



LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION (LIMRiCC)  
PO Box 1016, Orland Park, IL 60462 Phone: (815) 922-8745 or (708) 790-2807

BOARD OF DIRECTORS' MEETING  
800 Chestnut St, Western Springs, IL 60558 (708-246-0520)  
Tuesday, July 19, 2011 Time 8:30 a.m.

## Minutes

### Call to Order, Roll Call

Kozak called the meeting to order at 8:41 a.m. The roll was called and the following Board member were present to establish a quorum:

Anne Kozak, Susan McNeil-Marshall, Kathy Parker, Christine Fine (via phone)

Absent: Beth Dostert

Others Present: Scott Remmenga, Executive Director and April Krzeczowski, Deputy Director

### Introduction of Visitors / Public Comments

Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes.

There were no visitors present.

### Consent Agenda

Parker moved, seconded by McNeil-Marshall that it be

RESOLVED, THAT THE LIMRiCC BOARD OF DIRECTORS  
APPROVE THE CONSENT AGENDA AS PRESENTED

- a. Approval of Agenda
- b. Acceptance of the June 21, 2011 LIMRiCC Board Meeting Minutes (Exhibits A.1-A.3)
- c. LIMRiCC Business Services for June 22, 2011 through July 19, 2011 in the amount of \$2,067.82 (Exhibit B.1)
- d. Approval of the payment of bills for June 22, 2011 through July 19, 2011 Joint Self-Insurance Pool (JSIP) in the amount of \$13,149.00 (Exhibit B.1)
- e. Purchase of Health Insurance Program (PHIP) for June 22, 2011 through July 19, 2011 in the amount of \$361,322.83 (Exhibit B.1)
- f. Unemployment Compensation Group Account (UCGA) for June 22, 2011 through July 19, 2011 in the amount of \$2,564.26 (Exhibit B.1)
- g. Approval of Balance Sheet and detail of expenditures for June 2011 before audit (Exhibit C.1-C.2)

Roll was called with the following results: 4 yes, 0 no. Motion carried.

### Action #1

Approve new UCGA and JSIP member

Parker moved, seconded by McNeil-Marshall that it be

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE ILLINOIS  
HEARTLAND LIBRARY SYSTEM TO JOIN THE UNEMPLOYMENT COMPENSATION  
GROUP ACCOUNT (UCGA) AND JOINT SELF INSURANCE POOL (JSIP) EFFECTIVE  
JULY 1, 2011

Voice vote carried with 3 yes, 0 no, and 1 abstain.

**Action #2**

Approve payment of bills for August 2011

McNeil-Marshall moved, seconded by Parker that it be

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE PAYMENT OF BUDGETED OPERATING EXPENSES FOR AUGUST 2011

Voice vote carried with 4 yes, 0 no.

**Executive Session – Personnel**

For the purposes of discussing the appointment, employment compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity. 5ILCS 120/2(c)(1)

An Executive Session was not needed. Kozak will get outstanding reviews from Board members and will compile and meet with Remmenga. Kozak noted that the Board appreciated all the additional hard work associated with gathering new members done by Remmenga and Krzeczowski this last year. As such, the Board agreed to have bonuses paid for FY2011 work paid to Remmenga in the amount of \$2,000 and Krzeczowski in the amount of \$3,000. Also as discussed in the FY2012 budget process each quarter \$2,500 will be allocated as bonus amount instead of increasing salary of staff. For July-September 2011 quarter the allocation amount to be paid in September will be \$2,000 for Krzeczowski and \$500 for Remmenga. As part of this discussion regarding salary and hours worked some potential strategic planning and growth opportunities were discussed. The Board also inquired about the cost of joining IMRF for staff in the future. Remmenga will investigate and report back to the board in the next few months.

**Information Item #1**

Executive Director's Report (Exhibit D.1)

Remmenga went over the Executive Director's Report as included in the Board packet.

**New Business**

There was no new business.

**Next Board Meeting and Location**

The next LIMRiCC Board meeting will be on September 20, 2011 at Woodridge Public Library at 8:30 a.m.

**Adjournment**

The meeting was adjourned by acclamation at 9:40 a.m.

Minutes prepared by Scott Remmenga

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Beth Dostert, Board Secretary