



POTATO DAYS STREET FAIR 2018

POTATO DAYS FESTIVAL-BARNESVILLE, MINNESOTA

Friday, August 24, 2018 10:00 AM-8:00 PM

Saturday, August 25, 2018 9:00 AM-4:00 PM

We're excited to send you our 2018 Potato Days Street Fair Registration Form. We hope that you choose to be a part of the Barnesville Potato Days Festival to be held on Friday, August 24 and Saturday, August 25. Potato Days attracts 20,000 people annually, and we look forward to another great year!

EVENT INFORMATION

Location

The Street Fair is located outdoors on Barnesville's Front Street, and is held rain or shine! Please come prepared to protect your merchandise in case of inclement weather which includes tarps, weights and tie downs; note that nothing can be drilled into the pavement.

Hours

Street Fair hours are 10:00 AM to 8:00 PM on Friday, August 24 and 9:00 AM to 4:00 PM on Saturday, August 25. We ask that you be set up prior to opening time and remain set up until the fair's close.

Set-up and Tear Down

Check-in and set-up begin at 7:00 AM on Friday. Tear down will be from 4:00-5:00 PM Saturday. **YOU MUST BE DOWN AND OFF THE STREET BY 5:00-NO EXCEPTIONS!!!**

Security

Booths must be attended during show hours. Overnight security will be provided Friday after 8:00 PM.

Exhibitor Requirements

Each exhibitor is responsible for providing tables, chairs and canopy. Electrical power is not provided; Generators are NOT allowed unless quiet MN tax number required.

NEW IN 2018 BIGGER BOOTHS!

BOOTH OPTIONS

11 x 11 booth \$100-2 days

11 x 22 booth \$160-2 days

11 x 33 booth \$220-2 days

\$25 Late Fee for registrations post-marked after August 15, 2018

Booths are 11 feet deep from the curb and 11, 22, or 33 feet wide. You may request a certain block (refer to the Street Fair map on the back of this letter.) Booth numbers will be assigned and given out at check-in on August 24. PLEASE NOTE: Blocks 3 and 4 will be the only spaces that allow trailers for merchandise display only. Trailers must fit lengthwise in the requested space. **Personal vehicles will be allowed in the Street Fair area for set-up and tear down only.** Parking is available off street and at the High School 2 blocks away.

PREVIOUS VENDORS

If you were a vendor in 2017 we will try very hard to accommodate you in your previous space. But please note: **YOUR REGISTRATION MUST BE POSTMARKED BY JULY 1, 2018-NO EXCEPTIONS** if you want to get the same spot.

TAX FORMS

Minnesota requires that **ALL** exhibitors complete and return the enclosed Operator Certificate of Compliance ST19 with their registration. If you do not have a tax number, please call the Minnesota Department of Revenue at 651-282-5225.

INSURANCE

We recommend that you have a Certificate of Liability Insurance to protect yourself and your business, but it is not mandatory to participate in the Potato Days Street Fair.

Neither the City of Barnesville nor the Potato Days Festival will be responsible for accidental injury, loss, theft or damage of any kind.

GENERAL INFORMATION

Acceptance in the Potato Days Street Fair is a **FIRST-COME, FIRST-SERVE PROCESS**. Once we have received your registration, a confirmation will be sent to you by email (please provide on the registration form for faster service) or postcard. Specific information regarding check-in and set-up on August 24 will be mailed to you on August 1. No maps or booth numbers will be given out prior to Friday, August 24.

PLEASE NOTE: **THE REGISTRATION FEE IS NON-REFUNDABLE-NO EXCEPTIONS!**

The Potato Days Street Fair is NOT a juried event. Therefore, product exclusivity is guaranteed only to vendors representing nationally known companies.

**Mail registration forms and fee to:
Potato Days Street Fair
PO Box 345
Barnesville, MN 56514**

Questions: Please leave questions at 218-354-2888 or email at potatodays.streetfair@gmail.com