**REGULAR MEETING**

MAY 21, 2020

# The Board of Trustees held the Regular Meeting of May 21, 2020 via audio transmission at FreeConferenceCall.com. Mayor Stabak hosted the meeting and opened with the Pledge of Allegiance.

#

**PRESENT ON THE CALL:**

Mayor Ronald Stabak,Deputy Mayor/Trustee Robert Mir, Trustee Joan Stoddard, Trustee Daniel Wright and Trustee Victoria Ferguson. Also Present: Gary Silver, Attorney for the Village and Judy Zurawski, Clerk/Treasurer.

**ALSO** David Ohman

**PRESENT:**

**APPROVAL** Motion by Trustee Stoddard, seconded by Trustee Ferguson and unanimously

**OF** carried approving the following minutes:

**MINUTES:**

 REGULAR MEETING - April 23, 2020

A roll call vote by the Board resulted as follows:

 MAYOR STABAK - YES

 TRUSTEE STODDARD - YES Minutes Adopted

 TRUSTEE MIR - YES

 TRUSTEE FERGUSON - YES

 TRUSTEE WRIGHT - YES

**CORRES-** Mayor Stabak said the following correspondence has been received

**PONDENCE**:and anyone can request copies by calling or email.

 Incoming

* Letter from Rourke Law Re: Support for Community Impact Grant 4/25/2000
* E-Mail from NYCOM Re: Advocacy Update

**PUBLIC** Mayor Stabak opened the meeting to comments from the Public.

**INPUT:**

There were no comments from the Public

**ATTORNEY** Attorney Silver complimented the Liberty Police Department for all their

**COMMENTS:** support and help during Operation Feed.

**TREAS.** Treasurer Zurawski’s written report was as follows:

**REPORT:**

* List of Current Taxes and collections thru 04/30/2020 of which there is $267,103.88 outstanding. The current taxes are 93.52% collected.
* List of Delinquent Taxes, which as of 04/30/20 is $291,445.99 not collected.
* Starting and Ending Central Check Numbers for April 2020
* Starting April 2020 Central Check #15571
* Financial comparison of General, Water, Sewer and Sanitation

Treasurer Zurawski gave the board a breakdown of the 2019 revenue from the summer camps which may be compromised this summer season due to the pandemic.

Treasurer Zurawski also reported on the CDBG Loans and their status.

**TABLED UPDATE ON ENGINEERING PROJECTS - D. OHMAN/DELAWARE**

**BUSINESS:ENGINEERING:**

David Ohman of Delaware Engineering reported on the following:

1. **WWTP Upgrade**
* NYSEFC Clean Water State Revolving Fund (CWSRF) **Project #C3-5352-02-00**
* Project Financing
	+ We have been working with Judy and Keough Consulting, and EFC finance department to submit disbursement request, EEO Quarterly Reports, and other related paperwork.
* Professional Services Contract for Design through Construction:
* Design Phase:
* Continuing to Prepare design drawings and specs
* Communicating with equipment supplier and manufacturer’s representative regarding upgrade equipment
* Coordinating with MWBE Subcontractors
* Communicating with Village staff on project issues
* MWBE Subcontracts and Related Work:
* NYSESD/NYSEFC approved Delaware MWBE utilization plan and waiver request on October 28.
* Work on Municipal Solutions, Inc. (MSI), a WBE who assists with MWBE compliance services, is complete.
* Surveying – Topographic and Boundary for Septage

 receiving area

* Complete
* Topographic survey was provided on 12/27/19
* Boundary survey was provided on 01/27/20
* Delaware has executed a sub consultant services agreement with Rasmussen Land Surveyors, PLLC to perform topographic survey near the storm water retention basin, fence/swale sludge holding tanks, clarifiers, and driveway, in the amount of $6,150.

 Approximate limits of survey. Subcontract Services Agreement will be submitted to EFC for disbursement.

* Delaware has executed a sub-consultant services agreement amendment for additional services with Rasmussen Land Surveyors, PLLC to perform boundary survey of limits Village parcels (WWTP and adjacent) and off adjoining NYS Route 17, in the amount of $1,800. Subcontract Services Agreement amendment for additional services will be submitted to EFC for disbursement.
* Geotech Evaluations
* Subcontracted with Atlantic Testing (WBE) to do one boring and Geotech evaluation for the new septage receiving facility.
* Onsite work completed; Geotech report pending.
* Special Inspections and Construction phase materials testing
* Delaware will work to complete preparation and execution of remaining subcontracts with WBE firm Atlantic Testing for Special Inspections and Construction phase materials testing once design is complete and the extent of their services are more defined.
* Schedule
* Continuing with work
* Revised schedule has been provided
* Remove items related to enhanced sludge processing and associated work
* Engineering Report Amendment
* Delaware prepared an amendment to the currently approved Engineering Report to add the enhanced sludge processing and associated changes, with septage receiving but not including FOG (grease) equipment.
	+ Submitted to NYSEFC for review and approval on February 7, 2020.
	+ Increased project cost to $12.6M as discussed at previous meetings.
	+ Nearly the same projected rate impact as the original $7.6M project Village agreed to move ahead in 2017 (since a WIIA grant for the original project and 0% financing is now in place).
	+ The Village agreed to not adjust the financing until after bidding (e.g., bond resolution, modification of PFA, etc.)
* Project Course Change
* Proceeding with Design of Original Project and Preparing revised Engineering Reports for the Base Project and the Sludge/Septage Add on as recommended below.
* Also Working on Professional Services Contract Changes – plan to get those to the Village very soon.
* Based on April 23, 2020 call with NYSEFC (Tim Burns and Harry Nelson), they suggest that the Village precede with the Enhanced Sludge Handling as its own project – Separate it from the original scope of work and treat it as a new project.
	+ This allows the Village to apply for a WIIA Grant (25%) for the Enhanced Sludge Handling/Septage Receiving work
	+ The design on the original/base project will continue independent of this Enhanced Sludge Handling Work.
	+ Current estimated project cost is $5M – however, we may pull other sludge related work (e.g. belt press replacement, sludge building upgrades) into this work as well since it is all related to sludge. This would increase this by about $3M or more but would come out of the original project.
	+ Going with Phase 1 (base contract) and Phase 2 (sludge) contract will allow some work to proceed while Village applied for more grant funding.
	+ It will require:
		- For the current Project – Phase 1:
* Revising and resubmitting the approved Engineering Report to remove sludge related work as possible to allow other work to proceed.
	+ - * Ultimately revising the Project Finance Agreement
		- For the sludge project – Phase 2
			* Before May 1 – put in a new Project Listing (PLUS) from the project so that we get on the NYSEFC project list as a distinct new project
			* If the Board agrees, we will get this filled out and up before May 1 – we will put $9M as the new project cost since we will likely move dewatering work from the current project into this one – this can be revised next year once we have more detail.
			* Preparing a new Engineering Report
			* Doing SEQR again
			* Do a new Board Resolution
			* Prepare a new NYSEFC funding application for a WIIA grant
		- This two-phase approach will allow work to move forward on upgrades to non-sludge related work while we seek more funding.
		- It will add more engineering and soft costs as we now have to do two projects rather than one, redo some steps – but if successful, will secure 0% for both contracts and more grant money than if we did it as one project.
		- There may also be stimulus money coming out that may allow the Village to receive more than typical grants
		- Revised schedule being prepared.
* If the Village agrees with this revised two-phases approach to the upgrade, we recommend that the Board resolve to:
* Authorize Delaware Engineering to proceed to prepare documents necessary to separate the WWTP upgrade into two projects and seek additional funding for the enhanced sludge/septage and related improvements. This will include, but not be limited to preparation of and submission to NYSDEC of a new PLUS listing form, preparing a new Engineering Report, conducting SEQR activities, conducting design, bid/award and construction phase services to implement the Phase 2 project, as to be defined in a new professional services contract. Also revising the current Engineering Report and related items to remove the items to be covered under the second phase project. This was completed at the April 23, 2020 meeting
* Professional Services Contract Amendment
* An amendment to the current contract has been prepared and submitted to the Village in response to the Village’s desire to add enhanced sludge processing, septage receiving and associated work.
* All costs would be eligible for NYSEFC financing and are included in the project cost.
* Includes preparation of the Engineering Report amendment, preparation of documents associated with the Village handling Class A biosolids, additional design and construction phase costs.
	+ Current revised plan added 4 months to the construction phase on the current plan and manufacturing and delivery of new equipment.
	+ Copy of the contract provided under separate cover
	+ At the February meeting the Village Board resolved to authorize the Mayor to execute Delaware Engineering’s professional services contract Amendment No. 1 (dated February 18, 2020), associated with recent changes to add enhanced sludge processing, septage receiving and related changes, in the amount of $254,000.
	+ An executed copy was forwarded up to NYSDEC on March 6, 2020 along with an updated Utilization plan.
	+ New contract will be needed to address Phase 2 work – will be provided to the Village soon.

1. **NYSDOH Water System Inspection/Cross Connection Control Program**
* No Change from last month
	+ Have a draft of the CCCP- hard copy submitted today to the Village (Mayor, Trustees, Judy, Ken, Gary Silver) for review.
	+ Background below:
	+ November 14, 2018 NYSDOH letter summarizes October 19, 2018 inspection and requested that the Village develop a Cross Connection Control Program
	+ We worked with the Village to develop a response/proposed plan – which was submitted to NYSDOH Monticello Office on March 6.
	+ Glenn Illing – NYSDOH responded via email on March 6 accepting the proposed plan.
	+ The letter is available for review
	+ Upcoming Action Items
* Delaware to refine the draft CCCP document and submit the draft to the Village for review. Invoice work under General Services Agreement.
1. **Rail Trail Area Culvert Drainage/Blockage**
* 2019 CFA Awards were announced 12/19/19. This project was not selected for award.
* This issue is not going to be resolved without some assistance.
* Board has agreed at recent past meetings to the desire to resubmit the application for the next round of CFA’s
* Exit interview/call with Mark Blauer and Delaware, the Mayor and Judy, with NYS OCR Charlie Phillion held on March 18
* The process is competitive and statewide and funds are limited
* Key points mentioned/to consider to improve the application:
* We have no consent order or notice of violation so no help on that front; letters of support from NYSDEC are not of much value
* Village could propose to put some money or value in the form of in-kind services.
* Perhaps the Village consider adding $20,000 to the project cost and include that the Village will provide up to $20,000 in local match with the intent that those will be in kind services (e.g. D.P.W. could possibly do some site work, clearing, short haul of spoil, etc.
* This project should be brought to the attention of our local person on the Regional Economic Development Council so that they can weigh in on it during the project evaluation process.
* Need to focus on affordability and impact to rate payers if the Village were to find this themselves; CDBG prefers to be the funding source of last resort and to mitigate major impacts.
* We know that once WWTP upgrade is complete, rates may go up; but we can only use what rates are in place at the time of the application; so unless rates are raised before July 2020 the current rates will be used in the analysis.
* OCR asked if Village has applied to USDA RD or NYSEFC CESRF and we said no since they require a lot of upfront cost for application, it delays the project and the project need is <$1 M such that those program grant potential would be less than the possible $750,000 grant from OCR.
* Charlie suggested we get this project on the NYSEFC CWSRF Intended Use Plan List.
* Demonstrate that if the project is awarded you are ready to go forward and can be completed in 2 years.
* Charlie talked about the Engineering Report needing to follow the USDA RD outline which is much more extensive than what OCR has previously accepted.
* Board holding a public hearing at the May 21, 2020 meeting announcing the Village’s intent to submit the OCR application.
* We will put together the Engineering Report for the application at no cost to the Village.
* We will also work on a NYSEFC Clean Water State Revolving Fund (CWSRF) project listing form so that the project can be put on the NYSEFC multiyear list at this time.
* This will allow for us to update this in the future and apply for CWSRF funding
* We will work with Judy to get this done
* Does not commit the Village to do anything now

4. **DPW Garage Site Remediation**

* No change since last month
* Sampling report March 2020 results; higher number in VW-8 closer to the well
* Last June 2019, levels were higher too, then went down in September and December 2019.
* December 2019 sampling results received similar to September 2019
* VOC levels in Well VW-8 remain less than 2 ppb; good news!

 Observations of the laboratory analytical results are as follows:

* MTBE was not detected in any of the sampled monitoring wells at concentrations greater than the laboratory reporting limit. At monitoring wells MW-19, VW-6 and VW-7. These monitoring wells are located between the Village Garage and the production well and indicate that VOC’s have not reached the production well.
* VOC concentrations increased significantly at monitoring well VW-8. Seven (7) VOC compounds were recorded above the drinking water standard. Monitoring wells VW-8 is located approximately 320 feet north of the production water well,
* Total VOC concentrations decreased slightly at monitoring well MW-22A. The VOC concentration is the lowest since at lease June 2016.
* Total VOC concentration has remained relatively unchanged at monitoring wells MW-22B. None of the compounds detected at monitoring well MW-28 were at concentrations greater than drinking water standards.
* Six (60 VOC compounds were recorded above the drinking water standard at MW-22A. Monitoring wells MW-22A and MW-22B are located approximately 10 to 15 feet south of the remedial excavations that were performed in November 2016 and approximately 380 feet north of the production water well. When compared to historic values, the concentrations of these wells have been steadily decreasing.
* December 2019 sampling results received similar to September 2019
* VOC levels in Well VW-8 remain less than 2 ppb; good news!
* Sent email to NYSDEC and Aztech on February 20 requesting an update on cost for remediation and an estimate for quarterly sampling work; no response.
* Based on December 2019 sampling; still seeing values near garage indicating contamination remains
* NYSDEC will keep going with quarterly monitoring until all results show compliance with water quality standards for a year or more (no real end in sight).
* At February 2020 meeting, the Village decided to seek DASNY SAM grant assistance for conducting a sampling plan site investigation to better identify remaining contamination under, up gradient and near the DPW garage.

* We will work on this
* Use $125,000 as a target cost
* DPW Garage Relocation
* If sampling does not show that the contamination is principally under the garage, the most time efficient process to get rid of remaining contamination under the garage would likely be to demolish the garage to provide direct access for cleanup followed by about one year of sampling to confirm it is cleaned up
* This would require relocation of the DPW garage and associated items (salt storage, etc.) to a new facility – possibly on Willow Lane by the current cold storage and fueling station.
* We would work with the Village to seek funding to assist with this work if this is the desired plan
* Tiger’s Den Monitoring Well Decommissioning
* No change from last month
* We haven’t received a response from the DEC about the proposed monitoring well decommissioning. They may have lost interest in it for now? We’ll let you know if they get us answers.
* More Background:
	+ NYSDEC has asked Aztech Environmental (AE) to look at the monitoring wells at the Tigers Den site and make a recommendation about which monitoring wells (for site contamination) to decommission.
	+ A few of the wells are in the area between the Tiger’s Den site and the Village’s production well. The NYSDEC wanted AE to reach out to the Village and ask if the Village would like to have a few of these monitoring wells not decommissioned in case the Village may want to use them in the future.
	+ The subject monitoring wells we are considering are MW-13s, MW-13D, MW-14 and MV-17. The well locations are depicted on a map.
* Questions asked by Delaware
	+ If you don’t decommission these wells, would the Village have access to them? And if so, for how long?
	+ Would the village assume any liability because they are still open?
	+ Would the Village be responsible for closing them out?
* AE believes that it is likely the wells will be decommissioned if the Village determines they don’t have a need. AE emailed Keith Browne and Brian Weeks at the DEC to get affirmative answers to your questions. AE let Delaware/the Village know what they say.
* Does Village want to request that NYSDEC keep the wells (don’t decommission now) for possible future use by the Village?
* If we decide to pump at higher rates, would it may be prudent to monitor these wells to see if they are contributing? They would be down gradient of the well.

6. **Elm Street Well and Lead and Copper Compliance**

* No change from last month
* Have $100,000 SAM grant for well improvements
* At this time the Village is not planning to pursue a WIIA grant (60% possible) for this work and wants to seek SAM grants for the DPW garage site remediation
* The Village plans to apply the $100,000 towards electrical improvements and a possible new generator
* We conducted a site visit in May and are developing a work and cost spreadsheet with possible upgrades; Village decided to go with Option 1 - **upgrade the electrical service estimated to = $136,000.**
* **Judy submitted the cost summary to DASNY in October**
* DASNY requesting more information about the change in scope and cost from the Village; we prepared a response to the DASNY questions and provided to Judy on November 8 and a follow-up on January 15, 2020.
* Judy will follow-up with DASNY to see what else needs to be done before the Village can proceed with the design work.

7. Lily Pond Road Bridge/Waterline

* Plan to meet on site with Ken and contractor to come up with a plan

 For the design and construction of temporary and permanent work

* Need to discuss with SCDPW to keep the line on the bridge and generate an agreement.
* Previous agreement from 2006 puts all cost to remove and replace/reinstall on the Village
* 2006 permit and special conditions agreement is available.
* Latest Email with SCDPW on January 13, 2020 regarding status of bridge replacement and replacing waterline on the bridge.
* The bridge replacement has been postponed until 2021.
* Draft site survey map and aerial as received from Roman on February 13, 2020.
* Mayor Ron, Ken Hessinger and I met with Roman and Bob Trotta at SCDPW on February 26, 2020. Key points from the meeting:
* Timing – design fall 2020, May 2021 start bridge work; done by winter – 4 -5 months
* Plan to build with County personnel and some subcontractors
* Plan to out new abutments behind the existing and replace in current location.
* No space to provide a temporary bridge so traffic will be rerouted up Colley Road and around via Flynn Road.
* Want Village water main out of the way by May 2021
* Village will need to do water line work themselves – do a set of plans and specs for one general contract for demolition of exiting, temporary and permanent back in the bridge work
* Should do design work this summer and work out all the details with county then but if not before year end so that we can have on-site work start March/April 2021.
* Temporary relocation upstream or downstream (with Steel beam on top of stone walls with pipe connected to it?)
* Ken to discuss with Howard Osterhoudt (did work here in 2006) on concepts and costs for temporary and permanent work – we can work with Ken and Howard on this
* Once we have concepts, we can come up with a project estimate and timeline
* Will need to get easement(s) to accommodate this? (need to look at the tax maps to see where property lines are and if County ROW is shown)
* We need to have SCDPW permit like in 2006
* Water line work with NYSDEC could piggyback with their joint permit application
* Lily Pond Water Plant currently gets tractor trailer chemical deliveries every 1 to 2 months
* May not be able to get those big trucks to the plant via the alternative routes
* Ken to check with chemical companies to see if they can deliver with smaller trucks
* We have Geotech report and County’s site survey in Microstation – looking to get in AutoCAD
* Will likely need more site surveying some for topo and for producing temporary easements.

8. Sullivan Renaissance Community Impact Grant Application

* Grant Application package forwarded to the Board by Mayor Ron on April 22 for the $400,000 project
* Scope complements the on-going theatre restoration work and provides nearby upgraded parking and access to the theatre and core Village area:
* St. John Street sidewalks
* Municipal parking lot upgrades
* Budget $400,000 with a $50,000 Village local share ($ and/or in-kind services)
* Grant application to be submitted prior to May 1.

**DISCUSSION OF VILLAGE CODE – CHAPTER 35/SANITATION**

Trustee Ferguson and Attorney Silver are continuing to work on this update. Trustee Ferguson said she has also been working with the Department of Public Works -Lynn Barry – to assure that everything is agreeable with him.

**UPDATE ON ROCK THE BLOCK**

Trustee Ferguson reported at this point the event has been postponed until Spring 2021

**NEW CONSIDER EXTENSION OF TAXI/HACK LICENSES**

**BUSINESS:**

Motion by Trustee Stoddard, seconded by Trustee Wright and unanimously

carried approving the extension of the taxi and hack licenses until June 25th or the next board meeting thereafter. This extension is due to the closure of the Department of Motor Vehicles during the pandemic which is making it hard for the taxi license holders to get all their vehicles registered and in order.

 **CONSIDER RESOLUTION – WATER/SEWER RELEVY TO 2020/21 TAXES**

**RESOL#** Motion by Trustee Stoddard, seconded by Trustee Mir and unanimously

**7-2020** carried approving Resolution #7-2020

RESOLUTION TO RELEVY UNPAID WATER/SEWER BILLS AND ACCOUNTS RECEIVABLE BILLINGS TO 2020/2021 VILLAGE TAXES

 **RESOLVED** that pursuant to Chapter 67.5 and Chapter 83 of the Code of the Village of Liberty pertaining to unpaid water and sewer rents, the following listing of unpaid rents billed from April 1, 2019 and unpaid by May 1, 2020 shall be added to the real property tax of the owner of the property whose property benefited by the use of the water/sewer systems, and the Village services to wit:

 The total amounts are: Water - $63,690.20 Sewer - $68,398.33

 Accts. Rec. - $ 7,948.50 - Gen

 250.00- San

 **TOTAL TO RELEVY: $140,287.03**

THE MOTION WAS PUT TO VOTE, WHICH RESULTED AS FOLLOWS:

 MAYOR STABAK - YES

 TRUSTEE STODDARD - YES Relevy to 2020 Taxes

 TRUSTEE FERGUSON - YES Approved

 TRUSTEE MIR - YES

 TRUSTEE WRIGHT - YES

 **CONSIDER RESOLUTION – SANITATION USER FEES FOR 2020/21 BUDGET YEAR**

**RESOL. #** Motion by Trustee Stoddard, seconded by Trustee Ferguson and unanimously

**8-2020:** carried approving Resolution #8-2020

 **WHEREAS,** the Village Board has authority pursuant to Section 35-17 of the Village Code to set, modify and change by Resolution sanitation user fees;

 **WHEREAS,** the Village Board has previously set sanitation user fees effective June 1, 2019 by Resolution, and

**WHEREAS,** in order to avoid confusion since the Village, has, at times in the past, adopted and/or amended sanitation user fees by Local Law, and

**RESOLVED**, that effective as June 1, 2020, the sanitation user fees will be as follows:

 COMMERCIAL

 1 Dumpster/1 Pickup per week - $1540

 Additional fee, Per Dumpster, Per Each Additional Weekly Pickup as determined necessary by Village (or, per Village code) - $1154

 No Dumpster/1 Pickup per week – $ 648

 Additional Fee, No Dumpster, per Each Additional Weekly Pickup, as determined necessary by Village (or, per Village Code) - $486

 RESIDENTIAL

 Single - $ 308

 Two Family - $ 616

 Three Family - $ 925

 Apartment/Dumpster - $1540

 If additional pickups are determined necessary by the Village (or per Village Code), the rate charged will be 75% of the standard rate, per additional weekly pickup.

 OPT OUT FEES

 Single - $158

 Two Family - $315

 Three Family - $473

 Commercial users/Apartment Units - $788

**RESOLVED,** that all the above sanitation user fees will be effective as of June 1, 2020.

THE MOTION WAS PUT TO VOTE, WHICH RESULTED AS FOLLOWS:

 MAYOR STABAK - YES

 TRUSTEE STODDARD - YES 2020/21 SANITAION

 TRUSTEE FERGUSON - YES FEES ADOPTED

 TRUSTEE MIR - YES

 TRUSTEE WRIGHT - YES

 **CONSIDER RESOLUTION RE: WATER RENTS FOR 2020/21 BUDGET YEAR**

**RESOL.#** Motion by Trustee Stoddard, seconded by Trustee Mir and unanimously

**9-2020:** carried approving Resolution #9-2020

**WHEREAS,** the Village Board has authority pursuant to Section 84-6 of the Village Code to set, modify and change by Resolution water rents, service changes and penalties for non-timely payment,

**WHEREAS,** the Village Board has previously set water rates effective June 1, 2019 by Resolution, and

**WHEREAS,** in order to avoid confusion since the Village, has, at times in the past, adopted and/or amended sewer, services charges and penalties for non-timely payments by Local Law, and

**WHEREAS**, on April 22, 2002 the Village of Liberty has repealed such Local Law and has amended Section 84-6 of the Village Code to clarify its intent in order to avoid any further confusion, it is

**RESOLVED**, that effective as June 1, 2020, inside water rates in the Village of Liberty shall be $7.30 per thousand gallons inside rate and $12.95 per thousand gallons outside rate, and it is further

**RESOLVED,** that effective as of the date of adoption of this Resolution by the Village Board, all of the water rents (including service charges not paid within thirty (30) days shall be charged a 10% penalty fee.

THE MOTION WAS PUT TO VOTE, WHICH RESULTED AS FOLLOWS:

 MAYOR STABAK - YES

 TRUSTEE STODDARD - YES 2020/21 WATER FEES

 TRUSTEE FERGUSON - YES ADOPTED

 TRUSTEE MIR - YES

 TRUSTEE WRIGHT - YES

 **CONSIDER RESOLUTION RE: SEWER RENTS FOR 2020/21 BUDGET YEAR**

**RESOL.#** Motion by Trustee Stoddard, seconded by Trustee Ferguson and unanimously -**10**-**2020:** carried approving Resolution #10-2020.

**WHEREAS,** the Village Board has authority pursuant to Section 67-7 of the Village Code to set, modify and change by Resolution sewer rates, service changes and penalties for non-timely payment,

**WHEREAS,** the Village Board has previously set sewer rates effective June 1, 2019 by Resolution, and

**WHEREAS,** in order to avoid confusion since the Village, has, at times in the past, adopted and/or amended sewer, services charges and penalties for non-timely payments by Local Law, and

**WHEREAS**, on May 14, 2014 the Village of Liberty has repealed such Local Law and has amended Section 67-7 of the Village Code to clarify its intent in order to avoid any further confusion, it is

**RESOLVED**, that effective as June 1, 2020, inside sewer rates in the Village of Liberty shall be $8.22 per thousand gallons inside rate and $12.84 per thousand gallons outside rate, and it is further

**RESOLVED,** that effective as of the date of adoption of this Resolution by Village Board, there shall be a $1.50 per month service charge for sewer line maintenance (i.e. $4.50 per quarter), and it is further

**RESOLVED,** that effective as of the date of adoption of this Resolution by the Village Board, all of the sewer rents (including service charges not paid within thirty (30) days shall be charged a 10% penalty fee.

THE MOTION WAS PUT TO VOTE, WHICH RESULTED AS FOLLOWS:

 MAYOR STABAK - YES

 TRUSTEE STODDARD - YES 2020/21 SEWER RATES

 TRUSTEE FERGUSON - YES ADOPTED

 TRUSTEE MIR - YES

 TRUSTEE WRIGHT - YES

 **CONSIDER TESTING SITE - COVID**

**RESOL.#** Motion by Trustee Ferguson, seconded by Trustee Stoddard and unanimously **11-2020:** carried approving Resolution #11-2020.

 WHEREAS, the Village Board of the Village of Liberty approves the Inter- Municipal Agreement between the County of Sullivan and the Village of Liberty, pursuant to General Municipal Law Article 5-G.

 WHEREAS, This Agreement details the duties and obligations of the County and the Village in regard to the County setting up a COVID-19 testing site on real property owned by the Village of Liberty. The parking lot owned by the Village to be utilized for this testing is a parcel of real property located adjacent to Grant Street and Darbee Lane designated as Tax Map 109-1-1;

 WHEREAS, the County shall conduct COVID-19 testing at the site provided by the Village on Friday, May 29, 2020 any time between 6:00 a.m. to 6:00 p.m. In the event of rain or inclement weather, another date will be determined.

 WHEREAS, the obligations of each of the parties involved in this agreement are listed in the Inter-Municipal Agreement.

 NOW THEREFORE BE IT RESOLVED, the Village Board authorizes the adoption of this Resolution and authorizes the execution of the Agreement by Mayor Ronald Stabak.

 A roll call vote by the Board resulted as follows:

 MAYOR STABAK - YES

 TRUSTEE STODDARD - YES Inter-Municipal Agreement

 TRUSTEE MIR - YES Adopted

 TRUSTEE FERGUSON - YES

 TRUSTEE WRIGHT - YES

 **CONSIDER BUDGET MODIFICATIONS**

**RESOL.#**Motion by Trustee Stoddard, seconded by Trustee Ferguson and

**12-2020:**unanimously carried approving Resolution #12-2020

BUDGET MODIFICATIONS – 2019/20

 **DISCUSSION NYSEG PROPOSAL FOR LED CONVERSION**

 The Mayor suggested this item be **tabled** so that the Board could have some time to research the matter and make a decision.

 He explained that Senator Metzger has been working with the Power Authority to convert all the lights to LED and in turn has secure grant funding for the project. While trying to get information from NYSEG they in turn sent information on their own program.

 Mayor Stabak said the benefit he sees using the NYSEG program is that they would own and be fully responsible for the lights and maintenance.

 Trustee Ferguson said she liked the aspect of the NYSEG program so we would not be in a position to have to fix them.

 Trustee Stoddard agreed.

 Trustee Mir said the advantage to us owning the lights is we could put things, like cameras on them. He continued by saying it doesn’t feel that we are in a position (or will be for at least 5 years) to own them so he feels NYSEG conversion would be the way to go.

 Mayor Stabak said that with the rate increase that NYSEG is receiving there is a lot of pressure on them for expert maintenance.

 Trustee Mir said he would like to be able to visit the areas that have the 3000K color temperature lights (more yellow light) and the 4000K color temperature lights (more white/blue light).

 Mayor Stabak said he would look into Trustee Mir’s request.

 **CONSIDER CARRYOVER OF VACATION DAYS**

 Motion by Trustee Stoddard, seconded by Trustee Mir and unanimously

 carried approving the following carry over of vacation time per the Non-Union Personnel Policy:

 Judy Zurawski - 25 days (175 hours)

 Alice Gonzalez - 19 Days (132.5 hours)

 Angela Giacalone - 20 Days (144.5 hours)

 Mayor Stabak said he would also reach out to the Department Heads and Mark Kellam to discuss their time and request letters if they are needed.

 Trustee Ferguson said that Pam had submitted her request at an earlier date.

 **CONSIDER BANNER PERMIT - FARMERS MARKET**

 Motion by Trustee Stoddard, seconded by Trustee Wright and unanimously carried approving the Banner Permit for the Liberty Farmers Market which will be put up before June 12th and will be taken down by October 1st.

 The Farmers Market is sponsored by Catskill Mountainkeepers with Eugene Thalmann as the contact.

 **CONSIDER JUNE MEETING SCHEDULE**

Motion by Trustee Stoddard, seconded by Trustee Wright and unanimously carried to cancel the Regular Meeting scheduled for Thursday, June 4th and the Worksession Meeting scheduled for Thursday, June 18th.

 Motion by Trustee Stoddard, seconded by Trustee Wright and unanimously carried to hold the Regular Meeting on Thursday, June 25th (2020).

**PUBLIC 0** There were no comments from the Public

**COMMENT:**

**TRUSTEE** Mayor Stabak opened the meeting to comments from the Board.

**COMMENTS:**

Mayor Stabak thanked everyone for their hard work and wished everyone good mental health.

Trustee Mir said the Department of Public Works has done a great job patching.

Trustee Mir also complemented the Police Department on a great job during a recent incident in which they had the suspect in custody within twenty-four (24) hours.

Trustee Stoddard discussed litter pluck and a possible spring/summer clean-up.

Trustee Wright said he signed a purchase requisition for the Water Department and he feels everyone is doing a great job.

Trustee Ferguson thanked Judy, Alice, Angela and Michele for all their work in getting the word out on the importance of the census. It will be sent to every water bill customer as well as being posted on the Village’s website.

**APPROVAL** **POST AUDIT VOUCHERS**

**OF BILLS**

**FOR PYMT:** Motion by Trustee Stoddard, seconded by Trustee Ferguson and unanimously carried approving Post Audit Voucher #26-871 to Voucher #26-879 in the amount of $361,090.86.

A roll call vote by the Board resulted as follows:

 MAYOR STABAK - YES

 TRUSTEE STODDARD - YES Post Audit Vouchers

 TRUSTEE MIR - YES Approved

TRUSTEE FERGUSON - YES

 TRUSTEE WRIGHT - ABSTAINED

 BILLS FOR PAYMENT

 Motion by Trustee Stoddard, seconded by Trustee Ferguson and unanimously carried approving Voucher #26-880 to Voucher #26-936 in the amount of $127,866.61

A roll call vote by the Board resulted as follows:

 MAYOR STABAK - YES

 TRUSTEE STODDARD - YES Vouchers

 TRUSTEE MIR - YES Approved

TRUSTEE FERGUSON - YES

 TRUSTEE WRIGHT - ABSTAINED

**ADJOURN:** Motion by Trustee Stoddard, seconded by Trustee Ferguson and unanimously carried to adjourn the meeting.

 **THE MEETING WAS ADJOURNED AT 8:14 P.M.**

 **RESPECTFULLY SUBMITTED,**

 **JUDY H. ZURAWSKI**

 **CLERK-TREASURER**

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