

Routine Inspection Check List

Items to be cleaned before each inspection

	ITEM
1.	All carpeted areas vacuumed
2.	All tiled areas moped and swept (skirting boards dusted)
3.	Kitchen cupboard doors and work surfaces wiped down and cleaned
4.	Cook top cleaned (use ceramic cook top cleaner to remove any baked on food)
5.	Shower screens and doors cleaned and all soap scum removed
6.	All bathroom taps, shower heads and tiles wiped over – soap scum removed
7.	Vanity unit tops, doors and sinks wiped down
8.	Sliding glass doors cleaned – including the glass door tracks and security door tracks
9.	Check architraves for any cob webs and remove anything that is found
10.	Wipe off any marks around door handles and light switches
11.	Front door step and porch swept
12.	Patio swept or hosed off

Items to be checked and cleaned if necessary

	ITEM
1.	Air con filters
2.	Range hood filters
3.	Oven
4.	Window sills and window tracks
5.	Ceiling fans and bathroom/ensuite/toilet exhaust fans

Exterior Items to be done

	ITEM
1.	Lawns mown – grass clippings to be removed
2.	Lawn edges whipper snipped
3.	Remove any weeds from pebbled areas, on top of retainer walls or along paths
4.	Weeds and grass to be removed from any garden beds

Items to be done annually

	ITEM
1.	Carpets to be professional cleaned and receipt forward to rentals@brpm.com.au