

Appleton Library Minutes for June 20, 2018

Present: Margaret Wilson, Nancy Brown, Debby Keiran, Victoria Bucklin, Lorie Costigan and Heather Wyman. Library Coordinator Julie Sells was present. Jessica Whitworth and Jessica Pearson were not present.

The meeting was called to order at 7:08 p.m.

Minutes:

Debby made a motion to accept the minutes of the May, Heather seconded the motion, and the vote was unanimous.

Treasurers Report: Bake sale at the polls generated over \$350.00. Margaret reported that there is approximately 30.00 in our Clynk account. We will collect the funds when it reaches \$50.00. Debby suggested having a bottle bin here at the library for drop off. Sid's lawn mower box may be converted. Debby has pallets at Union Farm we can use to build a bin. Margaret made a motion to accept the Treasurer's report, Debby seconded it, and the vote was unanimous.

Library Coordinators Report:

Tuesday yoga has been going well. It costs \$10.00 per session, but the first class was free. There have been 6 or 7 participants. Jackie is planning an artist's reception for Lisa Vietz, date TBD. There is a turtle's nest in the raised garden bed!

Action Between Meetings:

There was none to speak of, other than Blooms, Barns and Books planning.

Old Business:

1. Electricity and Heat Pump: Heather spoke with CMP to discuss the high electric bills. They do not have data on our solar electricity generation. Heather confirmed that the solar panels are working as they should be. No one has taken a look at the heat pump yet. Heather has spoken to both Doug Cross and Ben Larner about the problem and will continue to try to get help in diagnosing the problem. The board would like Keith Rose, who designed the system, to come to a meeting and explain it. Heather will ask him to come to the August meeting.

2. Long range financial: Margaret shared Sarah Ruef-Lindquist's proposal to manage our investments and/or to develop a giving plan. The charge to manage our investments would be 1% for every \$100,000.00 of assets. We have approximately \$140,000.00. The charge to develop a giving plan would be \$200.00/hour for an estimated 3-5 hours. The board discussed these options and decided the cost is too high. Margaret will let Sarah know that we are not interested in any services at this time. The board will work to develop a strategic plan this winter. Victoria suggested that we could ask a local person to donate their time to advise us on our investments. Julie looked into resources at MANP (Maine Association of Non Profits). There are no upcoming trainings, but there are some free resources online

to help with strategic planning. The Maine state library system may have resources for us also. Strategic planning will be on the September agenda.

3. Interiors-hallway: The board discussed the plan for the interior hallway space. Although originally, the space was designed to provide storage and shelving, since the library was built, it has been used to display local art. Currently, Abbie Read's installation entitled "Library" is on display. The board discussed the possibility and implications of keeping this display up for a longer period of time. Some questions came up regarding liability and insurance. Debby will ask Abbie how long she would like the piece to stay at the library and whether it is insured. The board will resume discussions once we have that information. Margaret will follow up with Jackie, our art display coordinator.

New Business:

1. Cleaning: Rebecca Ayers and Julie Sells clean the building twice a month for 2 and a half hours. Julie is no longer able to clean. Heather will buy cleaning supplies when needed. Rebecca has expressed interest in picking up Julie's hours, but does not think that 5 hours a month is enough time to do the job. The board decided to offer Rebecca up to 7 hours/month for cleaning, with bathrooms and floors being the first and second priority each time. Last month, Rebecca did 2 hours of extra cleaning and requested a \$10.00 credit for the book sale in return. The board agreed to offer her a \$20.00 credit towards the book sale for the extra cleaning. Heather will talk to Rebecca.

2. Volunteer Appreciation Dinner: Margaret suggests end of August. Date is set for Thursday, August 30th.

3. There will be no regular July board meeting, but on July 10th at 9 a.m. the board will meet to plan for the Blooms, Barns, and Books fundraiser. Our next regular meeting will be on August 15th.

BBB aside: The board decided we will all share the event on Facebook to do our own boosting. Debby will spend up to \$25.00 to have FB boost the event.

Items for next agenda: Heat pump explanation, Interior hallway discussion.

Respectfully submitted,

Heather Wyman