s) are confirmed this can be posted on social media and shared with the league.
- Porky's and Jimmy Bears would also like to work with the league. Teresa to see what exactly they want to do with the league etc.
- Kimberly to send Teresa the 2021 Shoutouts for repeat sponsors, and the Gatorade donation letter so Teresa can submit the Gatorade request.

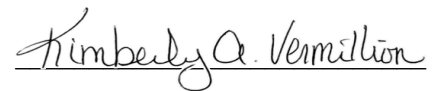
- Courtney Dodge to reach out to Aunt regarding donation.

E. Announcements:

- The next meeting is on September 21 at HTCP.
- Need to discuss Challenger Program in the future

F. Adjournment:

- Motion to adjourn by Rich Halquist at 6:30 pm; seconded by Shelly Douglas. Without objection, the meeting was adjourned.



Kimberly Vermillion, Secretary

Dated: 09/14/2022

EXECUTIVE BOARD MINUTES POST REGULAR BOARD MEETING

8/22/2022 Kaitlyn Whaley motioned purchase of water coolers for all cheer and football teams; Kimberly Vermillion seconded. Approved by unanimous vote of the executive board.

8/22/2022 Kaitlyn Whaley motioned purchase of 14 sewing kits for all cheer and football teams; Shelly Douglas seconded. Approved by unanimous vote of the executive board.

8/22/2022 Rashelle Grifka motioned to approve QwikCut film expense of \$4690.00 for the 2022 Season; Shelly Douglas seconded. Approved by unanimous vote of the executive board.

8/23/2022 Kimberly Vermillion motioned Tihler Franey's nomination of Chyanna Brown for TM1 assistant coach and Sandra Bunton for JPW assistant coach. Seconded by Kaitlyn Whaley; Approved by unanimous vote of the executive board.

8/25/2022 Kimberly Vermillion motioned an in kind sponsorship for Jimmy Bears/Porky's Comedy Club. They will provide us smoked pork for home games; certificates for kids meals for all participants that come to play and cheer. Catering of a banquet at the end of the season. In return we will provide them a sponsor level, banner, shout outs and their name on sponsor shirts. Seconded by Terri Landis; Approved by unanimous vote of the executive board.

8/26/2022 Katilyn Whaley provided a final quote for paint \$657.25 for the fields; Shelly Douglas motioned that we continue with this vendor. Seconded by Terri Landis; Approved by unanimous vote of the executive board.

8/28/2022 Kimberly Vermillion created a Google form also completed for anyone that has a reportable incident to complete; the info will be transferred to the google doc to track any issues that may arise at a Pop Warner event (games, practice, etc) between Parents, Coaches, Players. A memo was sent out to Jr TM Band by Bri Kincade regarding behavior.

8/28/2022 Shelly Douglas motioned to offer QwikCut access to families for \$10.00; this is to be paid in cash to team moms, no change provided. Seconded by Kimberly Vermillion; Approved by unanimous vote of the executive board. Kimberly to create a google form for team moms to send to tackle parents.

8/30/2022 Executive Board discussion over incidents that took place at the game. Statements were added to the appropriate folders for documentation purposes. Football Commission/Cheer Coordinator oversees all rules, protests, investigations and disciplinary actions for all football/cheer related issues. They then present any recommended disciplinary actions to the board for approval.

09/01/2022 Executive Board discussion regarding DippinDots being sold in concession. We would need to purchase a 10 case minimum; total \$564 to be delivered and set up. Did not vote on this yet. VFW also had a fundraiser for SCYF similar to an angel tree; and all Bulldogs were adopted and a second round started. Kimberly reported over \$160 received from kona Ice for their sales this week (Tuesday and Thursday).

09/01/2022 Rashelle Grifka motioned for the league to purchase regular Pop Warner patches as the iron ons are not working as expected. Purchase would be for patches and glue, 150 in total for \$336.73. Seconded by Kimberly Vermillion; Approved by unanimous vote of the executive board.

09/02/2022 Executive Board discussion regarding 14U not being able to play due to multiple players out sick and the risk of driving 2.5 hours away and a child being injured and the team not being able to continue the game.

09/03/2022 Winter Springs 6U didn't attend the game. 911 called for 11U Hunter Mitchell due to being overheated.

9/5/2022 Kimberly Vermillion motioned the Executive Board to allow \$525 additional league funds to be allocated for a total of \$2025 (\$1500+525) to approve remaining scholarship applications that have been completed. Rashelle Grifka seconded; Approved by unanimous vote of the executive board.

9/6/2022 Kimberly Vermillion motioned Mike Marcatos' nominee Kenny Washington for the Tracy Reno Scholarship. The scholarship is for this player's full duration of being a player with SCYF; and covers all registration costs. Rashelle Grifka seconded; Approved by unanimous vote of the executive board.

9/6/2022 Shelly Douglas motioned to have cheer patches sewn on uniforms by Ann Shaw, at \$2 a patch; we will have uniforms back by the 9/17 game. Seconded by Terri Landis; Approved by unanimous vote of the executive board.

9/7/2022 Gatorade donation is ready for pick up.

9/7/2022 Kimberly Vermillion motioned for Angels Painting to paint the exterior of merchandise trailer in exchange of them being a two year sponsor; with a banner, advertised on social media, and listed on sponsor shirt. Seconded by Rashelle Grifka; Approved by unanimous vote of the executive board.

9/13/2022 Kimberly Vermillion motioned for approval of a deep freezer for concession; the one that we have is out of order and has been for several years. Requesting a budget of no more than \$300.00; Approved by unanimous vote of the executive board. Kimberly communicated with Nikki and Jesse that the board approved and they can proceed.

9/14/2022 Kimberly Vermillion motioned Joseph Higgins nominees for Flag Football; seconded by Rashelle Grifka; Approved by unanimous vote of the executive board.

**Buccaneers 4--6**

Head Coach Jonathon Hester

Assistant Coach(es) Don Devlin

Team Parent Hailey Hester

**Packers 4-6**

Head Coach Curt Napier

Assistant Coach(es) Jamie Napier

Team Parent Laurie Gardner/Gambino

**Chiefs 7-9**

Head Coach Ryan Hervey

Assistant Coach(es) Mike Koppe and Tyler West

Team Parent Courtney Collison

**Dolphins 7-9**

Head Coach JJ (Joshua Girdner)

Assistant Coach(es) Nicholas Carpenter

Team Parent Genesis Berrios

**Jets 10-13**

Head Coach (AJ) Ajay Singh

Team Parent Michael Schron

**Cowboys 10-13**

Head Coach Mike Martin

Assistant Coach(es) Ryan Lesch and Payton Osborne

Team Parent Chrissy Martin

**Cowboys 4-6**

Head Coach: Brandon Oliva

Team Parent Lilly Marte-Perez

**Buccaneers 7-9**

Head Coach Joshua McMahan

Team Parent Brandi Brown

**Giants 7-9**

Head Coach (Ammo) Amrith Sahatoo

Assistant Coach(es) Chris Stewart

Team Parent Elizabeth Feliciano

**Buccaneers 10-13**

Head Coach Jayson Glamuzina

Assistant Coach(es) Nicholas Frigiola

Team Parent Ashleigh Kessler

**Packers 10-13**

Head Coach Joe Higgins

Assistant Coach(es) Justin Marino

Team Parent (Jackie) Jacquelyn Raver Valderrama

- Current Football Coaching Staff:
  - 2022 6U Assistant Coaches/Team Moms
    - Wade Tolliver - Vacant
    - Michael Guidi - Vacant
    - Kyle McGill - Meaghan Halquist (Team Parent)
    - Drew Franey - Rich Halquist (Football Commissioner)
    - Vacant - Matt Baker (Head Coach)
  - 2022 8U Assistant Coaches/Team Moms
    - Michael Young - Justin Grifka
    - Derek Coll - Clint Santiago
    - Benjamin Sokolow - Rich Halquist (Football Commissioner)
    - Matt Hobbs - Jerica Sokolow (Team Parent)
    - Casey Harmon - Spencer Endsley (Head Coach)
  - 2022 10U Assistant Coaches/Team Moms
    - Mike Marcatos - Vacant
    - Mark Wrona - Vacant
    - Jake Dobbe - Terri Landis (Team Parent)
    - Derek Iasaccson - Rich Halquist (Football Commissioner)
    - Vacant - Justin Whaley (Head Coach)
  - 2022 11U Assistant Coaches/Team Moms
    - Kygian Sippio - Patrick Arscott
    - Richard Marcatos - Vacant
    - Vacant - Sandy Waugh (Team Parent)
    - Jimmy Haddock - Rich Halquist (Football Commissioner)
    - Joe Huffman - Michael Marcatos (Head Coach)
  - 2022 12U Assistant Coaches/Team Moms
    - Vacant - Vacant
    - Josh Dow - Matthew Black (Jr Coach)
    - AJ Baker - Courtney McRae (Team Parent)
    - Robert Garner - Rich Halquist (Football Commissioner)
    - Mickey Yarwood - Jamie Douglas (Head Coach)
  - 2022 13U Coaches/Team Moms
    - Jordan Thompson - Vacant
    - Vacant - Vacant
    - Vacant - Vacant (Team Parent)
    - Vacant - Rich Halquist (Football Commissioner)
    - Vacant - Melvin Tolliver (Head Coach)
  - 2022 14U Coaches/Team Moms
    - Vacant - Frank Cockcroft
    - Vacant - Jacob Cockcroft (Equipment Mgr)
    - Glen Gilbert - Chaning Rogers (Team Parent)
    - Gabe Slutsky (Jr Coach) - Rich Halquist (Football Commissioner)
    - Drew Slutsky - Steven Hayes (Head Coach)



- Current Cheer Coaching Staff:
  - 2022 Jr TM Assistant Coaches/Team Moms
    - Kelsey Letson - Jesse Petty (Team Parent)
    - Vacant (Asst Coach) - Tihler Franey (Cheer Coord)
    - Vacant (Asst Coach) - Kelli Osburn (Head Coach)
    - Vacant (Jr) - Vacant (Jr)
    - Vacant (Jr) - Vacant (Jr)
  - 2022 TM2 Assistant Coaches/Team Moms
    - Alyssa Simon - Michael Petty (Team Parent)
    - Jade Steely - Tihler Franey (Cheer Coord)
    - Vacant (Asst Coach) - Chloe Vidal (Head Coach)
    - Vacant (Jr) - Vacant (Jr)
    - Vacant (Jr) - Vacant (Jr)
  - 2022 TM1 Assistant Coaches/Team Moms
    - Myriah McGill - Nicole Roeseler
    - Alicia Wyatt - Casey Ledo (Team Parent)
    - Chyanna Brown - Tihler Franey (Head Coach)
    - Vacant (Jr) - Vacant (Jr)
    - Vacant (Jr) - Vacant (Jr)
  - 2022 MM Assistant Coaches/Team Moms
    - Kari Ewalt - Krysten Sweenor (Team Parent)
    - Brandi Barber - Tihler Franey (Cheer Coord)
    - Vacant (Asst Coach) - Tyler DeVault (Head Coach)
    - Dakota Bailey (Jr) - Ava White (Jr)
    - Noriah Huron (Jr) - Vacant (Jr)
  - 2022 JR PW Assistant Coaches/Team Moms
    - Delaney Devlin - Kelly Broome (Team Parent)
    - Vacant (Asst Coach) - Tihler Franey (Cheer Coord)
    - Sandra Bunton - Courtney Dodge (Head Coach)
    - Tabitha Boutillier (Jr) - Avary Donaho (Jr)
    - Vacant (Jr) - Vacant (Jr)
  - 2022 PW Assistant Coaches/Team Moms
    - Abigail Short - Lisa Spiegel (Team Parent)
    - Vacant (Asst Coach) - Tihler Franey (Cheer Coord)
    - Nova Pena - Bobbie Carver (Head Coach)
    - Carissa Arscott (Jr) - Caitlynn Carver (Jr)
    - Anadia Vera (Jr) - Vacant (Jr)
  - 2022 V Assistant Coaches/Team Moms
    - Shelby Fernandez - Tonya Shepheard
    - Luz Howard - Valerie Devault (Team Parent)
    - Alexa DeLon - Rashelle Grifka (Head Coach)
    - Vacant (Jr C/S Demo) - Vacant (Jr C/S Demo)
    - Vacant (Jr C/S Demo) - Vacant (Jr C/S Demo)