

**MINUTES
EIGHTH UTILITIES DISTRICT
BOARD OF DIRECTORS
BUDGET MEETING
WEDNESDAY, MARCH 8, 2017 – 6:30 P.M.
DON WILLIS HALL
18 MAIN STREET
MANCHESTER, CT 06042**

The Board of Directors of the Eighth Utilities District of Manchester, Connecticut held a budget workshop on Wednesday, March 8, 2017 at 6:30 p.m. at Don Willis Hall, 18 Main Street, Manchester, Connecticut.

Mrs. O'Marra called the meeting to order at 6:30 p.m.

Mrs. O'Marra stated that we are going to do the first review of the Administration Budget. Mrs. O'Marra stated that we have no outstanding debt.

Mr. Napoli went over only the items that are going up.

1. We have not received the figures for the Insurance yet. Mrs. O'Marra is in contact with the agent.
2. Stationery/Supplies is increasing from \$8,240.00 to \$10,000.00.
3. Service Contract/Equipment Maintenance is increasing to \$10,000 from \$9,270.00.
4. Social Security/Medicare going up from \$15,631.00 to \$15,943.62.
5. Data Processing/Billing going up from \$9,279.00 to \$12,000.00.
6. Program/Consulting/Training going up from \$6,195.70 to \$8,000.00. This line was moved from General Accounting/Consulting.
7. Pension Fund going up from \$18,128.00 to \$18,754.64.
8. Building Maintenance going up from \$6,000.00 to \$15,000.00 due to replacing the air conditioning units.
9. Terri Skoog, Assistant Collector of Revenue, received a \$3,000 salary increase upon her certification as a tax collector. Her budgeted salary for FY 2017 is \$47,307.00. With the increase it is now \$50,307. There is a 2% increase budgeted for all Administration employees.

Chief Roback asked if there were plans to upgrade the lighting in the meeting room. Mrs. O'Marra stated that it had been looked into when the other lights were changed, and that it would not be cost effective.

Mr. Napoli made a motion to adjourn.
Seconded by Mr. Tyler.

There being no other business, the meeting adjourned at 6:40 p.m.

DIRECTORS PRESENT:

Mary O'Marra, President
Deberah Bowen
Karen Gionet
Leonard Luzusky
Gerard Napoli
Joseph Tyler

DIRECTORS MISSING:

John Topping

FRANCES MCCARTER
CLERK
EIGHTH UTILITIES DISTRICT