

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

William S. Clark, *Chairman*
Kent D. Nation, *Secretary*
Joseph S Sawicki, *Treasurer*

Francesca J. Crane, *Vice-Chairman*
Joseph S. Boldaz, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Meeting Agenda – February 23, 2023

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joe Boldaz (JSB) _____, Will Clark (WSC) _____, Francesca Crane (FJC) _____, Kent Nation (KDN) _____ and Joe Sawicki (JSS) _____.

Others Present

Solicitor _____, Engineer _____, Operator _____ and Administrator _____

Public Notification:

Action on Minutes of Previous Meeting(s)

- January 26, 2023 reorganization and regular meetings

Public Comment / Presentation.

1. Traditions of America at Harvest Run – presentation of sewer and pump station plans for consideration and approval by Authority Board.

Reports:

1. Operator
 - a. Monthly Report.
2. Engineer
 - a. Monthly Report – general operations.
 - i. Consider the proposal for the Reeceville VFDs.
 - ii. Consider PSI's Payment Application No. 1 for the pump station controls project.
 - iii. Consider approval of the plans for Traditions of America at Harvest Run.
3. Solicitor
4. Committees
 - a. Finance – March / June / September / December
 - b. Operations – April / July / October / January
 - c. **Planning – May / August / November / February**
 - i. Planning Committee Minutes.

5. Administrator
 - a. Monthly Report.

New Business:

Finances:

As of January 31, 2023:

1. Mid Penn Operating - \$250,489.16
2. Mid Penn Debt Service - \$55,510.78
3. Mid Penn Capital Reserve - \$952,927.20
4. Mid Penn DSRF - \$574,031.22
5. Mid Penn Grant Funding - \$33,121.72

6. Bills paid and to be ratified - \$_____
7. Payroll for regular meeting for January 2023- \$4,877.38

Dates of Upcoming Meetings

1. Board of Supervisors on March 16, 2023 at 7:30 p.m.
2. Municipal Authority, on Thursday, March 23, 2023 at 7:00 p.m.

Adjournment (time: _____)