

Approved May 23, 2016

The regular meeting of the Kinderhook Township Board was called to order by Wayne Barnes on Monday, April 25, 2016 at 7:30 p.m. at the Kinderhook Township Hall. The pledge was recited to the American flag. Wayne Barnes, Supervisor, Jody Lewis, Trustee, Gary Stetler, Trustee, and Cynthia Carpenter, Clerk were present.

Treasurer Castor was absent.

The minutes of March 28, 2016 were approved as presented.

Correspondence:

- A Consumers Energy hearing is scheduled in Jackson.

Commissioner's Report:

- The Commissioner presented the April 4th monthly report which included:
 - Jail millage will be on the August ballot requesting 1.5 mill for 20 years which will increase \$1.50 per \$1,000. Taxable value.
 - Seasonal weight restrictions lifted.
 - Veteran Commemoration Ceremony on Tuesday, March 2, 2016.
 - Grant application for Angel Cove Park.
 - County has approved panic buttons in the Clerk and Register of Deeds office.

Sheriff's Report:

- The Sheriff reported the budget came in under budget for past three years. An increase in female arrests recently was reported.

Financial Report:

- Clerk Carpenter reported April's operating expense to be \$12,666.71 and revenues of \$136,852.90. Trustee Stetler moved supported by Trustee Lewis to accept the Clerk's report and pay the bills; motion carried.
- Treasurer Castor was not in attendance; therefore her report was not presented.

Zoning Report:

- Zoning Administrator Siler presented the Report for March, 2016. Four permits were issued and four violations were reported. Three of those are closed and Russ is working with the 4th violation.

Cemetery Report:

- Sexton Baker reported the winter cleanup has been completed. He will begin working on some foundation issues.

Old Business:

- County Treasurer Agreement was tabled.

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- Bordt Road – an 18” poly pipe culvert has been placed to alleviate the water issues.
- Credit Card Policy was approved, however needs to be reformatted.

New Business:

- A.M.A.R. Assessing – Russ reported this is the Auditor of minimum assessing requirements for the township. The last time we were audited was between six and seven years ago, which we passed. If there are any areas of concern, we will have an opportunity to correct.
- The Planning Commission minutes were available for review. Jody reported a mini change to the sign ordinance.
- Policy and Procedure for the Public Inspection and Copying of Public Records in Lieu of Customary Business Hours was presented and reviewed. Trustee Stetler motioned to approve the updated policy, Trustee Lewis supported the motion; motion carried.
- We have been notified by the website administrator that the “Go Daddy” website needs to be updated. Recommend asking for an estimate and bring to next meeting.
- Supervisor Barnes read a resignation letter from Treasurer Castor. The effective date of the resignation is May 31, 2016. Trustee Stetler made a motion to accept the resignation with Trustee Lewis providing support; motion carried. It was noted that the County is providing a class for the BS&A software and the Board will encourage an interim treasurer to attend.
ACTION: Request Taylor, Plant & Watkins to conduct an audit by the end of May.

Citizen Comments:

- Annette Graef requested a copy of the Treasurer’s report. Supervisor Barnes stated we did not have a report this month.

Meeting adjourned 8:30 p.m.

Respectfully submitted by,

Cynthia Carpenter
Clerk