

**MINUTES**  
**BOARD OF COMMISSIONERS' MEETING**  
**Tuesday, May 24, 2016 6:00 P.M.**

A **REGULAR MEETING** of the Board of Commissioners of the City of Covington, Kentucky, was opened by Mayor Carran on Tuesday, May 24, 2016, at 6:00 p.m., in Commission Chambers, 20 West Pike Street, Covington, Kentucky.

Mayor Carran presiding with Commissioners Chuck Eilerman, Steve Frank, Jordan Huizenga, Bill Wells, City Manager Larry Klein, and Assistant City Solicitor Frank Warnock, present.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Huizenga to dispense with the reading of and approve the minutes of the May 3, 2016, meeting.

**Passed.** 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**PRESENTATIONS**

- The Wallace Wood Neighborhood Association presented an updated on the association and
- A brief update and demonstration was given by Lisa Desmarais on OpenGov which is now available on the City website.

**NEW BUSINESS – FIRST READING OF ORDINANCES**

**NAMING OF ALLEY**

**COMMISSIONERS' ORDINANCE NO. O-XX-16**

AN ORDINANCE NAMING AN ALLEY "EIFERT FAMILY WAY" THAT IS LOCATED BEHIND HOLY CROSS HIGH SCHOOL BEGINNING AT THE NORTH END OF THE ALLEY NEAR THE RAILROAD TRACKS AND ENDING AT EAST SOUTHERN AVENUE IN HONOR OF THE EIFERT FAMILY'S CONTRIBUTIONS TO THE CITY OF COVINGTON.

**First Reading, No Vote**

**OLD BUSINESS – SECOND READING OF ORDINANCES**

**AMEND CHAPTER 76** – Parking along Bakewell Street is limited and residents often find it difficult to find parking spots. Converting the street to one-way will allow for parking on both sides of the street and essentially double the number of available parking spaces. A detailed survey was sent to the resident and the majority of them supported the change. Both Police and Fire staff were also involved and they believe that this change will not impact their response times.

**COMMISSIONERS' ORDINANCE NO. O-09-16**

AN ORDINANCE AMENDING CHAPTER 76 TRAFFIC SCHEDULES SCHEDULE I THROUGH STREETS AND SCHEDULE II ONE WAY STREETS AND ALLEYS TO RECLASSIFY BAKEWELL STREET BETWEEN 9<sup>TH</sup> STREET AND 6<sup>TH</sup> STREET AS A NORTHBOUND ONE-WAY STREET.

**Staff Reporting:** Mike Yeager, City Engineer

**Recommendation:** Approve Ordinance

**MOTION** of Commissioner Eilerman, seconded by Commissioner Wells.  
**Passed.** 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

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**NEW BUSINESS – ORDER/RESOLUTIONS**

**HEALTH CARE PLAN OPTION** – Due to rising health care costs, staff is constantly seeking innovative ways to manage the cost. With a Referenced Based Plan, the City will contract directly with hospitals, facilities and physicians for services based on Medicare rates. Employees using this plan will pay set co-pay amounts for services. All non-union employees will have the option to join this plan beginning July 1, 2016.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-144-16**

AN ORDER/RESOLUTION APPROVING THE ADDITION OF A "REFERENCED BASED PLAN" AS AN OPTION TO THE EMPLOYEE HEALTH CARE PLAN.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Frank. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**RESIGNATION** – Ms. Barlik began working for the City in 2008 and has worked in the Legal Department since 2010. She was named Public Information Officer in 2015. Liz passed the Ohio bar in 2013 and is licensed to practice law in Ohio. She is moving to Cleveland to be closer to her family.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-145-16**

AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION OF LIZ BARLIK AS PUBLIC INFORMATION OFFICER, EFFECTIVE MAY 20, 2016.

**MOTION** of Commissioner Wells, seconded by Commissioner Frank. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**APPOINTMENT**

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-146-16**

AN ORDER/RESOLUTION APPOINTING MONICA BEAVERS AS PUBLIC INFORMATION OFFICER, EFFECTIVE MAY 23, 2016.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Huizenga. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**REVOCABLE LICENSE AGREEMENT** – 638 Madison LLC wishes to use certain City-owned property adjacent to the Hotel Covington as a hotel guest drop off and valet area. They also want to alter certain portions of the sidewalk to create curb cut outs and to install various fixtures such as bollards, planting beds, and a bike rack.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-147-16**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A REVOCABLE LICENSE AGREEMENT WITH 638 MADISON, LLC TO ALLOW FOR THE INSTALLATION OF CURB CUT OUTS AND CERTAIN FIXTURES ON THE CITY-OWNED SIDEWALKS ON MADISON AVENUE AND SEVENTH STREET ADJACENT TO THE BUSINESS, AND TO ALLOW 638 MADISON, LLC TO USE THE CURB CUT OUT AREAS OF THE CITY-OWNED

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PROPERTY FOR VALET SERVICES AND HOTEL GUEST LOADING AND UNLOADING.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Frank.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**FIREARMS EXCHANGE** – The Police Department will be turning in old firearms in exchange for a credit to be applied to the cost of the purchase of new firearms. This exchange is in accordance with KRS 65.041.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-148-16**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE ANY DOCUMENTS NECESSARY TO TRADE USED SERVICE HANDGUNS OWNED BY THE CITY FOR NEW HANDGUNS WITH VANCE OUTDOORS CORPORATION, A FEDERALLY LICENSED FIREARMS DEALER, PURSUANT TO KRS 65.041 (1)(b).

**MOTION** of Commissioner Huizenga, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**REVOCABLE LICENSE AGREEMENT** – Fidelity has undertaken a process to develop a principal sign that would increase their visibility from Taylor Mill Road. Having received the necessary zoning approvals, Fidelity is now seeking a revocable license agreement that would permit them to install a sign on City-owned property.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-149-16**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A NON-EXCLUSIVE REVOCABLE LICENSE AGREEMENT WITH FIDELITY INVESTMENTS, INC. FOR THE INSTALLATION OF A SIGN APPROVED BY THE COVINGTON BOARD OF ADJUSTMENT ON CITY-OWNED PROPERTY ADJACENT TO THE FIDELITY CAMPUS AT 100 CROSBY PARKWAY, COVINGTON, KENTUCKY.

**MOTION** of Commissioner Huizenga, seconded by Commissioner Frank.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**CONTRACT** – The City received six bids for this project. Truitt Roofing, a local Covington company, submitted the best, responsible bid.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-150-16**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT AND ALL OTHER NECESSARY DOCUMENTS WITH TRUITT ROOFING COMPANY FOR THE REMOVAL AND REPLACEMENT OF THE ROOF AT FIRE HOUSE COMPANY FIVE, AND REJECTING ALL OTHER BIDS, IN AN AMOUNT NOT TO EXCEED \$50,000.00, PAYABLE FROM THE GENERAL FUND.

**MOTION** of Commissioner Huizenga, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

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**LETTER OF CONSENT** – Look Here! is an outdoor public history exhibit which consists of putting historic photos on signage outside of buildings so that you get to experience the current and historic views side by side.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-151-16**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO SUBMIT A LETTER OF CONSENT FOR RENAISSANCE COVINGTON'S APPLICATION FOR A NATIONAL TRUST PRESERVATION FUNDS GRANT FOR THE DEVELOPMENT OF THE LOOK HERE! COVINGTON EXHIBIT.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**CONTRACT** – This contract is for digital video production services to create an educational and promotional piece on Historic Preservation for Bellevue and Covington. The project is entirely funded through the Certified Local Government grants program by the Kentucky Heritage Council and the Department of the Interior.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-152-16**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT AND ALL OTHER NECESSARY DOCUMENTS WITH SPOTTED YETI MEDIA TO PRODUCE THE NKY PRESERVATION VIDEO TAKE 3: PRESERVATION AT 50 FROM SAVING HOUSES TO CREATING PLACES.

**MOTION** of Commissioner Wells, seconded by Commissioner Huizenga.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**CONTRACT** – The City received five bids for this project. JK Meurer submitted the best responsible bid.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-153-16**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT AND ALL OTHER NECESSARY DOCUMENTS WITH JK MEURER CORP. FOR THE REPAVING/RESEALING OF PORTIONS OF THE WALKING TRAILS AND GOLF CART PATHS IN DEVOU PARK, AND REJECTING ALL OTHER BIDS, IN AN AMOUNT NOT TO EXCEED \$220,384.45, PAYABLE FROM DEVOU PARK TRUST FUND AND DEVOU PARK MASTER PLAN FUND.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**SURPLUS PROPERTY**

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-154-16**

AN ORDER/RESOLUTION DECLARING CERTAIN CITY PROPERTY AS SURPLUS AND AUTHORIZING ITS SALE AND DISPOSITION PURSUANT TO KRS §§ 82.083 AND 45A.425

**MOTION** of Commissioner Huizenga, seconded by Commissioner Eilerman.

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Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**REQUEST FOR BIDS**

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-155-16**

AN ORDER/RESOLUTION APPROVING THE PUBLICATION OF A REQUEST FOR BIDS FOR THE PURCHASE AND INSTALLATION OF SOD FOR HOLE #1 AT DEVOU PARK GOLF COURSE, TO BE PAID FROM THE MASTER PLAN FUND.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Huizenga.  
Passed. 4 Yeas. Commissioners Eilerman, Huizenga, Wells, and Mayor Carran.  
1 Nay. Commissioner Frank

**REQUEST FOR PROPOSALS** – This next phase of work includes re-grading the levee, installing wick drains, and restoring the LRG paved trail on top of the levee.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-156-16**

AN ORDER/RESOLUTION APPROVING THE PUBLICATION OF A REQUEST FOR PROPOSALS FOR THE CONSTRUCTION OF PHASE II OF THE 21<sup>st</sup> STREET LEVEE SLIDE.

**MOTION** of Commissioner Huizenga, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**REQUEST FOR PROPOSALS** – The new shelter/restroom will be constructed near the dead end of East 10<sup>th</sup> Street.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-157-16**

AN ORDER/RESOLUTION APPROVING THE PUBLICATION OF A REQUEST FOR PROPOSALS FOR THE CONSTRUCTION OF A SHELTER/RESTROOM COMBINATION AT RANDOLPH PARK.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Huizenga.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**CHANGE ORDER** – Upon inspection, the State plumber required that a urinal be installed in the men's restroom to meet current codes. It was also found that a pipe had collapsed and needs to be replaced.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-158-16**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CHANGE ORDER WITH CENTURY CONSTRUCTION FOR ADDITIONAL WORK RELATED TO THE RESTROOM REHABILITATION PROJECT AT RANDOLPH PARK, IN AN AMOUNT NOT TO EXCEED \$3,865.00, PAYABLE FROM THE CAPITAL BOND FUND.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

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**EMPLOYMENT**

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-159-16**

AN ORDER/RESOLUTION APPOINTING MIKE STEM TO THE POSITION OF PART-TIME CODE ENFORCEMENT INSPECTOR, EFFECTIVE MAY 25, 2016.

**MOTION** of Commissioner Huizenga, seconded by Commissioner Eilerman. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**EMPLOYMENT**

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-160-16**

AN ORDER/RESOLUTION APPOINTING DAVID PANDILIDIS TO THE POSITION OF PART-TIME CODE ENFORCEMENT INSPECTOR, EFFECTIVE MAY 25, 2016.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Huizenga. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**REAL ESTATE PURCHASE**

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-161-16**

AN ORDER/RESOLUTION APPROVING THE PURCHASE OF REAL ESTATE IDENTIFIED AS THE COLONIAL MOTEL LOCATED AT 1515 MADISON AVENUE, IN COVINGTON FOR A PURCHASE PRICE OF \$250,000.00 PAYABLE FROM THE CAPITAL FUND.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Wells. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**ADJOURNMENT**

Mayor Carran adjourned the meeting at 8:40 p.m.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED: \_\_\_\_\_