



MINUTES

NORTHWEST OREGON WORKS BOARD OF DIRECTORS MEETING

August 23, 2019 10:00 a.m. - 12:00 p.m.

Columbia River Receptions & Events at Meriwether Place
1070 Columbia Blvd.
St. Helens, OR 97051

Present:

Board: **Tony Erickson**, Oregon AERO, Chair; **Stephanie Hurliman**, Oregon Employment Dept.; **Bryan Campbell**, DHS, VocRehab; **John Hawkins**, Service Employees International Union; **Rod Belisle**, NECA-IBEW Electrical Training Center; **Terre Cooper**, Tillamook County Economic Development; **Amanda Morris**, Samaritan Health Service; **Cami Aufdermauer**, Tillamook County Habitat for Humanity

Consortium: **Doug Hunt**, Lincoln County Commissioner

Conference Call-In: **Whitey Forsman**, Pacific Oyster; **Zach Poole**, Pig' n Pancake, Vice Chair/Secretary; **Josh Kvidt**, Alyrica; **Linda Dugan**, Linda Dugan Insurance, Treasurer; **Heather Clark**, Alterations by Heather

Excused: **Todd Simmons**, Tillamook Peoples' Utility District; **Ivan Castille**, Laborers Local 737; **Ann Buchele**, Linn-Benton Community College; **Henry Balensifer III**, LEKTRO; **Birgitte Ryslinge**, Oregon Coast Community College; **Sara Skamser**, Foulweather Trawl

Staff: **Heather DeSart**; NOW Executive Director; **Debra Smith**; NOW Program Manager; **Emily Schwartz**; NOW Office Manager

Guests: **Shawna Sykes**, Oregon Employment Department; **Erik Knoder** Oregon Employment Department; **Jon Irvine**, Workforce Liaison; **Camille Padilla**, ResCare, Call-in; **Angeline Chan-Pepper**, ResCare; **Diana Nish**, ResCare; **ResCare youth**, Fay Smith; **Wendy Sperberg**, Advanced Textile Sewing Instructor; **Chris Breitmeyer**, Clatsop Community College, President; **Marc Goldberg**, Portland Community College, Associate Vice President-Workforce Development and Continuing Education; **Dr. Chris Villa**, Portland Community College, Rock Creek Campus President; **Chuck Daughtry**, Columbia County Economic Team, Executive Director; **Andrew Lattanner**, OMIC Training Center, Director



1. CALL TO ORDER, CONFIRMATION OF POSTING, AND ROLL CALL

Chairman Erickson called the Meeting to order at 10:03am.

Chairman Erickson asked for confirmation of the public posting of the meeting; Emily Schwartz confirmed; Roll Call taken, and Quorum established.

2. AGENDA REVIEW

(Inclusion of any emergency items, or deletion of any items)

Correction of item 8 typo.

MOTION: John Hawkins SECOND: Rod Belisle MOTION CARRIED.

3. SECOND PUBLIC COMMENT SESSION

There were no comments from the public.

4. DISCUSSION and POSSIBLE ACTION

Approve Minutes of the June 28, 2019 Board Meeting.

MOTION: John Hawkins SECOND: Rod Belisle MOTION CARRIED.

5. DISCUSSION and POSSIBLE ACTION

Rod Belisle - Financial Advisory Team recommendation to approve report and update of the Travel Policy from the August 13, 2019 meeting.

Cami Aufdermauer questioned the cost of the audit. Rod Belisle explained that the types of things that are being audited, and the secondary businesses involved raises the price.

Rod Belisle explained the changes in the Travel Policy.

Heather DeSart announced that in the upcoming October meeting, Jason would be presenting changes to the budget that were discussed previously.

MOTION: John Hawkins SECOND: Stephanie Hurliman MOTION CARRIED.

6. DISCUSSION and POSSIBLE ACTION

Meeting frequency – *Board voted to keep meeting frequency to five meetings per year.*

MOTION: John Hawkins SECOND: Rod Belisle MOTION CARRIED.

7. INFORMATION



Oregon Employment Department gave an Economic Update for the five-county region, focusing on Columbia County – Shawna Sykes and Erick Knoder

8. INFORMATION

ResCare-Program Success Stories – Diana Nish and Angeline Chan Pepper brought in two Success Story videos to present. The first video was too quiet to hear, so only the second video of Fay Smith, who attended the Industrial Sewing class, was presented.

Commissioner Hunt wanted to know how ResCare identifies and nurtures participants' talents.

Angeline and Diana explained the test that participants take to help identify areas in which they could work and would enjoy.

9. INFORMATION

The State of Clatsop Community College was presented by the college President, Chris Breitmeyer. The presentation focused on the maritime program.

Commissioner Hunt thanked Chris Breitmeyer and Kristen Wilkin for their work with maritime.

10. INFORMATION

The State of Economic Development in Clatsop County was presented by Chris Breitmeyer for Kevin Leahy who was unable to attend. A handout was provided to the Board for an in-depth update on Clatsop Economic Development Resources (CEDR)

11. INFORMATION

The State of Portland Community College was presented by Marc Goldberg, PCC's Associate Vice President-Workforce Development and Continuing Education, and Dr. Chris Villa, PCC's Rock Creek Campus President. The presentation focused on PCC's Rock Creek Campus and the OMIC Training Center that will be coming in Fall 2020. Andrew Lattanner, the new OMIC Training Center Director was introduced.

12. INFORMATION

The State of Economic Development in Columbia County was presented by Chuck Daughtry, Columbia County Economic Team's Executive Director. Presented on the "Keep it Local Initiative," OMIC and tourism.

13. BOARD CHAIR REPORT

Chairman Erickson mentioned that Manufacturing Day would be coming up on October 4th. The rest of the report focused on a new nonprofit in Columbia County that assisted inmates about to be released get training for workforce.



Commissioner Hunt announced that the Consortium is trying to meet with Karen Humelbaugh to find out why the Board's funding got cut.

14. EXECUTIVE DIRECTOR'S REPORT

Heather DeSart announced Sara Skamser will be retiring, and the board will need to appoint a new business representative from Lincoln County to replace her.

Heather announced that the Consortium would like more performance review. Let the Board know that she will be asking what they would like to see at the next meeting in October.

15. BOARD MEMBER COMMENTS

There were no Board Member comments.

16. SECOND PUBLIC COMMENT SECTION

Jon Irvine, the new Workforce Liaison for Oregon AFL-CIO, introduced himself to the board.

17. ADJOURN

Chair Erickson adjourned the meeting at 12:11 p.m.