

**DIXIE DEER SPECIAL SERVICE DISTRICT  
ADMINISTRATIVE CONTROL BOARD MEETING OF  
WEDNESDAY JANUARY 18, 2023, at 7:00 P.M.**

1. **CALLED TO ORDER:** At 7:00 P.M. (Chairman) Jim Rowles called the meeting to order at 7:00 p.m. He then led all present in the Pledge of Allegiance to the Flag. We have Three Board members in attendance at tonight's meeting. (Chairman) Jim Rowles; (Treasurer) Lauri Marsh; (Director) Wes Peterson; (Vice Chairman) Jason Ranoa; and (Clerk) Jan Hamilton are excused from tonight's meeting. Employees Present (Water Master) Wayne Gudgell; (Administrative Assistant) Susan Gudgell; (Scribe) Susan Gudgell.
2. **OPENED REGULAR MEETING:** (Chairman) Jim Rowles, opened the regular meeting of the Administrative Control Board. He noted we have three Board members present at tonight's meeting.
3. **CLERK'S REPORT:** Jim stated that Jan had talked to Travis from "SKS<sup>ll</sup> Business Solutions and he had gone over the financials with her, and they are in good shape. Jim moved to accept the Clerk's report and Wes seconded it. All in favor Unanimous.
4. **TREASURER'S REPORT:** (Treasurer) Lauri Marsh, began her report by stating that the General account has (\$69,712.77), the Rural Development account has (\$5,112.00), the Cap. Imp Reserves account (\$44,995.52), the Utah Division of DW Reserves has (\$12,000.20), the 10yr Pmt. Reserves P.T.I. F. accounts have (\$51,619.31), P.T. I. F. total Accounts are (\$108,615.03). For a grand total of (\$178,323.58). Jim moved they accept the Treasurer's report. Wes seconded it. All in favor. Unanimous.
5. **PREVIOUS MONTH'S MINUTES:** Board members reviewed the minutes of the December 21, 2022, Board meeting. Wes moved to accept minutes; Lauri Marsh seconded it. (Chairman) Jim Rowles then signed the minutes. All in favor. Unanimous.
6. **CHAIRMAN'S REPORT:** Jan is excused from our meeting tonight.
7. **VICE CHAIRMAN REPORT:** Jason is excused from our meeting tonight.
8. **DIRECTOR'S REPORT:** Wes began his report by stating he had to fill out the report for Workman's Comp because of the wages on the employees, due to a state statute which he found while on the state web site.
9. **PUBLIC DISCUSSION ITEMS, INCLUDING GUESTS:** Nothing to report.

**10. WATER MASTER'S REPORT:** Wayne began his report by stating that last month we pumped (1,485.975) gallons this averages out to be (47,935) gallons a day. Wayne went on to say he took a water sample to St. George, and it came back fine. Wayne stated he had fixed a leak up on Pheasant Drive. Wayne plans on reading on Thursday the 26<sup>th</sup> and stuff envelopes on Monday the 30<sup>th</sup>.

**11. ADJOURN REGULAR MEETING:** Meeting was adjourned at 7:20 p.m.

Signed James A. Rowe Date 2/22/2022