

Highwoods Plantation HOA

ARCHITECTURAL REVIEW BOARD APPLICATION

Dorchester Real Estate Services

Post Office Box 116

St. George, SC 29477

Phone: 843-563-5005

Fax: 843-563-5095

E-Mail: dres1hoa@bellsouth.net

Web Site: www.carolinahoa.com

Date Received: _____

Board Review: _____

Note: Homeowners should complete this form in it's entirely and return it to Association Manager. Homeowners are responsible for complying with the community's governing documents and requirements of ALL applicable City and Country Codes and Ordinances.

PROPERTY INFORMATION: *This section must be completed*

Name of Community: _____

Property Address: _____

Name of Owner: _____

Daytime Telephone Number: _____

E-Mail or Alternate Contact Information: _____

PROPOSED IMPROVEMENT/ ALTERATION: *Please check all that apply*

New Construction

Painting

Building Addition

Re-siding

Removal of Exterior Structure

Roof, Door, Window Replacement or Additions

Signage and/or Lighting

Landscaping or Removal of Tree

Parking, Paving

Fence Installation or Removal

Deck or Screened Porch

Other (Please List) _____

DESCRIBE PROPOSED IMPROVEMENT/ ALTERATION: Please attached additional sheets if necessary. Fence and home additions require a copy of your home's plat.

AUTHORIZATION TO VISIT PROPERTY. Site visits to the property by the Association are essential to process this application. The Owner, as signed below, hereby authorizes the Association and/or Manager to visit and photograph the property referenced on this application

PLEASE COMPLETE THE FOLLOWING:

- Send one original, signed, completed application to:
Dorchester Real Estate Services, PO Box 116, St. George, SC 29477
- Attach list of materials to be used.
- Work will be complete by (yourself or company): _____
- Estimated time to complete project: _____
- For new construction/ additions, send site plan and material/ color samples.

APPLICANT'S AGREEMENT AND SIGNATURE:

I have read my Community's governing documents and believe I am in compliance with all Covenants and Restrictions. I also understand that it is my responsibility to verify all property lines, easements, and city and county codes and ordinances. I understand that any permits required will be obtained and posted. I will not begin any projects until written approval has been received by the ARB. I can expect a response from the Association within **30 days**.

Owner's Signature: _____

Date: