

**Minutes of the meeting of Belbroughton and Fairfield Parish Council Finance Committee held on 19<sup>th</sup> November 2018 at The Jubilee Room Belbroughton Recreation Centre.**

**Present:** Councillors: J Bradley, A Hood, S Nock, G Parsons and, C Scurrall.  
In attendance, the clerk. 0 members of the public.

In the absence of the Chairman, Vice-Chairman Cllr. Nock chaired the meeting.

**330/18 Apologies.** Apologies were received from Cllrs A Mabbett, P Margetts and Dr.R Morgan.

**331/18 Declarations of interest.** None. **332/18 Dispensations.** None requested.

**333/18 Minutes of previous meeting.**

The minutes of the meeting of 15<sup>th</sup> October 2018 were approved by the Committee and then signed by the Chairman.

**334/18 Bank reconciliation.**

The Committee noted and confirmed that Cllr. Morgan had undertaken the monthly reconciliation and that he had duly signed the bank statements and the 'Quickbooks' reconciliation prints prior to the meeting. The Committee agreed that Cllr. Scurrall would carry out the next reconciliation procedure at the December Finance Committee.

**335/18 Accounts for Payment.**

The clerk circulated the list of items for payment totalling £6,003.19. The Committee authorised the cheque and electronic payments, Cllrs. Bradley and Scurrall agreed to sign the cheques and confirm electronic payments.

**336/18 Investments**

The Committee Agreed to invest £50,000 into a two year term fixed rate account with the United Trust Bank at a rate of 1.60% p.a.

**Action:** the clerk to arrange the required bank mandate and place the investment.

**337/18 Budget 2019/20**

- a. The Committee did not require to consider closing the meeting to the public since none was present.
- b. The Committee noted the present rates available to contractors and would leave these unchanged but open to future consideration if necessary. The Council Chairman and Vice Chairman were requested to report their annual appraisal of the clerk and any recommendation regarding remuneration to a future Committee.
- c. The Committee approved the 2019/20 Budget and Precept recommendation from the 'Budget Working Group' and therefore recommended it to the full council for consideration at its December meeting.

**338/18 Parish area Tree Survey**

The Committee noted the 9<sup>th</sup> November 2018 report from arboricultural consultants Marlow Consulting with the recommended health and safety tree works at, Drayton Road, The Green and, Bradford Lane Belbroughton and at the Fairfield Recreation Ground, Fairfield.

The committee approved seeking the required three quotations from tree surgeon contractors for the remedial work.

The Committee wished to seek clarity on the ownership of trees on the boundary of its land at Drayton Road Belbroughton and a Severn Trent property. Severn Trent would be requested to deal with the issues relevant to any of their trees.

**Action:** the clerk to source quotations and refer these to a future Committee for consideration and also contact Severn Trent regarding trees on the boundary.

**339/18 Maintenance Work**

Cllr. Hood requested that the County Council repair / replace a damaged road sign at the junction of Farley Lane and New Town Lane Bell Heath.

**Action:** the clerk to refer to the W.C.C. Hub.

Cllr. Bradley noted that the County Council Highways Dept. had advised that there was no mechanism for dealing with the Parish Council request to repair small potholes itself and referred the matter back to the Parish Council to contact local councillors for comments.

**Action:** the clerk would refer the matter to C.Cllrs May and Webb.

Cllr. Bradley reported a pot hole in High St Belbroughton outside the shop.

**Action:** the clerk to report to the WCC Hub.

Cllr. Scurrrell reported that a style at a 'Bournheath Rd.' footpath was rotten.

Cllr. Parsons reported a style at a 'Swan Lane' footpath was not functioning to allow dogs to pass.

**Action:** the clerk to refer issues to the footpath warden for investigation.

**340/18 Other Finance Business**

None.

**The meeting closed at 8.51 pm.**

Signed.....Chairman