

Minutes
Select Board Meeting
Town of Coventry
Monday April 25, 2022

This meeting was recorded on Zoom and then posted to YouTube. The link to the Town's YouTube channel is at www.coventryvt.org.

Board Members Present

Scott Briere, Chair
David Gallup
Phil Marquette

Town Officials Present

David Barlow, Treasurer & Acting Secretary to the Select Board
Bill Krajeski, (NEMC), Assessor
Praneet Menon, School Director & Planning Commission
Deb Tanguay, Clerk

Residents Present

Len and Donna Griffes, residents
Kerry Keement, resident

Press Present

none

1. Order

David B called the meeting to order at 6:01 pm. Persons present introduced themselves.

2. Changes or Additions to the Agenda

None.

3. Allow for public comment

None.

4. ARPA funding "Revenue Loss" decision

David B. provided a brief review of the "American Rescue Plan Act" (ARPA) funding and noted that the Vermont League of Cities and Towns (VLCT) strongly recommend that all Vermont municipalities declare the funding as "revenue loss." This declaration reduces the Federal reporting requirements but otherwise does not affect the control of the funding (control remains with the Select Board) nor the range of items that the Select Board can fund with the monies. Scott B motioned: "I move that the Town of Coventry make the one-time irrevocable decision to elect the "Standard Allowance" Revenue Loss approach for our ARPA award in the amount of \$315,068.02, to

spend on the provision of government services throughout the period of performance of the grant.” Seconded by David G; vote in favor was unanimous.

5. Discussion of road work to be put out to bid in 2022

David G provided an overview of the current status of his paving recommendations. He will send out the updated request for bids with a deadline of Monday, 2 May 2022 at 4 pm, in time for the next Select Board meeting. The proposed work is mainly top-coating already paved roads.

6. Assessor request to change Assessing Clerk hours/days

Bill K. proposed changing the days and hours of the Assessing Clerk, Kate Fletcher, from Tuesday from 7am to 3 pm, to Tuesday mornings and Thursday afternoons. He wants to give people a couple of opportunities on different days to see the Assessing Clerk – better coverage at the same budget cost. He also noted that his firm recently won an assessing contract in the Town of Troy, so he is also looking for scheduling flexibility as Kate F. is also an employee of Bill’s firm, NEMC. Scott B noted that with the departure of the Town Administrator, Kate F. is now the only Town employee present in the building on Tuesdays. The Select Board and Bill K. agreed to revisit the situation once a Town Administrator is hired, and leave Kate F. on her current Tuesday schedule.

7. Other Business

David B. asked for Select Board guidance on the length of the advertisement and job description to re-hire a town administrator. He recommended a short advertisement and a more compact job description than was used in the past. The Board agreed with this approach.

8. Adjourn

Motioned by Scott B. Seconded by Phil M. Unanimous approval. The meeting adjourned at 6:21 pm.

Approved 16 May 2022

Scott Briere - Chair
David Gallup
Phil Marquette