

**TRINITY COUNTY FAIR ASSOCIATION  
BOARD OF DIRECTORS'  
MEETING AGENDA**

TRINITY COUNTY FAIRGROUNDS  
6000 HWY 3, HAYFORK CA 96041

**Zoom Link Info:**

Meeting ID: 838 6216 5736  
Passcode: 563223  
Dial In: 1-669-444-9171

**SEPTEMBER 19, 2024  
6:30 PM – Open Session**

**Board of Directors**

Dennis Rourke, President	Michael Thompson, Vice President, Director, 2 <sup>nd</sup> District
Marjie Watkins, Director, 1 <sup>st</sup> District	Donny Case, Director
Adrien Keys, Director, 3 <sup>rd</sup> District	Terra Kephart, Director
Adam Dummer, Director, 4 <sup>th</sup> District	Krista Hymas, Director
Jenny Millsap, Director, 5 <sup>th</sup> District	

**Mission Statement**

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

**Note**

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board during the “Open Comment” portion of the Agenda regarding items not agendized. Then prior to Board Discussion of New Business, after a motion is made and the Board President calls for “Public Comment”, Once “Public Comment” is closed all discussion of Agenda items is limited to Fair Board Directors, unless input is requested by a Director. The Board of Directors have agreed to each person being limited to 3 minutes speaking time.

**AGENDA**

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

**1. CALL TO ORDER**

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by \_\_\_\_\_ at \_\_\_\_\_ pm

**2. ROLL CALL – DETERMINATION OF A QUORUM**

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Rollcall: Watkins\_\_\_\_\_, Thompson\_\_\_\_\_, Dummer\_\_\_\_\_, Hymas\_\_\_\_\_, Kephart\_\_\_\_\_  
Rourke\_\_\_\_\_, Keys\_\_\_\_\_, Case\_\_\_\_\_, Millsap\_\_\_\_\_

**3. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC**

**4. CONSENT AGENDA & MINUTES**

a. APPROVE AUGUST 22, 2024 MEETING MINUTES & SEPTEMBER 19, 2024 AGENDA

**5. INFORMATIONAL – VACATION/SICK LEAVE BALANCES**

**6. CEO'S REPORT**

**7. STANDING COMMITTEES**

- a. **EXECUTIVE COMMITTEE:** Director Dennis Rourke (Chairman), Director Michael Thompson, Director Marjie Watkins (Finance Committee Chair), Carrie Bayley
- b. **FINANCE COMMITTEE:** Director Marjie Watkins (Chairman), Director Michael Thompson, Sue Erenberger, Carrie Bayley
- c. **NOMINATING COMMITTEE:** Director Adam Dummer (Chairman), Director Marjie Watkins
- d. **JR. LIVESTOCK COMMITTEE:** Director Krista Hymas (Chairman), Bryan Taylor (Co-Chairman), Director Michael Thompson, Director Marjie Watkins, Carrie Bayley
- e. **TCFA MOTORSPORTS:** Director Donny Case (Chairman), Angela Riggs, Russ Newman, Teresa Newman, Carrie Bayley, Teresa Miller
- f. **EQUESTRIAN EVENT COMMITTEE:** Jerry Hlavac (Chairman), Director Jenny Millsap, Carrie Bayley, Teresa Miller

**8. AD HOC COMMITTEES**

- a. **POLICY COMMITTEE:** Director Adrien Keys (Chairman), Director Terra Kephart, Carrie Bayley
- b. **GRANTS & FUNDRAISING COMMITTEE:** Director Terra Kephart (Chairman), Carrie Bayley, Teresa Miller
- c. **EXHIBITOR'S HANDBOOK COMMITTEE:** Director Michael Thompson (Chairman), Carrie Bayley, Shelby Proud, Teresa Miller, Jennilea Brookins, Christina Merritt, Krista Hymas
- d. **SPONSORSHIP & VOLUNTEER COMMITTEE:** Director Terra Kephart (Chairman), Director Adrien Keys, Director Donny Case, Carrie Bayley, Teresa Miller, Shelby Proud
- e. **WELL COMMITTEE:** Director Donny Case (Chairman), Director Adrien Keys, Director Terra Kephart, Chuck Sauer, Carrie Bayley, Teresa Miller
- f. **RODEO COMMITTEE:** Director Michael Thompson (Chairman), Director Terra Kephart, Laurel Dummer, Jud Frietas, Krista Hymas, Jennilea Brookins, Carrie Bayley, Teresa Miller
- g. **LOGGING SHOW COMMITTEE:** Teresa Miller (Chairman), Jason McCollum, Jason Jurin, Aaron Haight, Taylor Haight, Director Jenny Millsap, Shelby Proud, Carrie Bayley

**9. CORRESPONDENCE:**

- a. TCFA Policy Manual Updates, Cover Page, Table of Contents, Page 8/9 Committees Policy Revision, Page 40/41 TCFA Records Retention Policy Addition
- b. NP Security Grant Program Vulnerability Assessment Worksheet
- c. Jr Livestock Committee Meeting Minutes, June 11, 2024
- d. September CEO Report

**10. NEW BUSINESS**

- a. Approve Jr Livestock Committee Recommendation for 2024 – 2026 (2 year term) Jr Livestock Officers as follows:
  - 1. Krista Hymas, Chairman
  - 2. Jennilea Brookins, Vice-Chairman
  - 3. Lynn Plew, Secretary
  - 4. Marjie Watkins, Treasurer

**NEW BUSINESS (continued)**

b. INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS

**BIGFOOT BBQ:**

- |   |                                    |
|---|------------------------------------|
| 1. BBCOM24-07 – Wildwest Rodeo Gear                         | BBCON24-01 – Fiesta Fresh          |
| 2. BBCOM24-08 – LouLou Designer Fashions                    | BBCON24-02 – Westcoast Fire Coffee |
| 3. BBCOM24-09 – Chris Semer, School Board Candidate         | BBCON24-03 – Let’s Roll            |
| 4. BBCOM24-10 – Jennifer Barns, 8 <sup>th</sup> Grade Class |                                    |
| 5. BBCOM24-11 – Hayfork Lions Club, Bpumce Houses           | BBEN24-01 – Wildwood roses         |
| 6. BBCOM24-12 – Measure M, Hayfork Parks                    | BBEN14-02 – Burn Scar Band         |
| 7. BBCOM24-13 – Log Cabin Quilters                          |                                    |
| 8. BBCOM24-14 – TCAA  |                                    |

**HARVEST FESTIVAL:**

- |                                |                                 |
|--------------------------------|---------------------------------|
| 1. HFJA24-01 – John Albright   | 8. HFJA24-08 – Amy Cicerello    |
| 2. HFJA24-02 – Naomi Goulette  | 9. HFJA25-09 – Zachery Sullivan |
| 3. HFJA24-03 – Naomi Goulette  | 10. HFJA24-10 – Carrie Frye     |
| 4. HFJA24-04 – Ray Eslick      | 11. HFJA24-11 – Grizz Biggs     |
| 5. HFJA14-05 – Terra Kephart   | 12. HFJA24-12 – Katelynn Ford   |
| 6. HFJA24-06 – Shawnee Westman | 13. HFJA24-13 – Anthony Rogers  |
| 7. HFJA24-07 – MaryKate Kelley | 14. HFJA24-14 – Charree Richey  |
|                                | 15. HFJA24-15 – Jacob Snyder    |

**INTERIM RENTAL:**

1. RA24-22e – Gary Carrigan Celebration of Life
2. RA24-23e – Dana Hauser, Candidates’ Night
3. RA24-24e – Diana Stewart, Calcutta
4. RA24-25e – Taylor Payne, Baby Shower
5. RA24-26e – TCOE, Indian Education Day
6. RA24-27e – Tommy Lor, Hmong New Year, Committee Meeting

**11. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION**

**12. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT**

**DIRECTORS’ REPORTS**

**13. ADJOURNED**

Adjourned by \_\_\_\_\_ at \_\_\_\_\_ pm

**Submitted By:**

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**Carrie Bayley, CEO**

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**Dennis Rourke, TCFA President**