

Lac qui Parle-Yellow Bank Watershed District

Regular Meeting Minutes #572

October 3, 2017

Call to Order

The meeting was called to order by Chairman Darrel Ellefson at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room, Courthouse, 600 6th Street, Madison, MN. **Managers present:** Chairman Darrel Ellefson, Vice-Chairman John Cornell, Secretary David Craigmile, & Publicity Officer Joe Ferguson, and Treasurer David Ludvigson. **Staff present:** Administrator Trudy Hastad, Coordinator Mitch Enderson, & Park Manager Ron Fjerkenstad. **Others present:** none

Approval of the Agenda

Ellefson asked for a motion to approve the agenda. **M/S/P** to approve the agenda:

Motion: David Craigmile, **Seconded:** David Ludvigson **Passed:** 5-0

Staff Reports:

PARK: Park Manager, Ron Fjerkenstad met with the Board.

- Kockelman Construction is going to do some work in the "Glenn" to correct some water issues due to large rain recently received.
- Used a new vendor to trim some trees at the park. They did a nice job.
- Discussed water clarity due to some erosion from large rain events. Hastad reported a grant was applied for to help with three erosion sites, and we are waiting to hear if we received the grant.
- The old "1996" pickup was sold at the Regneir Auction. We received a little over \$1200 for it, which was more than the trade-in price quoted.
- Water will be turned off on Monday and lines winterized.

COORDINATOR: Coordinator Mitch Enderson reported on monthly activities.

- A booth was set up at the LQP County Fair in September. Information included event updates with pictures and other updates on the status of our WRAPS, buffer law and alternative practice options, citizen monitoring opportunities, and some history & trivia about the watershed.
- Attended a meeting by MPCA regarding possible ammonia impairment on JD#4.
- Sent off the DRM Grant on behalf of LQP County.
- Worked with a landowner to model a watershed area to help with a private repair between some landowners.
- Worked with Houston Engineer to talk about data inputs and priority resource points for him to run PTMapp.
- Received 19 applications this year for the SSTS loan with payments made to eleven.
- Sampling was completed in September. Due to the wet season, a couple of transect surveys were not able to be completed. MPCA would like to attempt to finish those in 2018.
- Presented at the Environmental Fair September 19-20 in Marshall with my topic being Shoreland.
- Quarter three WRAPS reimbursements will be submitted this week.
- Mark your calendars for TEAM meeting to be held October 17th.

WCA: Coordinator Mitch Enderson

- Will be attending a final training course for Aerial photo review on Wednesday.
- Registered for BWSR Academy November 1-3 and will attend the Wetland Tract.

Treasurers Report: Manager Ludvigson gave the Treasurer's report.

M/S/P to approve the Treasurers report.

Motion by: David Craigmile Second by: John Cornell Passed: 5-0

M/S/P to transfer \$10,000 from the Canby deposit account to the Klein Park expense account.

Motion by: David Ludvigson Seconded by: John Cornell Passed: 5-0

The following warrants were presented for approval:

Number Vendor Details 09/06/17 to 10/3/17

General Klein Account:

6474	Beau Peterson & Berkner Plumbing	SSTS Loan	\$2,285.00
6475	Misty George & Jeff Johnson Excav	SSTS Loan	\$11,010.00
6476	Charles Wright & Monnens Excav	SSTS Loan	\$13,869.48
6477	Mitchell Enderson	WRAPS mileage, shipping, ice	\$143.63
6478	LQP Broadcasting Company, Inc.	8-30-17 radio show	\$17.50
6479	Sandra Richards & Monnens Exca	SSTS Loan	<u>\$11,750.00</u>
		TOTAL	\$39,075.61

Park Account:

5875-5878	monthly payroll	September payroll	\$4,778.40
5879	Doug's Service & Marine Inc.	oil, air filter, adjust choke cable, etc.	\$197.87
5880	Farmers Coop Association	unleaded, mower tubes, tire repair, oil	\$372.43
5881	AT&T Mobility	park cell phone	\$46.55
5882	Running's Supply Inc.	tidy cat litter	\$6.95
5883	Kockelman Construction	skid loader work, screened bituminous	\$403.60
5884	Frontier Communications	park phone, fax, internet	\$188.52
5885	Lincoln Pipestone Rural Water	sept water usage @ park	\$121.48
5886	Canby True Value	toilet tissue, chlorox, hilex, paper towels etc	\$205.50
5887	Tree Toppers LLC	tree trimming	\$960.00
5888	Canby Print Shop	25 weekly reservation sheets	\$13.40
5889	Running's Supply Inc.	conduit, entrance ells, locknut, funnels, etc	\$103.33
5890	Olson Sanitation LLC	September trash	\$361.18
5891	C.A.S. Plumbing & Heating Inc.	quarterly softner rent (2x)	\$86.56
5892	Lyon-Lincoln Electric Coop	park electricity	<u>\$2,282.94</u>
		TOTAL	\$10,128.71

United Prairie Bank General Account:

3140	transfer to ditch account	12-8-16 Lincoln settlement money	\$2,631.67
3141 - 3142	semi-monthly payroll	Sept 1-15 payroll	\$3,159.10
3143	PERA	semi-monthly payroll	\$611.46
3144	PERA	monthly deductions	\$366.67
3145	Rinke-Noonan Attorney's @ Law	monthly retainer, buffer rule, CD 54 Imp	\$3,365.00
3146	LQP County Auditor/Treasurer	2017 Plat Books	\$75.00
3147	LQP County Auditor/Treasurer	September postage	\$162.12
3148	Valley Office Products, Inc.	envelopes, labels, pocket folders	\$55.29
3149	Trudy Hastad	mileage reimbursement - Fergus Falls	\$110.21
3150	Mitchell Enderson	BWSR Academy lodging reimb	\$149.22
3151	LQP-YB Liability Acct	Federal withholding	\$3,863.82
3152	LQP-YB Liability Acct	State withholding	\$1,665.00
3153	LQP County Auditor/Treasurer	October health insurance	\$3,112.00
3154	One Office Solution	legal & jr. legal tablets	\$8.89
3155	John Cornell	per diem, mileage	\$313.86
3156	Joe Ferguson	per diem, mileage	\$132.96
3157	David Craigmile	per diem, mileage	\$242.34
3158	David Ludvigson	per diem, mileage	\$359.68
3159	Darrel Ellefson	per diem, mileage	\$685.98
3160	Darrel Ellefson	LQP Ditch inspector work	\$1,480.57
3161-3162	semi-monthly payroll	Sept 16-30 payroll	\$3,159.11
3163	LQP-YB Liability Acct	State withholding penalty	\$89.65
3164	Minnesota Revenue	sales & use tax	\$216.00
3165	PERA	semi-monthly deductions	<u>\$611.46</u>
		TOTAL	\$26,627.06

DITCH ACCT.

1352	LQP County Auditor/Treasurer	WS #85 2018 ditch assessment	\$1,292.24
1353	Larson Tiling, Inc.	WS #2, Baxter, 6 repair	<u>\$1,043.68</u>
		TOTAL	\$2,335.92

M/S/P to approve the warrants.

Motion: David Ludvigson, Seconded: John Cornell Passed: 5-0

Secretary's Report:

Hastad presented meeting minutes #571 and special meeting #571.1 for approval.

M/S/P to approve meeting minutes #571

Motion: David Ludvigson Seconded: John Cornell Passed: 5-0

M/S/P to approve special meeting minutes #571.1

Motion: David Craigmile Seconded: Joe Ferguson Passed: 5-0

Administrator Report/Old & New Business:

- Reviewed the draft buffer rule enforcement comments from BWSR.
- Discussed the Ditch Modernization Grant that was submitted on behalf of LQP County, and how this would impact the office.
- Considered the option of hiring another employee around the beginning of the year to work with ditch inspecting, redeterminations, buffer enforcement, DMG grant work (if awarded) with the costs of this position to be reimbursed to the Watershed from LQP County buffer funds & Ditch funds.

M/S/P to approve hiring an employee to work with ditch inspections, Redeterminations, buffer enforcement, DMG grant work (if awarded) with costs to be reimbursed from LQP County buffer funds and County ditch funds.

Motion: David Craigmile Seconded: John Cornell Passed: 5-0

- Examined the 2016 audit report and talked about the comments.
- Updated the Board on County Ditch work, projects, redeterminations, & improvements.
- Attended the ADA meeting in Fergus Falls and gave report.
- Attended the JD #4 meeting called by MPCA regarding possible ammonia classification.
- Discussed the fencing problem at Lazarus Creek and cattle complaint. The Board will hold a special meeting on Friday, October 6, 2017 at the site to address the fencing concern.
- Considered the date for the Annual Advisory Board meeting. The Board thought we should hold this meeting in November after crops are off the fields.
- Area II Annual meeting will be held on Thursday, November 2, 2017 at Pipestone MN. Hastad will make the reservations.

PERMITS - The following permit applications were applied for:

11969	Clair Anderson	Perry, 14	seepage lines	10/03/17 DE
11970	Kevin Bergeson	Cerro Gordo, 26	main tile	10/03/17 DE
11971	Margaret Blahosky	Yellow Bank, 35	clean ditch	10/03/17 DE
11972	Paul Breberg	Providence, 11	seepage lines	10/03/17 DC
11973	DeRon Brehmer	Perry, 21	clean ditch	10/03/17 DE
11974	Larry Fjoseide	Maxwell, 4	seepage lines	10/03/17 DC
11975	Gary Haugen	Agassiz, 22	seepage lines	10/03/17 DE
11976	Wayne Heinrich	Perry, 28	seepage, main tile	10/03/17 DE
11977	William Jurgens	Augusta, 21	close ditch w/tile	10/03/17 DE
11978 Renew #11422	Elizabeth Kellen	Madison, 32	seepage lines	10/03/17 DL
11979	Kemen Farms	Hamlin, 22	seepage, main tile	10/03/17 DE
11980	Mike Knutson	Fortier, 7	seepage lines	10/03/17 JF
11981	Gary Larson	Freeland, 24	seepage lines	10/03/17 DL
11982	Gary Larson	Freeland, 25	seepage lines	10/03/17 DL
11983	Gary Larson	Providence, 22	seepage lines	10/03/17 DC
11984	Gary Larson	Providence, 4	seepage lines	10/03/17 DC

11985	Gary Larson	Providence, 16	seepage lines	10/03/17 DC
11986	Gary Larson	Providence, 5	seepage, main tile	10/03/17 DC
11987	Paul Lund	Lake Shore N, 34	seepage lines	10/03/17 DE
11988	Paul Lund	Lake Shore N, 27	seepage lines	10/03/17 DE
11989	John Maatz	Walter, 23	seepage, main tile	10/03/17 DE
11990	Richard Maatz	Walter, 27	seepage, main tile	10/03/17 DE
11991	Doug Mangel	Perry, 16	main tile	10/03/17 DE
11992	Tom Milbrandt	Mehurin, 14	restore/cleanout waterway	10/03/17 DE
11993	Tom Milbrandt	Mehurin 22	restore/cleanout waterway	10/03/17 DE
11994	Tom Milbrandt	Manfred, 4	restore/cleanout waterway	10/03/17 DE
11995	Luke Oie	Lake Shore S, 31	seepage, main tile	10/03/17 DE
11996	Glen Radermacher	Walter, 11	seepage lines	10/03/17 DE
11997	Glen Radermacher	Perry, 19	clean ditch	10/03/17 DE
11998	Don Ransom	Augusta, 21	seepage, close ditch w/tile	10/03/17 DE
11999	Gary Robertson	Maxwell, 15	seepage lines	10/03/17 DC
12000	James Schlieman	Hantho, 6	seepage, main tile, pump	10/03/17 DE
12001	Ed Shelstad	Lake Shore S, 30	seepage lines	10/03/17 DE
12002	Shelstad Brothers	Madison, 1	seepage, clean ditch	10/03/17 DL
12003	Paul Strand	Ten Mile Lake, 2	seepage lines	10/03/17 DC
12004	Chad Strei	Walter, 2	seepage, main tile	10/03/17 DE
12005	Nathan Thorpe	Florida, 9	seepage lines, terraces	10/03/17 JF
12006	Colin Tilbury	Augusta, 34	seepage, main tile, pump	10/03/17 DL
12007	Shaun Vernlund	Fortier, 28	close waterway w/tile	10/03/17 JF
12008	Doug Wittnebel	Mehurin, 2	replace driveway culvert	10/03/17 DL
12009	Scott Wittnebel	Perry, 30	seepage lines	10/03/17 DE
12010	Yellow Bank Township	Yellow Bank, 8/9	replace 36" culvert	10/03/17 DE

Permits Denied: Randy Mortenson for neighbor signature; Mike Knutson for DNR approval; Gerald Streich for DNR approval.

M/S/P to approve watershed permits accept those denied:

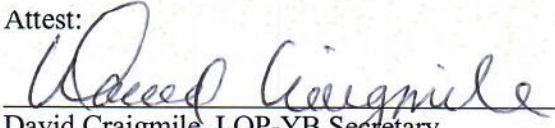
Motion: David Craigmile, Seconded: Joe Ferguson

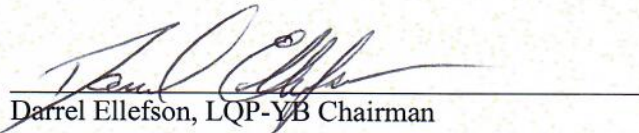
Passed: 5-0

Adjournment:

The meeting adjourned at 6:40 p.m.

Attest:


David Craigmile, LQP-YB Secretary


Darrel Ellefson, LQP-YB Chairman

Minutes prepared by Hastad

The next regularly scheduled meeting of the Lac qui Parle-Yellow Bank Watershed District is November 8, 2017 at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room.