

## **Town of Kremmling, Colorado**

### **Police Sgt. Position Available**

The Town of Kremmling, Colorado (pop. 1,600) is seeking a person to fill the position of police Sgt. Starting salary is up to \$27.03 per hour DOQ, DOE. An excellent benefits plan is offered that includes family health insurance, vision, dental, life insurance, and retirement. The person hired for this position will fill a position that is supported by the community and its elected officials.

A complete copy of the job description is available on the town website at [www.townofkremmling.org](http://www.townofkremmling.org) and at Kremmling Town Hall (970) 724-3249.

**Minimum Education:** High School diploma or GED equivalent. Bachelor's degree in the field of criminal justice preferred

**Job Requirements:** Previous experience in community policing is desirable

**Special Training or Experience:** Colorado Law Enforcement Training, Colorado Peace Officer Standards and Training Certificate. Successful completion of Handgun, Shotgun, and Patrol Rifle (If authorized) Qualification training. First Aid and CPR certifications. Supervisory training is recommended.

**Work Experience in Positions Similar or Related to this Job:** Two years of previous experience in law enforcement.

Interested persons should send a resume, cover letter, and application to the Town Manager, Town of Kremmling, PO Box 538, Kremmling, CO 80459. Hand delivered, Federal Express, and UPS deliveries should be sent to 200 Eagle Avenue, Kremmling, CO 80459. Or via email to [dstoltman@townofkremmling.org](mailto:dstoltman@townofkremmling.org). **Deadline to submit applications is 4:00 PM on Monday, October 21, 2019.**

# Kremmling Colorado



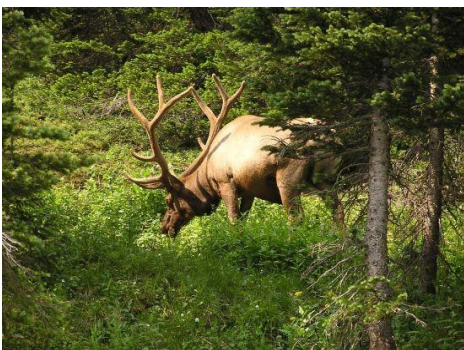
## Elevation 7,313

A western wilderness nestled in the Rocky Mountain high country, lies a small town located 2 hours northwest of Denver.

**Kremmling, Colorado** truly embodies the spirit of the American West, still today much of the land is populated by working ranches. If you are looking for a new adventure, new home, or new start, look no further than Kremmling. With a population of just 1,600 people, wildlife vastly outnumbers the human population. Excitement and adventure both overflow in Kremmling, with thrills around every corner.

“Motorsport Capital of Grand County” and “Sportsman’s Paradise” are just two of the many things Kremmling is best known for. Adventure is within Kremmling, miles and miles of untouched ATV and OHV trails surround the Town. From big game like elk and deer to small game like dove and pheasant, there is a wealth of prime hunting. The region has some of the best elk hunting in Colorado with the upper Colorado River or the Gore Canyon as an inspiring back drop. The Colorado River and the Blue River offer some of the best fly fishing in the state. Or provide the most ideal rapids to set out on a rafting or kayaking adventure. However, adventure doesn’t end after summer disappears. During the winter, Kremmling honors exceptional ice fishing on Williams Fork and Wolford Reservoirs and endless amounts of untouched snow or groomed trails for snowmobiling. Ski resorts surround Kremmling, in any direction less than an hour’s drive you will run into a resort. Winter Park, Steamboat Springs, Breckenridge and Keystone are just the few Resorts that are found near Kremmling.

Whatever your adventure style is, fast pace or relaxing, Kremmling is your new place to call home.



Scroll down for job description

## TOWN OF KREMMLING JOB DESCRIPTION

<b>JOB TITLE:</b>	Patrol Sergeant
<b>DEPARTMENT:</b>	Kremmling Police Department
<b>FLSA Status:</b>	Non-exempt

### **JOB SUMMARY:**

Supervises patrol officers in the area of law enforcement to ensure state and local laws are correctly enforced for the protection of life and property within the Town of Kremmling. Performs administrative duties of the Chief in his absence.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

*The following statements are illustrative of the essential functions of the job and do not include other nonessential or peripheral duties that may be required. The Town of Kremmling retains the right to modify or change the duties or essential functions of the job at any time.*

- Supervises patrol officers and provides instruction and guidance on the correct law enforcement procedures.
- Assists in evaluating staffing requirements and participates in staffing decisions, provides training for employees, monitors and evaluates employee performance, and identifies needs for professional development.
- Maintains work schedule of patrol officers and ensures all shifts are covered and properly staffed.
- Conducts performance evaluations with patrol officers.
- Responds to complaints received from citizens about patrol officers and reports incidents to the Chief of Police.
- Reviews, revises and approves reports written by officers concerning incidents involving law enforcement issues and cases.
- Assists the District Attorney's office in obtaining reports from Patrol officers, in a timely manner, concerning court cases.

### **OTHER DUTIES AND RESPONSIBILITIES:**

- Provides back-up support for day and night shift officers and conducts patrol and arrest duties when necessary.
- Conducts special projects and assignments as required.

## **EXPERIENCE AND TRAINING:**

**Minimum Education:** High School diploma or GED equivalent. Bachelor's degree in the field of criminal justice preferred

**Job Requirements:** Previous experience in community policing is desirable.

**Special Training or Experience:** Colorado Law Enforcement Training, Colorado Peace Officer Standards and Training Certificate. Successful completion of Handgun, Shotgun, and Patrol Rifle (If authorized) Qualification training. First Aid and CPR certifications. Supervisory training is recommended.

**Work Experience in Positions Similar or Related to this Job:** Two years of previous experience in law enforcement.

## **REPORTING RELATIONSHIPS:**

**This Position Reports to:** Chief of Police through the departmental chain of command.

**This Position has Supervisory and/or Management Responsibility for:** Sworn law enforcement positions.

## **KNOWLEDGE, SKILLS AND ABILITIES:**

- Knowledge of Colorado state and local laws and revised statutes
- Knowledge of law enforcement procedures and standards.
- Skills in utilizing firearms and self-defense methods/techniques.
- Knowledge of training principles and practices for law enforcement.
- Skills in evaluating potential crime situations and formulating action plans including de-escalation and conflict management strategies.
- Ability to communicate with the general public on various issues related to crime prevention and enforcement.
- Skills in critical decision-making for high-stress and potentially dangerous situations.
- Ability to write reports with sufficient detail to enable the reader to identify and understand all pertinent facts.
- Knowledge of current technological capabilities and applications.
- Ability to establish and maintain effective working relationships with other professionals, other organizations, and the general public, as well as effectively communicate with Town Officials when needed.

## **EQUIPMENT USED:**

Police vehicle, radio, radar, telephone, handcuffs, sidearm, firearms, mace, flashlight, body armor, safety/restraining equipment, computer, copiers, fax, typewriter, and other business/office equipment.

### **ENVIRONMENTAL CONDITIONS:**

Approximately 60% of this position's duties are performed in the external environment, with 40% of the duties performed within an indoor or a protected environment. The incumbent may be exposed to adverse weather and/or unfavorable traffic conditions while patrolling the assigned jurisdiction. The incumbent may be exposed to threats of direct or indirect violence/conflict by other individuals while performing arrests.

### **PHYSICAL REQUIREMENTS:**

- Ability to conduct activities involving walking 20% of the time, standing 40% of the time, and sitting 40% of the time.
- Ability to grasp and manipulate office and similar other tools and materials.
- Ability to conduct activities involving climbing, balancing, stooping, kneeling/bending, crouching, crawling, twisting, climbing, and reaching on a frequent basis.
- Ability to lift, carry, push and pull up to 100 lbs.
- Ability to participate in routine conversation in person or via telephone and to distinguish telephone, voice and other auditory tones.
- Ability to distinguish objects in low and bright light using visual capacity including peripheral vision, depth perception, color vision, and far and near acuity in order to observe all elements of a situation and document the results.
- Ability to use a computer for limited periods of time.
- Ability to operate a vehicle.

### **OTHER REQUIREMENTS:**

- Ability to understand verbal information and instruction. Ability to exchange information with others and to develop and present recommendations.
- Ability to read and understand written information. Ability to compose information and instruction in written form.
- Ability to translate verbal communication into effective written material, e.g. reports and other documents.
- Ability to use mathematical reasoning is necessary to carry out regulatory requirements.
- Ability to utilize memorization and analytical skills and apply results.
- Ability to use and apply technology.
- Ability to speak one or more foreign languages is helpful, particularly Spanish.