

# Approved Minutes

EVERETT TOWNSHIP  
BOARD MEETING  
August 16, 2022

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:12 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Treasurer Fleming, Clerk Chaffee, Trustee Long & Trustee Chaffee. Absent: none. Also in attendance Jeffrey Craigmyle.
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Chaffee with support by Treasurer Fleming to approve the agenda as written. Ayes all. Motion passed.
5. **Approval of Board Minutes of 6/24/22 & 7/19/22–** Trustee Chaffee with support by Treasurer Fleming moved to approve the 6/24/22 minutes as presented. Ayes all. So moved. Treasurer Fleming with support by Trustee Long moved to approve the 7/19/22 minutes as presented. Ayes all. So moved.
6. **Public Comment:** none.
7. **Bills & Financials:**
  - A. **Treasurer’s Report** – General Checking \$779,683.64, Tax Account \$84,891.09.
  - B. **Bank Reconciliation 7/31/22** - \$779,683.64 total in the general checking account (General Fund \$436,404.50; Roads \$139,952.25; Cemetery \$742.92; Building Dept. \$6,978.90; ARPA \$194,939.57)
  - C. **Clerk Presents Township Bills** -\$47,273.43 (cks 12179 – 12222 & E618 – E623). Motion by Trustee Long with support by Trustee Chaffee to approve the payments. Ayes all. So moved.
  - D. **Budget Review:** Reports distributed and reviewed. August is 42% of FY 22/23. Budget Resolution 2022-14 – Motion by Supervisor Maike, 2<sup>nd</sup> by Trustee Long to approve the Resolution as presented. Roll Call Vote: Ayes all. Resolution 2022-14 declared adopted.
8. **Unfinished Business:**
  - A. **Parking Lot Repairs** – The Contractor has not scheduled us yet
  - B. **Foreclosed Property on Silver** – Checks will be delivered to the County Treasurer this afternoon.
9. **New Business:**
  - A. **Reappoint Planning Commission Members** – Supervisor Maike with support by Treasurer Fleming moved that all of the current planning commission members be reappointed retaining the current staggering of appointments (unless they resign). Ayes all, so moved. The Clerk will administer Oaths to all members.
  - B. **Parks & Rec Proposal** – discussion. Tabled for more information: Follow up with Fleis & Vandenbrink. Trustee Chaffee will contact HWI to discuss the possibility of using the property they own on the riverfront for a Riverwalk.
  - C. **COLA Settlement (options for proceeds)** – The Board will not donate any funds to COLA.
  - D. **Recycling** – Table for more information. Dale Twing should be contacted to ask if a donation would help to expand services. ie: more containers or more frequent emptying. We will also look into the possibility of adding recycling to the Everett Township Transfer Station.

**10. Officer's Reports**

- a. Zoning Official/Planning Co/ZBA** – Planning Commission/ZBA Secretary/Trustee Chaffee is continuing to work on updates to the Ordinance and will likely have them completed by Sept. The Planning Commission has been using the MTA training. Trustee Chaffee has been working as our Zoning Administrator and it has been going well.
- b. County Commissioner** – Commissioner Maiké was absent and missed.
- c. Transfer Station** – Transfer Station Attendant Jeffrey Craigmyle informed the Board that business at the Transfer Station has been slowing down now that the Croton Transfer Station has reopened. Supervisor Maiké reminded the Board that the Fall Clean-Up date is October 15<sup>th</sup>.
- d. Supervisor** – nothing.
- e. Clerk** – The August election went very well. The Election Inspectors are a great group!
- f. Treasurer** – nothing.
- g. Trustees** – nothing.

**11. Public Comment:** none

**12. Adjournment** – The meeting was adjourned at 2:30 pm.

Respectfully submitted by Clerk Pam Chaffee