



**CITY OF COVINGTON, KENTUCKY  
LEGISLATIVE MEETING  
BOARD OF COMMISSIONERS  
TUESDAY, DECEMBER 1, 2015, 6:00 PM**

**20 WEST PIKE STREET  
COVINGTON, KENTUCKY**

**AGENDA**

**CALL TO ORDER:** Mayor Sherry Carran

PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Reading of Minutes of the meetings of November 10 and November 17, 2015, (or motion to dispense with reading and approve minutes).

**PRESENTATIONS:**

- Make a Difference Day Tree Planting Projects in Peaselburg and Westside – Susan Barnett and Crystal Courtney
- Solid Waste Contract Update – Sheila Fields, Solid Waste Coordinator
- Auditor's Report – Clark Schaefer Hackett, CPA's
- Fiscal Stability Ordinance Presentation

**ITEMS FOR CONSIDERATION:**

**NEW BUSINESS – FIRST READING OF ORDINANCES**

1. Consider Ordinance No. O-xx-15 entitled: **AN ORDINANCE ESTABLISHING THE DATES OF THE REGULAR LEGISLATIVE MEETINGS OF THE COVINGTON BOARD OF COMMISSIONERS FOR 2016.**

**Staff Reporting:** Larry Klein, City Manager

**First Reading, No Vote**

2. Consider Ordinance No. O-xx-15 entitled: **AN ORDINANCE ESTABLISHING THE DATES OF THE CAUCUS MEETINGS OF THE COVINGTON BOARD OF COMMISSIONERS FOR 2016.**

**Staff Reporting:** Larry Klein, City Manager  
**First Reading, No Vote**

3. Consider Ordinance No. O-xx-15 entitled: **AN ORDINANCE ESTABLISHING THE MEETING DATES OF THE DEVELOPMENT COMMITTEE, FINANCE COMMITTEE, PARKS AND INFRASTRUCTURE COMMITTEE, AND PUBLIC SAFETY COMMITTEE FOR 2016 FOR THE CITY OF COVINGTON.**

**Staff Reporting:** Larry Klein, City Manager  
**First Reading, No Vote**

4. Consider Ordinance No. O-xx-15 entitled: **AN ORDINANCE ESTABLISHING THE MEETING DATES OF THE COVINGTON ECONOMIC DEVELOPMENT AUTHORITY FOR 2016.**

**Staff Reporting:**  
**First Reading, No Vote**

5. Consider Ordinance No. O-xx-15 entitled: **AN ORDINANCE AMENDING ORDINANCE NO. O-30-12 REINSTATING ONE (1) CAPTAIN POSITION IN THE COVINGTON FIRE DEPARTMENT.**

**Staff Reporting:** Dan Mathew, Fire Chief  
**First Reading, No Vote**

6. Consider Ordinance No. O-xx-15 entitled: **AN ORDINANCE AMENDING CHAPTER 76 TRAFFIC SCHEDULES, SCHEDULE IV BUS ROUTES OF THE COVINGTON CODE OF ORDINANCES TO INCLUDE EASTERN AVENUE FROM JAMES AVENUE TO WALLACE AVENUE.**

**Staff Reporting:** Mike Yeager, City Engineer/Community Services Manager  
**First Reading, No Vote**

7. Consider Ordinance No. O-xx-15 entitled: **AN ORDINANCE AMENDING CHAPTER 98 OF THE COVINGTON CODE OF ORDINANCES TO REFLECT THE MODIFICATIONS THAT HAVE BEEN MADE TO THE CITY'S BILLING PRACTICES AS THEY RELATE TO SOLID WASTE AND RECYCLING SERVICES PROVIDED WITHIN THE CITY.**

**Staff Reporting**

**First Reading, No Vote**

8. Consider Ordinance No. O-xx-15 entitled: **AN ORDINANCE AMENDING THE SANITATION AND HEALTH PROVISIONS OF CHAPTER 95 OF THE COVINGTON CODE OF ORDINANCES TO REFLECT THE MODIFICATIONS THAT WERE MADE TO THE CITY'S WASTE MANAGEMENT PROGRAM.**

**Staff Reporting**

**First Reading, No Vote**

**OLD BUSINESS – SECOND READING OF ORDINANCES**

9. Consider Ordinance No. O-xx-15 entitled: **AN ORDINANCE THAT CREATES A NEW ECONOMIC DEVELOPMENT PROGRAM BY PROVIDING AN INCENTIVE BY LEVYING SPECIAL ASSESSMENTS FOR THE PURPOSE OF ACQUIRING, CONSTRUCTING, AND IMPROVING CERTAIN ENERGY PROJECTS IN COOPERATION WITH ENERGIZE KENTUCKY, LLC, ESTABLISHING A FUND FOR THE DEPOSIT OF THE PROCEEDS OF THE ASSESSMENT, ASSIGNING THE ASSESSMENT TO ENERGIZE KENTUCKY LLC, AUTHORIZING THE EXECUTION OF AN EPAD AGREEMENT WITH THE PROPERTY OWNER, PROVIDING FOR AN ADJUSTMENT TO THE ASSESSMENTS IN ANY FISCAL YEAR BY ORDINANCE OF THE BOARD OF COMMISSIONERS, AND TAKING OTHER ACTION RELATED TO THE IMPOSITION OF THE ASSESSMENT.**

**Staff Reporting:** Geoff Milz, Economic Development Manager

**First Reading, No Vote**

**NEW BUSINESS – ORDER/RESOLUTIONS**

10. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE DISTRIBUTION OF \$149,000.00 FOR NON-UNION**

**EMPLOYEE WAGE INCREASES WHICH REPRESENTS A 3% POOL BASED ON THE BASE SALARY OF ALL NON-UNION EMPLOYEES, FULL AND PART-TIME.** The non-union employee wage increase pool was distributed based on the following criteria: 1) We had several individuals who were below the minimum for their classification when the Classification and Compensation Plan was approved by the City Commission in 2013. These individuals were on a 3 to 5 year phase-in plan that would bring them to the minimum for their classification. These increases were scheduled to occur on 7/1/14, 7/1/15 and so on until they reached their minimum salary amount. To date only 1 payment year was implemented, in 2013. Later wage adjustments were eliminated due to budget constraints. The salaries of these employees will be increased by one year's payment and the remaining balance of the 3% pool will be used to give remaining employees an increase; 2) Performance based increases. A 2% increase is provided for employees whose last performance evaluation had a rating of "Exceeds" or "Above Expectations. For employees whose rating was "Meets" or "Satisfactory" a 1.5% increase, and "Needs Improvement" received 1%. These increases will be effective 7/1/15; AND 3) Employees hired in 2015 will also receive an increase of 1%. Those hired prior to 7/1/15 will be effective 7/1/15. Those hired after 7/1/15 will be effective 1/1/16. Part Time employees will receive an increase of \$ .50 cents per hour.

11. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ACCEPTING THE FISCAL YEAR 2015 COMPREHENSIVE ANNUAL FINANCIAL REPORT AS PRESENTED BY CLARK SCHAEFER HACKETT, CPA's.**

**Staff Reporting:** Lisa Desmarais, Interim Finance Director

**Recommendation:** Approve Order/Resolution

12. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO ENTER INTO AN ECONOMIC DEVELOPMENT AGREEMENT WITH LUCKY TWINS, LLC, INC. TO PROVIDE BUSINESS INCENTIVES PURSUANT TO CITY OF COVINGTON CODE OF ORDINANCES CHAPTER 116.**

**Staff Reporting:** Geoff Milz, Economic Development Manager

**Recommendation:** Approve Order/Resolution

13. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ACCEPTING THE BID OF LINKOLOGY FOR THE PURCHASE AND**

**INSTALLATION OF THE PARKING PAY STATIONS IN THE MAINSTRASSE NEIGHBORHOOD, AND REJECTING ALL OTHER BIDS, AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH LINKOLOGY IN AN AMOUNT NOT TO EXCEED \$73,305.00, PAYABLE FROM CAPITAL FUND.**

14. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ACCEPTING THE BID OF TASER INTERNATIONAL FOR THE PURCHASE OF 95 TASER X26P UNITS AND RELATED ACCESSORIES, AND REJECTING ALL OTHER BIDS, AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH TASER INTERNATIONAL IN AN AMOUNT NOT TO EXCEED \$89,810.42, WITH \$44,000.00 PAYABLE FROM A PRIVATE DONOR AND \$45,810.42 PAYABLE FROM THE POLICE DEPARTMENT ASSET FORFEITURE ACCOUNT.**

**Staff Reporting:** Bryan Carter, Police Chief

**Recommendation:** Approve Order/Resolution

15. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION AMENDING THE CITY'S PURCHASING POLICY AND PROCEDURES MANUAL TO INCLUDE EMPLOYEE CREDIT CARD USAGE SECTION.**

**Staff Reporting:** Allison Hudson, Compliance Officer

**Recommendation:** Approve Order/Resolution

16. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION DECLARING CERTAIN CITY PROPERTY AS SURPLUS AND AUTHORIZING ITS SALE AND DISPOSITION PURSUANT TO KRS §§ 82.083 AND 45A.425.** *Devou Clubhouse items are included in the surplus items.*

**Staff Reporting:** Rick Davis, Department of Public Improvements Director

**Recommendation:** Approve Order/Resolution

17. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION DECLARING CERTAIN CITY PROPERTY AS SURPLUS AND AUTHORIZING ITS SALE AND DISPOSITION PURSUANT TO KRS §§ 82.083 AND 45A.425.** *Miscellaneous equipment and vehicles from DPI.*

18. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION SUSPENDING THE FEES FOR THE CITY'S AQUATIC FACILITIES FOR THE YEAR 2016.**

**Staff Reporting:** Larry Klein, City Manager

**Recommendation:** Approve Order/Resolution

19. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPOINTING CHARLIES KILLIAN TO THE URBAN DESIGN REVIEW BOARD FOR A FOUR-YEAR TERM, EFFECTIVE DECEMBER 1, 2015, AND EXPIRING NOVEMBER 30, 2019.**

**Staff Reporting:** Larry Klein, City Manager

**Recommendation:** Approve Order/Resolution

**PROJECT UPDATES:**

None

**Next regularly scheduled Legislative Commission Meeting: 6:00 PM, Tuesday, December 15, 2015.**

**Next regularly scheduled Caucus Meeting: 6:00 PM, Tuesday, December 8, 2015.**

**PUBLIC COMMENTS**

**COMMISSIONERS' COMMENTS**

**CITY MANAGER'S COMMENTS**

**CITY SOLICITOR'S COMMENTS**

**MAYOR'S COMMENTS**

**ADJOURNMENT**