

**MINUTES OF THE BOARD OF DIRECTORS MEETING  
BRAEBURN VALLEY WEST CIVIC ASSOCIATION, INC.  
April 12, 2018  
10502 ½ Plainfield, Houston, Texas**

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**CALL TO ORDER AND ADOPT AGENDA**

A quorum having been established, Mrs. Dollahan called the meeting to order at 7:05p.m. Board members in attendance were Karen Dollahan, President, Pat Dorsey, Vice President, Rodney Clements, Treasurer, Angel Morin, Secretary, Sally Bercu, Director, Claudia Hernandez, Director. Also in attendance, Kari Lemoine representing Sterling ASI.

Absent board members: Jennifer Dewhurst, Director

The Board reviewed the agenda and adopted as is.

**Open Forum**

A Keller Williams agent that works in the surrounding area and has grown up in the community stopped in to talk with those present about the great things she is seeing and the community is saying great things.

**CONSTABLE REPORT**

The Constables were not present.

**MINUTES REVIEW**

The Board reviewed the March 2018 minutes as presented. There were two changes as Claudia Hernandez and Jennifer Dewhurst were not present. Mrs. Bercu made a motion to approve the minutes as presented, Mrs. Dorsey second and the Board approved the minutes with the changes.

**FINANCIAL REVIEW**

The Board reviewed the March 2018 Financials. Mrs. Bercu motioned to approve the financials as presented, Mr. Clements seconded the motion, and all were in favor.

**COMMITTEES**

**ARC Committee**

No report at this time

**Newsletter**

Spring Newsletter was shown to the Board and agreed to have it published.

**Safety Committee**

Nothing new at this time

**NEW BUSINESS**

The Gustine fence was talked about at the meeting. Angel Morin stated there are 12 dead ends in the community. Out of those 12, 3 are chain link with some barbed wire, 3 are made of wood and at least 4 have no fence at all. Kari will continue to try and gets for doing a chain link fence. It was stated that we need to send Monty financials every month to be posted on the website. Kari Lemoine will send out notice to all residents to include Annual Meeting Notice, Pool registration form, and a colorful flyer informing residents about the website. Mrs. Bercu stated Mike from the safety committee has found out that if a home has too many people living inside that may not be related to call the fire marshals.

This concludes the regular session of the monthly Board Meeting at 8:09pm.

**EXECUTIVE SESSION**

The Board convened into executive session at 8:10.

There was a hearing to be scheduled with the homeowner of account #209288. The Board gave an additional 5 minutes and the homeowner never showed up. The Board discussed the case amongst their selves and stated that per the Rules and Regulations for the community no commercial vehicles will be allowed at the residence.

Board discussed the requirements for the pool registration.

- All homeowners are required to bring their ID or if new homeowner bring closing documents
- All renters are required to bring ID and Lease

The next Meeting will be May 10, 2018, 7:00 pm at 10502 ½ Plainfield, Houston Texas.

With no further business to come before the Board, Mrs. Dollahan moved that the meeting be properly adjourned at 8:41 pm

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Angel Morin, Secretary