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## 2016-2017 CHAPTER PLANNING MEETING AGENDA

**Date of Meeting:** May 13, 2016, 4:00 – 6:00 PM

**Location of Meeting:** Fireside Grille

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- ❖ President's Welcome (Samuel Butzer)
  - Honor Jennings Davis
  - Introduce new faces, positions, discuss expectations
  - Upcoming meetings/events:
    - President- Elect Training – May 20-22, 2016 in Chattanooga, TN (Shane and Sam)
    - 2016 CRC – August 4-6, 2016 in Birmingham, AL (Delegate - Jennings, Alternate -Sam, CTTC Chair – Kenneth, MP and RP Chair – Art, who else is planning to attend)
  - Review/approve meeting minutes?
  
- ❖ Treasurer's Report
  
- ❖ Proposed 2016-2017 Chair Goals:
  - SA:
    - Marshal University student chapter started in fall
    - New student chapter leaders in fall to receive \$50 from WASHRAE
    - Identify chapter leaders on website – include photo
    - Propose to start the Arthur D. Hallstrom Mountaineer Scholarship
  
  - YEA:
    - Combined social event with AIA and USGBC
    - YEA social event at all student meetings
  
  - MP:
    - Increase chapter membership by 5%
    - Reach out to contractors, sales reps, facilities directors, maintenance personnel, etc.
    - Promote new members on website, continue to send personalized welcome letter
    - Publish/distribute a WASHRAE membership directory
  
  - GGAC:
    - Code enforcement – COMcheck
    - Adopt ASHRAE 90.1-2010 energy code
    - PACE/LEEP legislation
    - EUI & BEQ benchmarks for state facilities
  
  - Historian:
    - Interview important WASHRAE contributors/leaders and publish
  
  - CTTC:
    - Technology Award suggestions:
      - Bldg. 6000
      - Civic Center
  
  - RP:
    - Exceed goal
    - Additional funds for scholarship

❖ Chapter To-Do List:

- Premier chapter status (PAOE points – everyone is involved)
- WVASHRAE banners:
  - Order new banners
  - CRC wants chapters to display banners
  - Chapter history banner with honors and awards
- WVASHRAE website advertising and promotion
- Facebook and Linked-In
- Monthly presidential address through newsletter
- Calendar with manufacturing representative line-cards
- Continue to work with AIA, EEWV, DOE, SBA, USGBC, etc.
- Prepare for Will Dempsey's return, thank and support him, discuss his transition into Chair positions

❖ Chapter Events and Meetings:

- Try to have true lunch and learn meetings and evening meetings. Reduce time commitment paid by employers.
- Some BOG and Chapter leader meetings to become web-based, teleconference meetings
- Alternate meeting locations – Fireside, Charleston, Huntington, Beckley, Morgantown, etc
- Where do we stand with legality of EXPO?
  - Do we need to work with AIA or USGBC to continue DL
- Training and trade show
  - Do we take a year off? (bi-annual)
  - Trailers?
  - Two levels of training (intermediate and advanced)
- Ethics class for most PE continuing education requirements
- Holiday/Social event in December – YEA, students, members, spouses
- Work with the State to create a “Sustainable Schools” event:
  - Annual Facilities Director and Maintenance Personnel meeting?
  - Promote EUI & BEQ calculations of schools
  - Max Tech vs. Net Zero
  - Upfront costs vs. long term operating costs
  - What is proven in our neighboring states
  - Keep school work with WV companies
  - Possibly cross-over with other state run facilities
- Toyota Plant tour
- Civic Center tour
- Promote STEM in High Schools
- Additional ideas from Chapter

❖ President's Message/Objectives:

- Energy Efficiency and Energy Awareness
- Quality Indoor Air
  - Schools
  - Workplace
- Support an “All of the Above” WV energy strategy:
  - Renewables, Natural Gas, Coal, District Heating, Combined Heat and Power
- Sustainable Schools
- Honor West Virginia heritage and keep WV work within WV