

Michaels Toyota of Bellevue
Safety Committee Meeting Minutes
Conducted by Compliance Northwest
7-2-2019

A facility safety and Compliance inspection was conducted today. The last Safety Committee Minutes from 5-14-2019 were followed up. Employees and Safety Committee Members were asked if they had any safety or compliance concerns. Anything mentioned is noted in the Minutes. Any injuries and accidents were also reviewed.

Old Safety and Compliance Topics:

The vendor missed all of the fire extinguishers in the upper parts storage area, the one on the forklift. They also missed the one in parts under the thermostat and the one on the south end of the service writer's area, and the one upstairs in the electrical room area. ***These have all been serviced. Closed Issue.***

The North shop eyewash stations were serviced on 9-18-2018. The Aquasep antibacterial additive used is good for 6-months. They will be due again in March. ***Both were serviced on 5-14-2019. The service date was recorded but not the next due date. Closed Issue.***

One of the non-Rotary lifts on the East side of the North shop is missing a rubber pad and another looks like it's ready to come off. Recommend numbering all of the lifts that require it in the North shop. ***Still Recommended.***

In the Quick Lube area there is a full 55-gallon drum of Reservoir Concentrate next to the roll-up door. This is a heavy vehicle traffic area. ***This has been moved. Now it is back.***

It appears the outside oil tank containment area was cleaned out. The black 55-gallon drum outside, which probably contains the material cleaned out of the containment area, is not properly labeled, and should have been stored in the containment area. ***It is now being used as an ashtray. Getting worse. Still.***

The brake lathe area in the upper shop could use some General Housekeeping (GHK). Clean up after each use and dispose of the shavings in small quantities. When spread all over the floor, like it is, it's a slip hazard, a respiratory hazard and a fire hazard. ***Looked better. Closed Issue.***

The electrical room in the upper shop has boxes of light tubes stored under electrical Panel D and E. Also, keep the panel doors closed. ***Still need to clear area. It's the combustible cardboard boxes they don't like. This is a fire code issue.***

Reminder, do not block access to the fire extinguishers. This goes for both shops. And do not hang coats and blankets on them. ***Much better. Closed Issue.***

The wire wheel side of the upper shop's grinder is not adjusted to 1/8 of an inch. That is a \$1600.00 violation today. Someone has removed the spindle guard on the wire wheel side. ***The spindle guard has been replaced. Just remember to properly adjust tool rests to 1/8 of an inch. Closed Issue for now. This goes for all the grinders at the dealership.***

When tested, the left eyewash nozzle on the eyewash by the wash up sink and one of the nozzles on the eyewash by Brian's office was plugged. These need to be cleaned, to ensure they are working as required. ***Still. Clean an keep the nozzle covers on. Still.***

The small door in the SW corner of the main service department has an EXIT sign with flood lights. When tested the sign works, but the flood lights do not. ***Still. The guy working on the lights today, said he put a new battery in it today. Flood lights did not work when tested..***

There are a couple of workbenches and work areas in the upper shop that need some General Housekeeping (GHK). L&I recently noted this at another dealership safety inspection. ***Always recommended. Closed Issue.***

After review of the Heat Related Illness training the dealership has determined that this L&I training program does not apply to the dealership. CNW provided a form that shows the dealership has reviewed the Plan requirement's and that they do not apply to us. The form has been signed and filled into Section 2 of the Safety Manual. ***Closed Issue.***

New Safety and Compliance Topics:

Recently, at another dealership, a Branick strut and spring compressor came apart violently, when being used. It's recommended your Branick equipment be periodically inspected to ensure all the screws, bolts, etc. are tight and all components are in good condition. This is the third Branick accident in as many years.

Again, recently, at another dealership, an L&I inspection was instigated by an ex-employee's complaint, that the dealership didn't provide the means for the tech to protect himself from exposure to rodent infested vehicles. All of the Michaels dealerships have a Written Hantavirus Protection Addendum in their Automotive Respiratory Protection Plan, Section 5 of the Safety Manual.

Each dealership is required to have Hantavirus Protection Kits on hand or the equivalent. Kits are recommended. Kits can be purchased through Amazon or Grainger. These Kits can also be used if you ever run into a mold-contaminated vehicle.

The dealership couldn't show in writing, when the tech was informed about the Kit being available and the company policy to use them, when needed, no exceptions. Make sure you can.

CNW observed an upper vehicle wash employee trying to fill a spray bottle with a very small funnel from a 6-gallon container. The product is a methanol-based product, and the reason we posted the Warning Notices in the area telling employees the potential hazards of the product and what PPE must be worn. He was doing this directly under the notice. He was not wearing the protective gloves and eye splash protection. No PPE was being used. Not even gloves.

The nozzle covers were off 2 of the main shop's eyewash stations. Access to two of them was completely blocked, this morning.

You need to keep at least 26-inches of aisle space in the upstairs storage area.

This has been mentioned before, the two cross beams you have in the shop should be at the minimum highlighted, if not padded. CNW observed a couple of techs ducking under them. Sharp edges.

The fall-protection harness is required to be inspected at least once a year. CNW provided instructions on this issue to parts today.

Just a reminder, Annual Lift inspections are an ANSI requirement, enforced by L&I.

The Subaru detail/wash bay at the Toyota store needs the proper PPE and the eyewash station replaced.

The dealership looks good.

CNW's next service call is scheduled for Tuesday, September 17