

# Morningside Place Section 1 Home Improvement Request

In order to protect each individual homeowner's property value and privacy, it is required for any homeowner planning improvement(s) or changes to their deeded property (properties), including landscaping, to submit a HOME IMPROVEMENT REQUEST. This request is reviewed by the Architectural Control Committee to ensure compliance with deed restrictions, local statutes, and to protect neighboring homeowners. If any change is made that has not been approved, the Committee has the right to ask the homeowner to remove the improvement and/or change from the property. Your samples, photos, brochures, or drawings must be submitted with this application. If not, this request is automatically denied. The committee has thirty (30) days to review a completed application.

Owner(s) Name: \_\_\_\_\_

Property Address: \_\_\_\_\_ Houston, Texas 77047

Telephone/Day: \_\_\_\_\_ Email Address \_\_\_\_\_

*Note: The Association will not be responsible for ensuring compliance with restrictions regarding utility easements, building setbacks, building codes and other restrictions imposed by other local or state governing bodies or companies.*

1. Describe in detail the change or improvement request. Attach a copy of the plan with any elevation changes.): \_\_\_\_\_

2. Who will perform the actual work? \_\_\_\_\_

3. The change or improvement will be located where?  
 \_\_\_\_\_ Front of house \_\_\_\_\_ Roof \_\_\_\_\_ Side of home  
 \_\_\_\_\_ Patio \_\_\_\_\_ Rear of house \_\_\_\_\_ Other

4. Item Type/Colors  
 — Paint/Stain\* \_\_\_\_\_  
 — Lumber \_\_\_\_\_  
 — Brick \_\_\_\_\_  
 — Screen \_\_\_\_\_  
 — Fencing \_\_\_\_\_  
 — Other \_\_\_\_\_

\*Attach a color sample from the color chart or a chip of the actual paint or stain. The request will not be processed without proper samples. You can NOT email color samples.

## INDEMNITY AND HOLD HARMLESS AGREEMENT

Homeowner agrees to and will indemnify and hold harmless the Association, its Officers, Directors, Members, Employees, Agents and Deputies from and against any and all liability of every kind, including all expenses of litigation, court costs and attorney's fees, for injury to or death of any person, for damage to any property, arising out of in connection with the above referenced ACC request, including where such injuries, death or damages are caused by the Association's sole negligence or the joint or concurrent negligence of the Association and any other person or entity. I agree not to begin property changes or improvements until the ACC informs me of their approval.

\_\_\_\_\_/\_\_\_\_\_  
 Signature of Homeowner Date Start Date /Completion Dates

Please complete and return to: Morningside Place, Section 1, HOA c/o APC Property Management  
 7676 Hillmont Street, Suite 189A  
 Houston, TX 77040 or email to Service@APCmgmt.com or fax 832-204-4232

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### ARCHITECTURAL CONTROL COMMITTEE USE ONLY

NAME \_\_\_\_\_ DATE \_\_\_\_\_ APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_  
 NAME \_\_\_\_\_ DATE \_\_\_\_\_ APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_  
 NAME \_\_\_\_\_ DATE \_\_\_\_\_ APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_