

HEFFERNAN MEMORIAL



HEALTHCARE DISTRICT

President
Gloria Romo
Vice-President
Rodolfo Valdez
Treasurer
Gloria Grijalva
Secretary
Norma M. Apodaca
Trustee
Hector Martinez

601 HEBER AVE.
CALEXICO, CALIFORNIA 92231

Executive District
Manager
Tomas Virgen

NOTICE OF REGULAR MEETING
ON
Wednesday, July 24, 2019

General Counsel
Eduardo Rivera

Board Clerk
Brenda Ryan

THE BOARD OF DIRECTORS OF HEFFERNAN MEMORIAL HEALTHCARE DISTRICT
WILL CONDUCT A
REGULAR MEETING

THE MEETING WILL BEGIN AT
5:30 P.M
A T
THE BOARD'S REGULAR MEETING PLACE
601 HEBER AVE.
CALEXICO, CA. 92231

AGENDA

1. CALL TO ORDER
2. ROLL CALL-DETERMINATION OF QUORUM
3. PLEDGE OF ALLEGIANCE
4. CONSIDER APPROVAL OF AGENDA:

In the case of an emergency, item may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage, a crippling disaster, or other activity that severely imperils public health, safety, or both. Also, items that arise after the posting of the agenda may be added by a 2/3 vote of the Board. Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. The Board may take action on any item appearing on the agenda.

5. PUBLIC COMMENT TIME:

Public comment time on items not appearing on the agenda will be limited to 5 minutes per person and 15 minutes per subject. The Board may find it necessary to limit total time allowable for all public comment on items not appearing on the agenda at any one meeting to one hour. Persons desiring longer public comment time and/or action on specific items shall contact the Secretary and request that the item be placed on the agenda for the next regular meeting.

6. CONSENT CALENDAR:

Any member of the Board, staff or public may request that items for the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately immediately following approval of items remaining on the Consent Calendar.

- a. Approve minutes for meetings of June 5, 2019 and June 19, 2019.

7. REPORTS ON MEETING AND EVENTS ATTENDED BY DIRECTORS, AND AUTHORIZATION FOR DIRECTOR ATTENDANCE AT UPCOMING MEETINGS AND EVENTS/DIRECTORS COMMENTS:

- a. Brief reports by Directors on meetings and event attended. Schedule of upcoming Board meetings and events.

8. COMMENTS BY PROMOTION AND PUBLIC RELATIONS TONY PIMENTEL

9. COMMENTS BY EXECUTIVE DISTRICT MANAGER TOMAS VIRGEN

10. COMMENTS BY GENERAL COUNSEL EDUARDO RIVERA

11. DISCUSSION AND/OR ACTION ITEMS:

- a. Discussion and/or action on 2019-2020 District Budget.
- b. Discussion and/or action on acknowledging termination of the grant agreement with Heffernan Wellness for Kids effective June 30, 2019.
 - 1. Discussion and/or action on continuing the Heffernan Wellness for Kids on a month to month basis for sixty days pending modification, termination or establishment of a RFP plan for grant proposals by Heffernan Memorial Healthcare District.
- c. Discussion and/or action on acknowledging termination of the grant agreement with City of Calexico Senior Health & Wellness effective June 30, 2019.
 - 1. Discussion and/or action on continuing the City of Calexico Senior Health & Wellness on a month to month basis for sixty days pending modification, termination or establishment of a RFP plan for grant proposals by Heffernan Memorial Healthcare District.
- d. Discussion and/or action on acknowledging termination of the grant agreement with Imperial County Area on Aging effective June 30, 2019.
 - 1. Discussion and/or action on continuing the Imperial County Area on Aging on a month to month basis for sixty days pending modification, termination or establishment of a RFP plan for grant proposals by Heffernan Memorial Healthcare District.

- e. Discussion and/or action on acknowledging termination of the grant agreement with Calexico Asthma Program effective June 30, 2019.
 - 1. Discussion and/or action on continuing the Calexico Asthma Program on a month to month basis for sixty days pending modification, termination or establishment of a RFP plan for grant proposals by Heffernan Memorial Healthcare District.
- f. Discussion and/or action on acknowledging termination of the grant agreement with Proactive effective July 31, 2019.
 - 1. Discussion and/or action on continuing the Proactive on a month to month basis for sixty days pending modification, termination or establishment of a RFP plan for grant proposals by Heffernan Memorial Healthcare District.
- g. Discussion and/or action on Public Employee appointment: Approving the employee agreement with Mexus Healthcare Solutions, Inc. Tomas Virgen as Executive Director of Heffernan Memorial Healthcare District.
- h. Discussion and/or action on Public Employee appointment: Approving the employee agreement with Brenda Ryan as Board Secretary of Heffernan Memorial Healthcare District.
- i. Discussion and/or action on Public Employee appointment: Approving the employee agreement with Rosario Vizcarra as Accounting Clerk II of Heffernan Memorial Healthcare District.
- j. Discussion and/or action on Public Employee appointment: Approving the employee agreement with Maria S. Tavera as Cleaning Services of Heffernan Memorial Healthcare District.
- k. Discussion and/or action on establishing a board policy for payment of grant proposals at the end of each service month.
- l. Discussion and/or action on establishing a board policy for the expenditures of grant funds solely in the United States.
- m. Discussion and/or action on the Treasurer Report.

12. ITEMS FOR FUTURE AGENDAS:

This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

13. ADJOURNMENT:

- a. Regular Board meetings are held on the first and third Wednesday of each month.
- b. The next regular meeting of the Board will be held at 5:30 P.M., August 7, 2019.
- c. The agenda package and material related to an agenda item submitted after the packet's distribution to the Board are available for public review in the lobby of the District office during normal business hours.

POSTING STATEMENT

A copy of the agenda was posted July 21, 2019 at 601 Heber Avenue, Calexico, California 92231 at 4:59 p.m. Pursuant to CA Government code 54957.5, disclosable public records and writings related to an agenda item distributed to all or a majority of the Board, including such records and written

distributed less than 72 hours prior to this meeting are available for public inspection at the District Administrative Office, 601 Heber Avenue, Calexico, CA.

NOTICE In compliance with the Americans with Disabilities Act, any individuals requesting special accommodations to attend and/or participate in District Board meetings may contact the District at (760)357-6522. Notifications 48 hours prior to the meeting will enable the District to make reasonable accommodations.

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT

Profit & Loss

July 2018 through June 2019

	<u>Jul '18 - Jun 19</u>
Ordinary Income/Expense	
Income	
4000 · Rev Sharing - County Prop Tax	701,437.27
4010 · Rev Sharing - Pass Thru City	237,883.72
4100 · Interest income	48,425.32
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Total Income	987,746.31
Expense	
6010 · Trustee remuneration	28,000.00
6300 · Repairs and maintenance	851.66
6310 · Landscaping	935.00
6500 · Insurance	3,361.00
6600 · Legal and professional	30,593.92
6610 · Accounting - Audit	9,500.00
6615 · Accounting - Other	19,027.50
6650 · Administration services	71,572.41
7000 · Marketing	22,188.00
7200 · Office supplies	3,094.04
7201 · Leasing Offices Equipment	1,537.35
7210 · Janitorial supplies	359.64
7214 · Janitorial Services	5,200.00
7215 · Postage	33.10
7250 · Utilities	
Electricity	2,695.32
Trash	1,959.03
Water	2,629.97
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Total 7250 · Utilities	7,284.32
7270 · Telephone	5,005.74
7285 · Grants - By HMHD	460,307.20
7400 · Travel	27,884.54
7410 · Training and education	9,595.00
7420 · Meals	1,758.06
7550 · Promotion	48,392.73
7610 · Dues and subscriptions	2,500.00
7800 · Mileage reimbursement	1,119.71
7900 · Miscellaneous	75.00
8030 · Property tax	8,698.02
8200 · Bank charges	46.62
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Total Expense	768,920.56
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Net Ordinary Income	218,825.75
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Net Income	218,825.75

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT
Profit & Loss
July 2019 through June 2020

	<u>Jul '19 - Jun 20</u>
Ordinary Income/Expense	
Expense	
6010 · Trustee remuneration	2,514.52
6310 · Landscaping	120.00
6615 · Accounting - Other	1,400.00
6650 · Administration services	1,000.00
7200 · Office supplies	42.26
7201 · Leasing Offices Equipment	136.61
7250 · Utilities	
Electricity	255.90
Trash	180.87
Water	381.71
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Total 7250 · Utilities	818.48
7270 · Telephone	344.55
7285 · Grants - By HMHD	45,002.06
7420 · Meals	164.70
7550 · Promotion	1,222.00
7610 · Dues and subscriptions	5,250.00
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Total Expense	58,015.18
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Net Ordinary Income	(58,015.18)
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Net Income	(58,015.18)

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT
JULY 19, 2019.

CURRENT ASSETS:

<u>SUN COMMUNITY</u>		
REGULAR SAVING ACCOUNT	652.03	
CHECKING ACCOUNT	2,705.42	
JUMBO CERTIF.12 MONTHS (3/9/2018-2019)	<u>3,067,564.33</u>	
TOTAL SUN COMMUNITY BANK		3,070,921.78
RABOBANK CHECKING ACCT.		346,582.49
WELLS FARGO CHECKING ACCT.		1,697,309.09
FIRST FEDERAL CREDIT UNION		<u>257,277.58</u>
TOTAL CD / CHECKING/SAVING ACCT.		\$ 5,372,090.94
OTHER CURRENT ASSETS:		
CALEXICO MEGAPARK,LLC	(PURCHASE LAND-DEPOSIT)	\$ 500,000.00

PREPARED By: ROSARIO VIZCARRA

JULY 19, 2019.

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT
 TRANSACTIONS BY ACCOUNT: WELLS FARGO CHECKING ACCT.
 JUNE 20 - JULY 19, 2019.

Type	Date	Num	Name	Memo	Debit	Credit	Balance
1055 - Cash in bank - Wells Fargo							1,807,757.28
Check	06/30/2019	6642	HECTOR MARTINEZ	JUNE-2019 BOARD MEETING ASSIST.-REIMB.MILEAGE		318.56	1,800,039.72
Check	06/30/2019	6643	EDUARDO A RIVERA	JUNE-2019 LEGAL SERVICES SERV.		2,000.00	1,798,039.72
Check	06/30/2019	6644	GLORIA G ROMO	REIMB.MEALS 6/9 6/21-2019- & MILEAGE REPORT		93.50	1,797,946.22
Check	06/30/2019	6645	IMPERIAL COUNTY AREA AGENCY ON /	MAY-2019 CLX.SENIORS HOME DELIVERED MEALS SERV.		7,016.00	1,790,930.22
Check	06/30/2019	6646	CITY OF CALEXICO - Vendor	4Th QTER 2018-2019 SENIOR HEALTH AND WELLNESS PROG.		12,500.00	1,778,430.22
Check	06/30/2019	6647	COMITE CIVICO DEL VALLE, INC	REIMB. EXPENSES MAY-2019 ASTHMA PROGRAM		8,564.58	1,769,865.64
Check	06/30/2019	6648	ASSOCIATION OF CALF.HEALTHCARE DI	ACHD-2019LEGISLATIVE DAY REGISTRATION CONF.APRIL 8-9/2019		825.00	1,769,040.64
Check	06/30/2019	6649	JOSE PIMENTEL	JUNE-2019 BORDERLINE-SERVICE		1,999.00	1,805,758.28
Check	06/30/2019	6650	MEXUS HEALTHCARE SOLUTIONS, INC.	JUNE-2019 DISTRICT.MANAGER SERVICE		5,000.00	1,800,758.28
Check	06/30/2019	6651	MARIA TAVERA SANTACRUZ	JUNE--2019 CLEAN UP SERV.601 HEBER OFFICE		400.00	1,800,358.28
Check	06/30/2019	6652	ENTRAVISION.-	JUNE-2019 TV- SPOTS SERVICES		555.00	1,768,485.64
Check	06/30/2019	6653	IMPERIAL COUNTY AREA AGENCY ON /	JUNE-2019 CLX.SENIORS HOME DELIVERED MEALS SERV.		5,784.00	1,762,701.64
Check	06/30/2019	6654	TOMAS VIRGEN	REIMB. CELL PHONE MAY-12/JUNE 11-2019		154.28	1,762,547.36
Check	06/30/2019	6655	COMITE CIVICO DEL VALLE, INC	REIMB. EXPENSES JUNE-2019 ASTHMA PROGRAM		12,994.32	1,749,553.04
Deposit	06/30/2019		DEPOSIT	IMPERIAL COUNTY-PROPERTY TAX	1,353.97		1,750,907.01
Deposit	06/30/2019		DEPOSIT	Deposit REIMB.WELLNESS 4 KIDS PROGR.	1,280.58		1,752,187.59
Check	07/01/2019	6656	ASHLEY DENISSE FRAGA	CLX. HIGH SCHOOL SCHOLARSHIPS 2019-2020		1,000.00	1,711,718.66
Check	07/01/2019	6657	ADANYS LOPEZ	CLX. HIGH SCHOOL SCHOLARSHIPS 2019-2020		1,000.00	1,710,718.66
Check	07/01/2019	6658	CALEXICO UNIFIED SCHOOL DISTRICT	SUMMER POOL RECREATION PROG.2019		27,580.00	1,712,718.66
Check	07/01/2019	6659	ASSOCIATION OF CA. HEALTH CARE DIS	MEMBERS DUES COVERING 7/1/19-6/30/2020		5,250.00	1,740,298.66
Check	07/01/2019	6660	RODOLFO VALDEZ	REIMB.MEAL SWIMMING POOL OPENING		14.52	1,745,548.66
Check	07/01/2019	6661	CITY OF CALEXICO - Vendor	ACCT.38078 -63295 WATER BILL MAY-2019 SERVICE		381.71	1,745,563.18
Check	07/01/2019	6662	GLORIA GRIJALVA	JULY-2019 BOARD MEETING ASSIST.		500.00	1,751,687.59
Check	07/01/2019	6663	GLORIA G ROMO	JULY-2019 BOARD MEETING ASSIST.		500.00	1,751,187.59
Check	07/01/2019	6664	RODOLFO VALDEZ	JULY-2019 BOARD MEETING ASSIST.		500.00	1,750,687.59
Check	07/01/2019	6665	NORMA M APODACA	JULY-2019 BOARD MEETING ASSIST.		500.00	1,750,187.59
Check	07/01/2019	6666	BRENDA RYAN	JULY-2019 BOARD CLERK SERVICES		1,000.00	1,749,187.59
Check	07/01/2019	6667	ROSARIO VIZCARRA	JULY--2019 BOOKKEEPING SERVICE		1,400.00	1,747,787.59
Check	07/01/2019	6668	EL SOL DEL VALLE IMPERIAL	JULY-2019 ADVERTISMENT/NEWSPAPER SERVICE		522.00	1,747,265.59
Check	07/01/2019	6669	BLACKHAWK BROADCASTING-KSWT	JULY-2019 ADVERTISEMENT KSWT-KYMA		700.00	1,746,565.59
Check	07/01/2019	6670	YUM YUM CHINESE FOOD	MEALS-7/01/19 REVIEW AGENDAS-FINANZAS-PLANNERS.		120.70	1,746,444.89
Check	07/01/2019	6671	HECTOR MARTINEZ	JULY--2019 BOARD MEETING ASSIST.-		500.00	1,745,944.89
Check	07/03/2019	6672	PROACTIVE HEALTH INC.	JULY-2019 PROACTIVE HEALTH PROGRAM		10,843.32	1,699,875.34
Check	07/09/2019	6673	GLORIA G ROMO	REIMB.BEST BUY TICKET EARPOD-LAPTOP		42.26	1,699,833.08

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT
 TRANSACTIONS BY ACCOUNT: WELLS FARGO CHECKING ACCT.
 JUNE 20 - JULY 19, 2019.

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Check	07/15/2019	6674	IMPERIAL VALLEY CANCER SUPPORT C	REIMB. JULY-2019 EXPENSES REPORT		1,442.06	1,698,391.02
Check	07/17/2019	6675	TOMAS VIRGEN	REIMB. CELL PHONE JUNE 12-/JULY11-2019		153.59	1,698,237.43
Check	07/17/2019	6676	GLORIA G ROMO	REIMB.DENNY'S REST.7-15-2019		44.00	1,698,193.43
Check	07/18/2019	6677	ISRAEL PADILLA HERNANDEZ	JULY 04,14-2019 LANDSCAPING 601 HEBER OFFICE		120.00	1,698,073.43
Check	07/18/2019	6678	IMPERIAL IRRIGATION DISTRICT	ACCT 50655109-50655112 ELECT.BILL 400 MARY OFFICE		61.67	1,698,011.76
Check	07/18/2019	6679	IMPERIAL IRRIGATION DISTRICT	ACCT 50564831 ELECT.BILL 601 HEBER OFFICE		194.23	1,697,817.53
Check	07/18/2019	6680	REPUBLIC SERVICES # 467	ACCT. 3-0467-0031459 JUNE-2019 SERVICE		180.87	1,697,636.66
Check	07/18/2019	6681	GreatAmerica Financial Services	ACCT. 013-1228273-000 LEASING -RICOH COPIER MACHINE		136.61	1,697,500.05
Check	07/18/2019	6682	AT&T	ACCT.(760)357-6522-066 5 &(760)357-9712-808 4		190.96	1,697,309.09
TOTAL=					<u>2,634.55</u>	<u>113,082.74</u>	<u>1,697,309.09</u>

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT
Balance Sheet
As of July 19, 2019

	<u>Jul 19, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
1010 · Cash in bank - SCFCU	2,705.42
1014 · Public Funds-2 -SCFCU	3,067,564.33
1030 · Cash in bank - SCFCU Savings	652.03
1050 · Cash in bank - Checking RBB	346,582.49
1052 · Cash in bank - First ICUion	257,277.58
1055 · Cash in bank - Wells Fargo	1,697,309.09
	<hr/>
Total Checking/Savings	5,372,090.94
Other Current Assets	
1250 · Deposits payable - Land	500,000.00
	<hr/>
Total Other Current Assets	500,000.00
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Total Current Assets	5,872,090.94
Fixed Assets	
1600 · Land	142,750.00
1605 · Building and improvements	576,433.00
1610 · Office equipment	53,558.47
1700 · Accumulated depreciation	(70,347.72)
	<hr/>
Total Fixed Assets	702,393.75
	<hr/>
TOTAL ASSETS	6,574,484.69
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LIABILITIES & EQUITY	
Equity	
3020 · Retained earnings	6,632,499.87
Net Income	(58,015.18)
	<hr/>
Total Equity	6,574,484.69
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TOTAL LIABILITIES & EQUITY	6,574,484.69
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