



## SPECIAL TROOPERS ADAPTIVE RIDING SCHOOL

33148 K22—Sioux City, IA 51108—www.scstars.org—P: 712.239.5042—F: 712.224.3471

For Office Use:

Date received: \_\_\_\_\_

### REGISTRATION FORM – Fall 2023

Please print legibly

PARTICIPANT NAME: \_\_\_\_\_ Age: \_\_\_\_\_ DOB: \_\_\_\_\_

Parent/Guardian Name(s): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Best way to contact you: Email ☐ Phone ☐ or Text ☐

Rider T-shirt Size: Youth ☐ \_\_\_\_\_ Adult ☐ \_\_\_\_\_

Diagnosis or Description of Disability: \_\_\_\_\_

Current Medications: \_\_\_\_\_

Height: \_\_\_\_\_ Weight: \_\_\_\_\_ (**Required to Participate.**)

*Please answer the questions below to the best of your ability and provide detail as needed for participant.*

Balance Ability: \_\_\_\_\_

Cognitive Ability: \_\_\_\_\_

Does the participant know Left and Rights? Yes ☐ No ☐

Ability to Communicate: \_\_\_\_\_

Attention: \_\_\_\_\_ Disposition/Social/Behavior: \_\_\_\_\_

History of Animal Abuse: Yes ☐ No ☐ Comments: \_\_\_\_\_

Any recent changes to note (behaviors, medications, health, etc.): Yes ☐ No ☐ If yes, please provide more details:

\_\_\_\_\_  
\_\_\_\_\_

What goals would you like the participant to work on this year? \_\_\_\_\_

\_\_\_\_\_  
Additional Information: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**\*STARS, Inc. reserves the right to refuse or discontinue services at any time for current or potential participants if the participant exceeds a safe weight limit or poses other safety concerns of any nature.**

Signature (Self, Parent, or Guardian): \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Relationship to Participant: \_\_\_\_\_

**\*\*If under 18 years of age, Parent/Guardian MUST sign\*\***



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### THERAPEUTIC RIDING SESSION SCHEDULE

PARTICIPANT NAME: \_\_\_\_\_ Age: \_\_\_\_\_ DOB: \_\_\_\_\_

Parent/Guardian Name(s): \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Best way to contact you: Email ☐ Phone ☐ or Text ☐

Returning Riders:

- Registration for FALL, Sessions 4 and 5, Opens June 11, 2023 and Closes August 11, 2023.
- On the chart below please label your best options as 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, etc.
- *Registrations are processed in order of receipt – first come, first served*

### FALL 2023 REGISTRATION

**DUE BY: August 11, 2023**

Session FOUR (4)				
Week of Sept 11 thru October 16				
Day/Time	Mon	Tues	Wed	
5:00 pm				
6:00 pm				
7:00 pm				

Session FIVE (5)				
Week of Nov 6 thru Dec 11				
Day/Time	Mon	Tues	Wed	
5:30 pm				
7:00 pm				

### SPRING 2024 REGISTRATION

**Opens November 15, 2023**

**Due by December 15, 2023**

*Registrations processed in order of receipt – first come, first served*



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### PHYSICIAN'S AUTHORIZATION & PARTICIPANT'S MEDICAL HISTORY

*To be completed by Physician. Please fill out completely.*

STARS, Inc. is a therapeutic/adaptive horseback riding program designed to benefit the participants physically, socially, and emotionally. In order to assure the fullest possible protection and greatest personal benefit from the program, each rider is required to furnish the following medical information prior to riding in the program.

PARTICIPANT NAME: \_\_\_\_\_ Age: \_\_\_\_\_ DOB: \_\_\_\_\_

Parent/Guardian Name(s): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Diagnosis: \_\_\_\_\_ Date of onset: \_\_\_\_\_

Medications: \_\_\_\_\_

Height: \_\_\_\_\_ Weight: \_\_\_\_\_ (Required to Participate.)

Allergies: \_\_\_\_\_

Seizure Type: \_\_\_\_\_ Controlled: Yes ☐ No ☐ Date of Last Seizure: \_\_\_\_\_

Shunt Present: Yes ☐ No ☐ Special Precautions/Needs: \_\_\_\_\_

Mobility: Independent ☐ Crutches ☐ Cane ☐ Braces ☐ Walker ☐ Wheel Chair ☐

Persons with Down Syndrome - Atlantoaxial Instability: Positive ☐ or Negative ☐ Date of X-Ray: \_\_\_\_\_

**Please indicate problems and/or surgeries in any of the following areas. If yes, please comment.**

AREAS	YES	NO	COMMENT
Auditory			
Visual			
Speech			
Cardiac			
Circulatory			
Pulmonary			
Neurological			
Muscular			
Orthopedic			
Learning Disability			
Cognitive			
Psychological			
Other			

It is my opinion, this participant can receive therapeutic/adaptive horseback riding under the appropriate supervision at Special Troopers Adaptive Riding School, (STARS, Inc.) and understand that STARS, Inc. will determine whether they can safely provide services to this participant.

Physician's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Physician's printed name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_



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### AUTHORIZATION FOR EMERGENCY MEDICAL TREATMENT

In the event emergency medical aid/treatment is required due to illness or injury while receiving services, being on property, or participating in an authorized activity of STARS, Inc., I authorize Special Troopers Adaptive Riding School (STARS, Inc.) to:

1. Secure and retain medical treatment and transportation as needed.
2. Release participant records upon request to the authorized individual or agency involved in the medical emergency treatment.

PARTICIPANT NAME: \_\_\_\_\_ Age: \_\_\_\_\_ DOB: \_\_\_\_\_

Parent/Guardian Name(s): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_

In the event the Parent/Guardian listed above cannot be reached, contact:

Contact Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Physician's Name: \_\_\_\_\_

Preferred Medical Facility: \_\_\_\_\_

Health Insurance Company: \_\_\_\_\_ Policy #: \_\_\_\_\_

### CRITICAL HEALTH INFORMATION

(Ex: DNR, Food Allergies, Medication Allergies, etc.)

☐ None

☐ Yes - Please note below

\_\_\_\_\_  
\_\_\_\_\_

### CONSENT PLAN

*This authorization includes x-ray, surgery, hospitalization, medication and any treatment procedure deemed "life-saving" by the physician. This provision will only be invoked if the person below is unable to be reached.*

Signature (Self, Parent, or Guardian): \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Relationship to Participant: \_\_\_\_\_

**\*\*If under 18 years of age, Parent/Guardian MUST sign\*\***

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### NON-CONSENT

*I do **NOT** give my consent for emergency medical treatment/aid in the case of illness or injury. Please note that by signing the non-consent this may exclude you from participating in programming at STARS Inc.*

Signature (Self, Parent, or Guardian): \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Relationship to Participant: \_\_\_\_\_

**\*\*If under 18 years of age, Parent/Guardian MUST sign\*\***



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### PAYMENT CONTRACT & AGREEMENT

PARTICIPANT NAME: \_\_\_\_\_ Age: \_\_\_\_\_ DOB: \_\_\_\_\_

Parent/Guardian Name(s): \_\_\_\_\_

Billing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Preferred method of contact for invoices: Email ☐ Mail ☐

Contact Person (if different than above) for payment & funding:

Contact Name: \_\_\_\_\_ Relationship to Client: \_\_\_\_\_

Billing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Email: \_\_\_\_\_

\*Participants that list *Veridian* or *Children at Home* will be required to sign additional paperwork. Please note that STARS, Inc. will ONLY submit invoices to Veridian and Children at Home. All other communication with those agencies is the responsibility of the Parent/Guardian. If payment is not received the Parent/Guardian will still be held responsible for payment or pursuing said agency for payment.

STARS, Inc. has five sessions offered throughout the year. Each session is 6-weeks long. Participants attend class once a week throughout the 6-week time frame. The session fee for each 6-week session is due in FULL prior to session beginning. Ground Work Lessons will be approximately 30 minutes per class and Therapeutic Riding will be approximately 60 minutes per class. Class length may vary depending on the number of participants per class.

A \$30 deposit will be due at the time of both Spring and Fall registrations. That deposit will be applied to Participant's session fees.

#### Session Fees:

Every participant receives a 75% discount off session fees when participating at STARS. The remaining 25% of the participant fee is the responsibility of the Parent/Guardian and **must be paid in FULL prior to session beginning**. If payment is not received in FULL the participant will be unable to participate until arrangements are made with the Executive Director of STARS or payment is received. If additional assistance is needed for that 25% Please have that conversation prior to session starting! There are options available. PLEASE NOTE: Unpaid accounts will risk losing a place in that session and/or being turned over to collections if communication is not established with STARS, Inc.

25% fee for Therapeutic Riding (6-week session) - **\$189**

25% fee for 30 minute Ground Work Classes (6-week session) - **\$94.50**

*Invoices will be sent out at the beginning of each session via EMAIL followed by monthly statements for all unpaid balances via mail.*

By signing below, I agree to the terms set forth in this agreement.

Signature (Self, Parent, or Guardian): \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Relationship to Participant: \_\_\_\_\_

**\*\*If under 18 years of age, Parent/Guardian MUST sign\*\***



## PARTICIPANT LIABILITY RELEASE FORM

\_\_\_\_\_ (Participant's Name) would like to participate in the Special Troopers Adaptive Riding School (STARS, Inc.) program. I acknowledge the risks and potential for risks of horseback riding, and agree to assume all risks of personal injuries and damages regarding involvement in the program. However, I feel that the possible benefits to myself/ my son/ my daughter/ my ward are greater than the risk assumed. Therefore, in return for being permitted to participate, and intending to be legally bound, for myself, my heirs, and assigns, executors of administrators, I hereby forever waive and release all claims for damages against STARS, Inc., its Board of Directors, Sponsors, Instructors, Therapists, Aides, Volunteers, Employees, Agents or others on its behalf liable for any and all injuries and/or losses I / my son/ my daughter/ my ward may sustain while participating in STARS, Inc., and agree to indemnify them from all loss, expense, damages, and costs they may incur by reason of any claim for damages brought against them.

### IOWA CODE CHAPTER 673 WARNING

UNDER IOWA LAW, A DOMESTICATED ANIMAL PROFESSIONAL IS NOT LIABLE FOR DAMAGES SUFFERED BY, AN INJURY TO, OR THE DEATH OF A PARTICIPANT RESULTING FROM THE INHERENT RISKS OF DOMESTICATED ANIMAL ACTIVITIES, PURSUANT TO IOWA CODE CHAPTER 673. YOU ARE ASSUMING INHERENT RISKS OF PARTICIPATING IN THIS DOMESTICATED ANIMAL ACTIVITY.

A number of inherent risks are associated with a domesticated animal activity. A domesticated animal may behave in a manner that result in damages to property or an injury or death to a person. Risks associated with the activity may include injuries caused by bucking, biting, stumbling, rearing, trampling, scratching, pecking, falling, or butting. The domesticated animal may act unpredictably to conditions, including, but not limited to, a sudden movement; loud noise; an unfamiliar environment; or the introduction of unfamiliar persons, animals, or objects. The domesticated animal may also react in a dangerous manner when a condition or treatment is considered hazardous to the welfare of the animal; a collision occurs with an object or animal; or a participant fails to exercise reasonable care, take adequate precautions, or use adequate control when engaging in a domesticated animal activity, including failing to maintain reasonable control of the animal or failing to act in a manner consistent with the person's abilities.

*I have read and understand the above statements. I have also received a copy of the statements for my own records.*

Signature (Self, Parent, or Guardian): \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Relationship to Participant: \_\_\_\_\_

**\*\*If under 18 years of age, Parent/Guardian MUST sign\*\***



## PARTICIPANT PHOTO RELEASE

I hereby **consent** ☐ **or do NOT consent** ☐ that Special Troopers Adaptive Riding School (STARS, Inc.) has permission to take or have taken, still and moving photos, videotape, digital photographs, films, television images, and images taken or made by any and other manner or method of our/my (self-daughter- son-ward),

**PARTICIPANT'S name:** \_\_\_\_\_, and consents and authorizes STARS, its advertising agencies, news media, and any other persons interested in STARS, to use and reproduce the photos, films, pictures and images and circulate and publicize the same by any and all means without limitation; including but not limited to the following: newspapers, television, media, brochures, pamphlets, instructional material, books, web site, and clinical material.

No inducements or promises of any kind have been made to us/me to secure our/my signature(s) to this release other than the intention of STARS to use or cause to be used such photographs, films, pictures or images for the primary purpose of promoting and aiding STARS and its work.

Signature (Self, Parent, or Guardian): \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Relationship to Participant: \_\_\_\_\_

*\*\*If under 18 years of age, Parent/Guardian MUST sign\*\**

## OVERVIEW OF PARTICIPANT POLICIES & ACKNOWLEDGMENT

Please see the Participant Policies document for full details on each Policy.

1. PARTICIPANT FORMS
2. ELIGIBILITY
3. MEDICAL INFORMATION
4. CANCELLATIONS
5. ATTENDANCE
6. ATTIRE
7. SAFETY RULES
8. CODE OF CONDUCT
9. GROUNDS FOR DISMISSAL
10. EQUINE LIABILITY LAW

By Signing below, I acknowledge the receipt of the STARS, Inc. Participant Policies and have retained a copy for my records. I have been provided the opportunity for questions and clarification. I accept the terms set forth in the agreement and understand the consequences if not followed.

Signature (Self, Parent, or Guardian): \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Relationship to Participant: \_\_\_\_\_

*\*\*If under 18 years of age, Parent/Guardian MUST sign\*\**



## PARTICIPANT LIABILITY RELEASE FORM

(Parent/Caregiver Copy)

\_\_\_\_\_ (Participant's Name) would like to participate in the Special Troopers Adaptive Riding School (STARS, Inc.) program. I acknowledge the risks and potential for risks of horseback riding, and agree to assume all risks of personal injuries and damages regarding involvement in the program. However, I feel that the possible benefits to myself/ my son/ my daughter/ my ward are greater than the risk assumed. Therefore, in return for being permitted to participate, and intending to be legally bound, for myself, my heirs, and assigns, executors of administrators, I hereby forever waive and release all claims for damages against STARS, Inc., its Board of Directors, Sponsors, Instructors, Therapists, Aides, Volunteers, Employees, Agents or others on its behalf liable for any and all injuries and/or losses I / my son/ my daughter/ my ward may sustain while participating in STARS, Inc., and agree to indemnify them from all loss, expense, damages, and costs they may incur by reason of any claim for damages brought against them.

### IOWA CODE CHAPTER 673 WARNING

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*I have read and understand the above statements. I have also received a copy of the statements for my own records.*

**KEEP FOR YOUR RECORDS**





## PARTICIPANT POLICIES

Thank you for entrusting STARS, Inc. to provide equine services to your participant. It is the goal of our program to provide each participant with a fun learning environment that promotes positively to the overall well-being of that individual. To ensure that goal is safe and successful we ask for each Parent/Guardian be aware of the following policies and agree to uphold to the best of their ability. Any violations may be considered reason for dismissal from the lesson or session. Safety is a top priority of our program.

### 1. PARTICIPANT FORMS

- a. ALL participants are required to submit a Spring and/or Fall registration form prior to the first class of a session. A NEW participant packet will be required of all new participants and returning participants that have not been active within the most recent two years. Returning participants will be required to submit medical forms every two years and/or a significant change occurs. Spring and Fall Participant Packets will be mailed out prior to Session ONE and Session FOUR and will include the needed forms for that participant to complete.

### 2. ELIGIBILITY

- a. Therapeutic Riding is available to anyone ages 2 and up with a diagnosed disability. Ground Work is available upon request and determined on a case by case basis. A Physician's Authorization is required by all participants to qualify for the STARS, Inc. program. Participants of the Therapeutic Riding must have height and weight listed on the Physician's form.
- b. STARS, Inc. has a maximum weight limit of 200lbs for unbalanced and/or supported riders. If a participant exceeds the weight limit of the horses available to them, Ground Work may be considered.

### 3. MEDICAL INFORMATION

- a. Medical information obtained by STARS is solely for the purpose of establishing safe and successful participant goals. STARS staff that interact with participants such as instructors or directors will have access to medical information and will not share that information. Medical forms will be destroyed two years after a participant has left the program.

### 4. CANCELLATIONS

- a. Classes will be cancelled if the heat index or actual temp is 92 degrees or above at 3:00 P.M. In cold weather classes will be cancelled if temperatures go below 15 degrees by 3:00 p.m. In the event of threatening weather conditions such as tornado, snow storm, etc. classes will be cancelled by 3:00 p.m.
- b. Cancelled classes will NOT be made up or rescheduled. Missed classes by a participant will not be made up or rescheduled.

### 5. ATTENDANCE

- a. Participants that shows up 15 minutes after their scheduled time and/or the instructor has mounted all other participants will not be able to participate as a rider in that class. Once class is underway, class will not be stopped to mount or re-mount any participants due to safety concerns.
- b. Please call as soon as it is known that a participant will not be making it to their schedule class. Missed classes will not be rescheduled or made up.
- c. If a client no call/no shows for one class, STARS staff will reach out to the parent/guardian of that client during the following week to discuss a plan of attendance.

### 6. ATTIRE

- a. Close toed shoes are required by anyone working in or around the horses. If a participant shows up with inappropriate shoes, they will not be able to participate in the class.



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- b. Appropriate trousers/pants for horseback riding include jeans, long pants that are not slick or satiny. Shorts may be worn if they are riding in a bareback pad. So please check with the riding instructor. During colder weather, we encourage clients to dress in layers. Hats and ponytails can not be worn under helmets for safety reasons.

**7. SAFETY RULES** - STARS strives to provide the safest environment for every participant, volunteer, family, staff, visitor, and the horses. Horses, however specially trained, can react unexpectedly due to their prey animal instinct. Working around and riding a horse is a risky activity. Everyone that rides must wear an ASTM/SEI approved riding helmet. The following rules **MUST** be followed at all times:

- No smoking anywhere on the premises.
- No pets allowed. Please call ahead to bring service animals.
- All minors (including siblings) must be supervised at all times.
- Only those participating in a class may be in the arena areas unless prior permission is given by the instructor.
- No running, pushing, yelling, or any other actions that might frighten a horse in the barn or arena.
- No climbing on or reaching through the arena fence during a class.
- Please turn off flashes and shutter sounds when taking pictures.
- Horse pens have electric fence. **DO NOT TOUCH!**
- Do **NOT** feed the horses or donkeys at any time.
- Follow the direction of STARS Staff in case of Emergency.

**8. CODE OF CONDUCT** - Thoughtful conduct and self-control factor in the safety and enjoyment of all participants.

All persons at STARS will be expected to adhere to the following code of conduct:

- a. Respect all persons and animals--- no abusive language or actions
- b. Respect all property
- c. Refrain from abrupt noises, actions or behaviors that may startle horses

**9. GROUNDS FOR DISMISSAL**

- a. Participant(s)/Family(ies) that cannot adhere to the policies or the Code of Conduct set forth in this agreement will receive warning and disciplinary action that could lead up to dismissal from the program.

**10. EQUINE LIABILITY LAW**

*Iowa passed a law effective July 1, 1997. IOWA CODE CHAPTER 673 WARNING;*

*Under Iowa law, a domesticated equine professional is not liable for damages suffered by, an injury to, or the death of a participant resulting from the inherent risks of domesticated equine activities, pursuant to Iowa Code Chapter 673. You are assuming inherent risks of participating in this domesticated equine activity.*

Safety is a top priority at STARS and we appreciate your effort to help make that so. The policies and procedures should be kept for your records. Acknowledgment of these policies and agreement will be provided within the Participant's packet. If you have questions about items listed, please contact the Program Director or Executive Director.

**KEEP FOR YOUR RECORDS**