

**RED RIVER  
GROUNDWATER  
CONSERVATION  
DISTRICT**

**BOARD MEETING**

**BOARD ROOM  
GREATER TEXOMA UTILITY AUTHORITY  
5100 AIRPORT DRIVE  
DENISON, TEXAS 75020**

**THURSDAY  
MARCH 15, 2018**

**AGENDA**  
**RED RIVER GROUNDWATER CONSERVATION DISTRICT**  
**BOARD OF DIRECTORS BOARD MEETING**  
**GREATER TEXOMA UTILITY AUTHORITY BOARD ROOM**  
**5100 AIRPORT DRIVE**  
**DENISON, TEXAS 75020**  
**THURSDAY, MARCH 15, 2018**

**Board Meeting**

The regular Board Meeting will begin at 10:00 a.m.

Notice is hereby given that the Board of Directors of the Red River Groundwater Conservation District ("District") may discuss, consider, and take all necessary action, including expenditure of funds, regarding each of the agenda items below:

**Agenda:**

1. Call to order, establish quorum; declare meeting open to the public.
2. Public Comment.
3. Consider and act upon approval of Minutes of February 22, 2018, Board Meeting.
4. Review and approval of monthly invoices.
5. Receive monthly financial information.
6. Receive Annual Report on Management Plan.
7. Consider and act upon Regularly Scheduled Board Meeting Date and Time.
8. Update and possible action regarding the process for the development of Desired Future Conditions (DFCs).
9. Consider and act upon compliance and enforcement activities for violations of District Rules.
  - a. Big D Concrete
  - b. Texas Rain Holding Co. lawsuit
10. General Manager's report: The General Manager will update the Board on operational, educational and other activities of the District.
  - a. Update on injection/disposal well applications filed with the Railroad Commission of Texas
11. Receive presentation regarding permanent rules development.
  - a. Consider and act upon action items for rules development

12. Open forum / discussion of new business for future meeting agendas.

13. Adjourn.

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<sup>1</sup>*The Board may vote and/or act upon each of the items listed in this agenda.*

<sup>2</sup>*At any time during the meeting or work session and in compliance with the Texas Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, Annotated, the Red River Groundwater Conservation District Board may meet in executive session on any of the above agenda items or other lawful items for consultation concerning attorney-client matters (§551.071); deliberation regarding real property (§551.072); deliberation regarding prospective gifts (§551.073); personnel matters (§551.074); and deliberation regarding security devices (§551.076). Any subject discussed in executive session may be subject to action during an open meeting.*

<sup>3</sup>*Persons with disabilities who plan to attend this meeting, and who may need assistance, are requested to contact Velma Starks at (800) 256-0935 two (2) working days prior to the meeting, so that appropriate arrangements can be made.*

<sup>4</sup>*For questions regarding this notice, please contact Velma Starks at (800) 256-0935, at [rrgcd@redrivergcd.org](mailto:rrgcd@redrivergcd.org) or at 5100 Airport Drive, Denison, TX 75020.*

ATTACHMENT 3

MINUTES OF THE BOARD OF DIRECTORS' BOARD MEETING  
RED RIVER GROUNDWATER CONSERVATION DISTRICT

THURSDAY, FEBRUARY 22, 2018

GREATER TEXOMA UTILITY AUTHORITY  
BOARD ROOM  
5100 AIRPORT DRIVE  
DENISON TX 75020

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Members Present: Chuck Dodd, Mark Gibson, Harold Latham, Mark Newhouse, Mark Patterson (arrived late), and Billy Stephens

Members Absent: David Gattis,

Staff: Drew Satterwhite, Allen Burks, Paul Sigel, Theda Anderson, Debi Atkins, and Velma Starks

Visitors: Kristen Fancher, Fancher Law  
James Beach, WSP  
John Faulkner, Faulkner & Son  
Alan Richard, Private Citizen, FC Sand Mining Task Force  
John Lattimore

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**Board Meeting**

1. Call to order, establish quorum; declare meeting open to the public.

Vice President Latham called the meeting to order at 10:03 a.m., established a quorum was present, and declared the meeting open to the public.

2. Public comment

No public comments.

3. Consider and act upon approval of Minutes of January 25, 2018, Board Meeting.

Board Member Dodd made a motion to approve the minutes of the January 25, 2018 meeting. The motion was seconded by Board Member Stephens. The motion passed.

4. Review and approval of monthly invoices.

General Manager Satterwhite reviewed the monthly invoices with the Board of Directors. Board Member Dodd made a motion to approve Resolution 2018-02-22-01. Board Member Gibson seconded the motion. Motion passed unanimously.

5. Receive monthly financial information.

General Manager Satterwhite reviewed the monthly financial information with the Board.

6. Receive Annual Report on Management Plan.

The Board decided to table this item and place it on the next meeting agenda due to the absence of Carolyn Bennett who was prepared to present the Report to the Board.

7. Update and possible action regarding the process for the development of Desired Future Conditions (DFCs).

General Manager Drew Satterwhite reported to the Board that all eleven Districts have held their Public Hearings. As soon as 120 days have passed since the last Public Hearing was held, plans will be made to hold a GMA-8 meeting.

8. Consider and act upon compliance and enforcement activities for violations of District Rules.

- a. Texas Rain Holding Co. enforcement lawsuit.

Kristen Fancher reported that the lawsuit was filed. The court in which it will be held has not yet been announced.

9. General Manager's Report: The General Manager will update the Board on operational, educational and other activities of the District.

General Manager Drew Satterwhite updated the Board on the monitoring program.

10. Receive presentation regarding permanent rules development.

- a. Consider and act upon action items for rules development

James Beach, WSP and Kristen Fancher, Legal Counsel, presented presentations. After discussing the spacing options, Board Member Newhouse made the motion to use the tiered approach to spacing for 2 days, top of aquifer, 2% impact to create spacing rule. Board Member Dodd seconded the motion. Motion passed unanimously.

13. Open Quorum/discussion of future agenda items.

The Board decided that a summary would be helpful along with discussion of historic use and variances to be held at the next Board meeting on March 15, 2018 at 10 a.m.

14. Adjourn.

President Patterson declared the meeting adjourned at 12:30 p.m.

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\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
Secretary-Treasurer

ATTACHMENT 4

RESOLUTION NO. 2018-03-15-01

A RESOLUTION BY THE BOARD OF DIRECTORS OF THE RED RIVER GROUNDWATER CONSERVATION DISTRICT AUTHORIZING PAYMENT OF ACCRUED LIABILITIES FOR THE MONTH OF FEBRUARY 2018

The following liabilities are hereby presented for payment:

<u>Administrative Services</u>	<u>Amount</u>
GTUA - February 2018	20,879.93
<u>Contract Services</u>	
IT Nexus - March 2018 well database maintenance	600.00
<u>Direct Costs</u>	
United States Postal Service - PO Box annual renewal	286.00
Nex Traq - February 2018 GPS Tracking for truck	39.95
<u>Insurance</u>	
Bayless Insurance - BOD Official Bond renewal for 3/14/18-3/14/19	315.00
<u>Legal</u>	
Fancher Legal PLLC - February 2018	4,129.08
<u>Software Maintenance</u>	
WSP USA Inc.- Hydro consulting through 2/2/18	9,408.92
<b>GRAND TOTAL:</b>	<b>\$</b>
	<u><u>14,778.95</u></u>

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE RED RIVER GROUNDWATER CONSERVATION DISTRICT THAT the Secretary-Treasurer is hereby authorized to make payments in the amounts listed above.

On motion of \_\_\_\_\_ and seconded by \_\_\_\_\_, the foregoing Resolution was passed and approved on this, the 19TH day of December, 2017 by the following vote:

AYE:  
NAY:

At a meeting of the Board of Directors of the Red River Groundwater Conservation

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary/Treasurer



ATTACHMENT 5

## Red River Groundwater Conservation District

**Balance Sheet**

For General Fund (00)

February 28, 2018

**Assets**

00-01-10001	Checking Account	250,177.50
00-01-10010	Investments-CD	100,000.00
00-01-10025	Accounts Receivable	66,723.43
00-01-10026	A/R Texas Rain Holding Co	2,600.00
00-01-10101	Allowance for Uncollectible Accounts	(1,530.00)
00-01-10200	PP Expense	1,441.66
	<b>Total</b>	<u>419,412.59</u>
	<b>Total Assets</b>	<u>\$ 419,412.59</u>

**Liabilities and Fund Balance**

00-01-23100	Accounts Payable	28,323.14
00-01-23150	Deposits to be Refunded	6,700.00
	<b>Total</b>	<u>35,023.14</u>
	<b>Total Liabilities</b>	<u>35,023.14</u>

00-01-35100	Fund Balance	73,069.05
00-01-35120	Current Year Excess of Revenue over Expenses	368,341.26
	<b>Total</b>	<u>441,410.31</u>
	Excess of Revenue Over Expenditures	(57,020.86)
	<b>Total Fund Balances</b>	<u>384,389.45</u>
	<b>Total Liabilities and Fund Balances</b>	<u>\$ 419,412.59</u>

**Red River Groundwater Conservation District**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For General Fund (00)*  
*For the Fiscal Period 2018-2 Ending February 28, 2018*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
00-01-46002 GW Production Cost	\$ 0.00	\$ 0.00	\$ 325,000.00	\$ 0.00	100.00%
00-01-46007 Registration Fees	458.33	600.00	5,500.00	900.00	83.64%
00-01-46100 Interest Income	208.33	0.00	2,500.00	(937.15)	137.49%
<b>Total General Fund Revenues</b>	<b>\$ 666.66</b>	<b>\$ 600.00</b>	<b>\$ 333,000.00</b>	<b>\$ (37.15)</b>	<b>100.01%</b>
<b>Expenditures</b>					
00-01-77010 Administrative Cost	\$ 9,166.67	\$ 9,548.40	\$ 110,000.00	\$ 15,082.90	86.29%
00-01-77020 Advertising	0.00	0.00	1,000.00	0.00	100.00%
00-01-77027 Auditing	0.00	0.00	4,750.00	0.00	100.00%
00-01-77031 Banking Fees	0.00	0.00	100.00	0.00	100.00%
00-01-77032 Contract Services	5,683.33	10,608.92	68,200.00	11,208.92	83.56%
00-01-77035 Field Technician	6,666.67	6,200.00	80,000.00	10,521.50	86.85%
00-01-77040 Direct Cost	333.33	754.11	4,000.00	916.85	77.08%
00-01-77045 Field Permitting Specialist	2,500.00	3,959.00	30,000.00	7,059.00	76.47%
00-01-77450 Dues & Subscription	141.67	0.00	1,700.00	0.00	100.00%
00-01-77480 Equipment	0.00	0.00	2,000.00	0.00	100.00%
00-01-77500 Fees- GMA8	0.00	0.00	1,000.00	0.00	100.00%
00-01-77810 Insurance	0.00	720.84	4,500.00	720.84	83.98%
00-01-77855 Internet Fees	541.67	0.00	6,500.00	0.00	100.00%
00-01-77970 Legal	2,916.67	4,129.08	35,000.00	9,562.03	72.68%
00-01-78010 Meetings and Conferences	250.00	317.23	3,000.00	696.03	76.80%
00-01-78310 Rent	200.00	200.00	2,400.00	400.00	83.33%
00-01-78600 Software Maintenance	166.67	0.00	2,000.00	0.00	100.00%
00-01-78750 Telephone	175.00	203.44	2,100.00	406.88	80.62%
00-01-78770 Transportation-Mileage	416.67	23.70	5,000.00	408.76	91.82%
<b>Total General Fund Expenditures</b>	<b>\$ 29,158.35</b>	<b>\$ 36,664.72</b>	<b>\$ 363,250.00</b>	<b>\$ 56,983.71</b>	<b>84.31%</b>
<b>General Fund Excess of Revenues Over Expenditures</b>	<b>\$ (28,491.69)</b>	<b>\$ (36,064.72)</b>	<b>\$ (30,250.00)</b>	<b>\$ (57,020.86)</b>	

ATTACHMENT 7



**RED RIVER GROUNDWATER CONSERVATION  
DISTRICT  
AGENDA COMMUNICATION**

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**DATE:** March 7, 2018

**SUBJECT:** AGENDA ITEM NO. 7

**CONSIDER AND ACT UPON REGULARLY SCHEDULED BOARD MEETING DATE AND TIME**

**ISSUE**

Consider and act upon regularly scheduled Board meeting date and time.

**BACKGROUND**

During various meetings in the past, the Board has had discussions regarding the regularly scheduled meeting date and time for the District. Legislation requires the Board meet at least four times per year. Beginning in 2013 the Board began to meet on the 4<sup>th</sup> Thursday of each month, at 2:00 p.m.

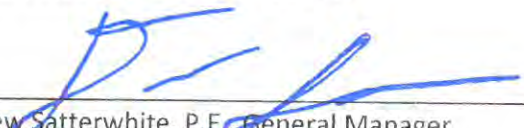
**CONSIDERATIONS**

During a recent meeting, the suggestion has been made to hold the meetings at 10 a.m. on the day of the meeting rather than 2 p.m.

**RECOMMENDATIONS**

The Staff requests direction from the Board on this matter.

**PREPARED AND SUBMITTED BY:**

  
\_\_\_\_\_  
Drew Satterwhite, P.E., General Manager

ATTACHMENT 10

# Red River Groundwater Conservation District

Well Registration Summary  
As of February 28, 2018

Well Type	Total Registered		Total RRGCD	New Registrations
	Fannin County	Grayson County		
Domestic	127	249	376	2
Agriculture	15	26	41	0
Oil/Gas	0	21	21	0
Surface Impoundments	5	13	18	0
Commercial	6	7	13	0
Golf Course	0	15	15	0
Livestock	12	25	37	0
Irrigation	0	5	5	0
Public Water	55	212	267	1
Monitoring	0	1	1	0
<b>Total</b>	<b>220</b>	<b>574</b>	<b>794</b>	<b>3</b>

ADJOURN