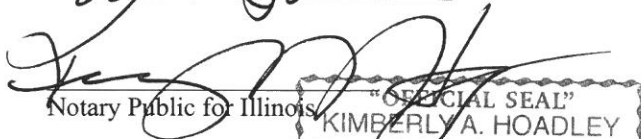


CERTIFICATION
OF MINUTES OF THE BOARD OF TRUSTEES
MEETING OF JANUARY 25, 2022

I hereby certify that the attached minutes were reviewed and approved at the February 22, 2022 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.


MARK HAMMOND
DISTRICT CLERK

Subscribed and sworn to
this 22nd day of Feb., 2022.


Notary Public for Illinois



**MINUTES OF THE JANUARY 25, 2022 MONTHLY MEETING
OF THE BOARD OF TRUSTEES OF THE
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Tuesday, January 25, 2022

Place: Mill Creek Water Reclamation District Treatment Facility, 39W889 WELLINGTON WAY
Blackberry Township, Kane County, IL

Time: 7:00 p.m.

Attendance: Trustees: Mark Hammond and Ben D’Andrea; James Dougherty

Others: Charles Radovich (via telephonic communication), James Hare, Kim Hoadley, Jason Fowler, Dan Whiston

AGENDA ITEM NUMBER:

1. and 2.

CALL TO ORDER and ROLL CALL

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees (“District”) was called to order at 7:12 p.m. at the Mill Creek Water Reclamation District Treatment Facility, Blackberry Township, Kane County, Illinois on Tuesday, January 25, 2022 by President Dougherty. Trustees Dougherty, D’Andrea and Hammond were present.

ANNOUNCEMENTS AND PUBLIC COMMENT. Trustee Dougherty stated that due to the COVID 19 pandemic the Board is still operating under the temporary rules that were ratified at the April 2020 meeting and posted on the agenda. Jason Fowler advised that as of 5:00 p.m. there were no emails with public comment and no members of the public were on the conference

call or present. Attorney Radovich requested that the record reflect that the meeting started at 7:12 p.m. due to technical difficulties.

3. **LONG RANGE PLANNING.** Tabled to the next meeting.

4. **OLD BUSINESS.**

a. **Approval of the minutes of the December 14, 2021 Meeting of the Board of Trustees.**

Motion by Trustee Hammond to approve the minutes of the December 14, 2021 minutes; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

5. **NEW BUSINESS**

a. **Financial reports, including discussion and approval or disapproval of accounts payable list, treasurer's report, financial statements, past due account payment plans and outstanding invoices.** Jim Hare presented the financial reports. Discussion regarding the reports. Hare advised that this is the last year for the IEPA loan and that the payables include payment of the stone for the west irrigation project.

Motion by Trustee Hammond to approve the financial reports, Treasurer's Report, financial statements; accounts payable as well as additional accounts payable totaling \$1,901.00 and past due account payment plans and outstanding invoices; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

b. **Operations Report from Sheaffer & Rolland and discussion regarding the same.** Jason Fowler presented the Operations Report. Fowler advised he received an email for the Geneva Park District stating the Park District would like to install a water fountain. Radovich advised it would review the request and contact Fowler to discuss.

Motion by Trustee Hammond to accept the Operations Report as presented; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

c. **Consideration and Approval of Mueller and Company Engagement Agreement for Calendar Year 2022.**

Motion by Trustee Hammond to approve Mueller and Company engagement agreement for calendar year 2022 with revision of first sentence on page two regarding federal and state tax returns; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

d. **Consideration and Approval of Execution of Certificate Exempt Status for 2022 for Six (6) Parcels.**

Motion by Trustee D'Andrea to approve execution of the Certificate of Exempt Status for 2022; seconded by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

6. **Closed Session.**

Motion by Trustee Dougherty to adjourn to closed session; second by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

7. **Adjournment.**

Upon motion duly made by Trustee Dougherty to adjourn until the meeting of February 22, 2022 meeting of the Board of Trustees, seconded by Trustee D'Andrea and unanimously carried, the meeting of the Board of Trustees was adjourned at 8:32p.m.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion approved.

APPROVED:

A handwritten signature in black ink, appearing to read 'Mark Hammond', written over a horizontal line.

Mark Hammond, District Clerk