



CENTRAL NEBRASKA COMMUNITY ACTION PARTNERSHIP, INC.

3286 53rd Avenue, Columbus, NE 68601 (402)564-1124 Fax (402)562-8810 www.centralnebraskacap.com

Mission Statement:

Partnering with individuals and families to encourage independence through community based solutions.

Central Office- Loup City 308-745-0780

Cheryl Holcomb
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Donna Obermiller
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Michael Peirce
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Suzan Obermiller
Early Childhood Programs Director
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Keli Forney
Family Outreach Director
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Local Office- Columbus 402-564-1124

Cindy Miller
Human Resource Facility Coordinator
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Amy Heinen
Head Start - Area Manager
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Kelly Zegar
Early Head Start -Area
Manager/Education Coordinator
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Nicole Brabec
Family Outreach Coordinator
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Career Opportunity

CENTER ASSISTANT (Birth – 5)

Central Nebraska Community Action Partnership is looking for a motivated individual to fill a rewarding position working in our Infant and Toddler room as A Center Assistant. Individuals would be responsible for assisting the Early Head Start (EHS) Teacher/Center Specialist in developing and promoting a quality program for children and families to ensure performance standards are met. Responsibilities would include meal and snack preparation, cleaning of classrooms before and after meals and other duties as assigned. Candidates must be able to demonstrate effective communication and a non-judgmental attitude when working with staff, families and children.

Central Nebraska Community Action Partnership, offers a full benefit package including, Health, Dental, Life and Vision Insurance, paid vacation and sick leave, EAP, Cafeteria Section 125, and retirement plans. The starting hourly rate for this position is \$10.00 per hour.

Qualified individuals must have: a high school diploma or equivalent; reliable transportation and a working phone. Candidates must be able to administer CPR and First Aid as needed. Prior experience working with children ages 6 weeks to 3 years olds is preferred. Candidate must have the ability to supervise and assist children during routine activities and in emergency situations. This position is Monday-Friday with a flexible schedule.

If you would like an application or assistance in applying please call (402)564-1124 ext. 223 or stop in at 3286 53rd Ave, Columbus. **Position will remain open until filled.** Resumes are not accepted in lieu of applications.
EEO/AA

"An Equal Opportunity Employer" Member of Community Action of Nebraska – a network of Nebraska Community Action Agencies

Broken Bow
(308) 872-6013

Central City
(308) 946-3794

Columbus
(402) 564-1124

Grand Island
(308) 385-5500

O'Neill
(402) 336-4298