



Township of Hampshire

County Of Kane

State Of Illinois

Minutes

November 9, 2021

The Board of Trustees met at the Hampshire Township Administration Offices at 170 Mill Ave., Hampshire, IL on the 9th day of November 2021 at 7:00 pm.

Jody Remakel, Supervisor;
Stan Walker, Hwy Commissioner;
Rose Letheby, Assessor;
Lori Marwig, Clerk;

Bob Becker, Trustee;
Dale Drendel, Trustee;
Steven Gustafson, Trustee;
Roger Paddock, Trustee;

Also in attendance was Rebecca Penkaty, Assessor Elect.

1) The meeting opened with the pledge to the flag. Mrs. Remakel then asked for any changes or additions to the agenda. There were none.

2) Minutes. The Board reviewed the Regular Meeting of the Board of Trustee Minutes from October 12, 2021. A motion was made by Trustee Paddock to approve the minutes as presented. Trustee Gustafson seconded the motion and it was approved unanimously by all those present.

3) Treasurer's Report. The Board reviewed the October Treasurer's report. A motion was made by Trustee Drendel to approve the October Treasurer's report. Trustee Paddock seconded the motion and it was approved by all those present. A roll call vote was taken.

Supervisor Remakel Aye Trustee Becker Aye Trustee Gustafson Aye Trustee Drendel Aye
Trustee Paddock Aye

4) Reports:

Assessor: Ms. Letheby reported that all the measuring has been done for the year. As of now, she has not heard back from the board of review regarding the outcome of the 2022 revised assessment hearings.

Highway Commissioner: Mr. Walker reported that all the trucks have been tested. The Mack is in the shop getting an antifreeze leak fixed. The spreaders have been put on the trucks and the grader is ready for the season. The road crew have been out tiger mowing and hot patching. There is some cold patching that will need to be done.

Supervisor: Mrs. Remakel presented the Board with a report regarding medical transportation. The ridership is declining. She talked about the possibility of turning in the Pace vehicles and the cost savings associated with that. The Board does not have any objections to pulling back the Senior program for the time being.

5) Public Comment. There was none.

6) Old Business.

Waste Collection Referendum Follow-Up. The paperwork was submitted to the County. We are required to have the question in Spanish as well. Kane County gave us a contact to use for this and we are in the process of getting this done.

Letter Writing Campaign. Supervisor Remakel reported that she has the Assessor team compiling a list of all the homeowners in unincorporated Hampshire. She will inquire with other Townships on how they presented this to their residents.

Township of Hampshire Minutes (Cont'd)

Postage Rate. Trustee Becker is familiar with the different postage rates and once we have an idea of what we will be sending out to the residents, he will look into which rate is best for us.

6) New Business.

Discussion and Approval Engagement Letter for FY22 Audit with Sikich. After reviewing the agreement, a motion was made by Trustee Paddock to approve the engagement letter for FY22 audit with Sikich in the amount of \$8910.00. The motion was seconded by Trustee Gustafson and approved unanimously by all those present.

Review of Levy 22-03 and R-22-02. Supervisor Remakel reviewed both the Town levy and Road levy with the Board. It was determined that a truth in taxation hearing is not needed.

Set Date/Time for Levy Hearing (if needed). A hearing is not needed for the Town and Road Levies.

Approval of Budgeted Transfers. Supervisor Remakel reviewed with the Board the budgeted transfers. A motion was made by Trustee Paddock to approve the \$200,000 budgeted transfer from Building and Equipment to the Town Capital fund for \$150,000 and to the Road District for \$50,000. Trustee Becker seconded the motion. A motion was made by Trustee Drendel to approve the \$20,000 budgeted transfer from the Road District to the Town Fund. Trustee Paddock seconded the motion. A motion was made by Trustee Gustafson to approve the budgeted transfer of \$50,000 from the Town Fund to the Town Capital Fund. Trustee Paddock seconded the motion. These transfers were unanimously approved by all those present. Supervisor Remakel then reviewed the Contingency Transfers. A motion was made by Trustee Gustafson to approve the transfer of \$2500 from the Senior Fund Contingency to the Senior Event Fund. Trustee Paddock seconded the motion. A motion was made by Trustee Gustafson to approve the transfer of \$4000 from the Road and Bridge Contingency Fund to the Road and Bridge Rent Fund. These transfers were unanimously approved by all those present.

Approval of Pace Dial A Ride Agreement. This has been tabled.

Approval of Appropriated Transfers. This was done during the Budgeted Transfers.

Approval of Donations to Hampshire/Burlington Food Pantry and TRIAD. A motion was made by Trustee Gustafson to approve a \$500 donation to the Hampshire/Burlington Food Pantry. The motion was seconded by Trustee Becker and approved unanimously by all those present. A motion was made by Trustee Gustafson to approve a \$250 donation to TRIAD. The motion was seconded by Trustee Becker and approved unanimously by all those present.

7) Correspondence. There were none.

8) Board of Trustee Comments. There were none.

9) Hampshire Township Development.

Discussion of Building Addition. This is regarding phase 2, task 2. After reviewing the documents, the Board has some questions that they would like the architect to answer. The questions are; what is the timeline for completing the documents and would the documents become outdated within a couple years? A motion was made by Trustee Becker to approve Phase 2, Task 2 with the Linden Group regarding the building addition and having answered the questions to our satisfaction. Trustee Paddock seconded the motion and it was approved unanimously by all those present. A roll call vote was taken.

Trustee Gustafson Aye Trustee Paddock Aye Trustee Drendel Aye Trustee Becker Aye
Supervisor Remakel Aye

10) Approval of Current Bills. Invoices for the Road Fund and Town Fund were reviewed and audited by all trustees present. A motion was made by Trustee Becker to pay the November bills. Trustee Paddock seconded the motion and it was approved unanimously. (Warrants and signatures are attached hereto). A roll call vote was taken.

Trustee Gustafson Aye Trustee Paddock Aye Trustee Drendel Aye Trustee Becker Aye
Supervisor Remakel Aye

Township of Hampshire



County Of Kane

State Of Illinois

Minutes

November 9, 2021

There were some expense reports for the elected officials.

For Highway Commissioner Walker, there was an expense report of \$ 225.68 for mileage reimbursement.

For Clerk Marwig, there was an expense report of \$25.20 for mileage reimbursement.

For Assessor Letheby, there was an expense report of \$35.84 for mileage reimbursement and \$44.77 for office supplies.

A motion was made by Trustee Drendel to approve the expense report. Trustee Paddock seconded the motion. A roll call vote was taken.

Trustee Becker Aye Trustee Drendel Aye Trustee Gustafson Aye Trustee Paddock Aye
Supervisor Remakel Aye

11) Closed Session. No closed session was needed.

12) There being no further business, a motion was made by Trustee Gustafson to adjourn the meeting. The motion was seconded by Trustee Paddock, and then carried unanimously. The meeting closed at 8:20 p.m.

Approved on:

Respectfully Submitted:

Lori Marwig
Township Clerk