

March 6, 2017
MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL FOR REINBECK, IOWA
HELD IN COUNCIL CHAMBERS AT 5:30 P.M.

(These are the minutes to be approved by the council at the next city council meeting)

The meeting began at 5:30 p.m. with Mayor Johnson present and presiding. Council present were Muller, Eiffler, Bunz, Linder and Harrison. Also present was Wilkerson, Kent Theesfeld, Chad Van Wechel, Kathleen Conner, Wayde Jones, Mandy Gleissner, Ryan Adams, Allan Mitler, Lance Van Hauen, and Josh Richey.

Mayor led the Pledge of Allegiance.

Eiffler moved to approve the Consent Agenda, seconded by Muller. 5 ayes. Motion carried. The approved Consent Agenda consisted of Minutes from February 6, 2017, Treasurer's Report, bills to be paid in the amount of \$66,488.54, bills paid from February 7, 2017 – March 3, 2017, January Bank Reconciliation and Financial Reports, January bills paid, February Budget, February Utility Billing Audit Report, a Class C Liquor License with Outdoor Services and Sunday Sales for American Legion, and a Class C Liquor License with Outdoor Services and Sunday Sales for Northey Enterprises.

Bunz moved to approve the Agenda, seconded by Harrison. 5 ayes. Motion carried.

On behalf of the Planning & Zoning Board, Mandy Gleissner moved to approve the new Planning & Zoning Ordinance and present it to council for consideration, seconded by Allen Mittler. 3 ayes with Al Rhoades giving a verbal approval via phone.

Mayor opened the public hearing on the FY17/18 budget at 5:32 p.m. The total property tax levy will be \$12.32343 per thousand of evaluation which is down \$.33281 from the FY16/17 budget. Harrison moved to close the public hearing, seconded by Eiffler. 5 ayes. Motion carried. The hearing was closed at 5:34 p.m. Hearing no comments, for or against, written or oral, Eiffler moved to approve Resolution #2017-06R, A Resolution Adopting the FY17/18 Budget and Certifying of City Taxes and have the administrator file it with the County and State, seconded by Harrison. Roll call vote: Muller – aye, Eiffler – aye, Bunz – aye, Linder – aye, Harrison – aye. Motion carried.

Mayor opened the public hearing on the Amendment and Restating of Chapter 165 – Zoning Regulations at 5:35 p.m. Kathleen Connor from Snyder & Associates discussed the changes that were made including some reclassifications to allow houses to be built on smaller lots. After explanations of the changes, Bunz moved to close the hearing, seconded by Eiffler. 5 ayes. Motion carried. The hearing was closed at 5:43 p.m. Hearing no comments, for or against, written or oral, Eiffler moved to Approve the First Reading of Ordinance 2017-02OR Amending and Restating Chapter 165 – Zoning Regulations Including Adoption of the Official Zoning Map, seconded by Muller. Roll call vote: Harrison – aye, Linder – aye, Bunz – aye, Eiffler – aye, Muller – aye. Motion carried.

Muller moved set the second reading of Ordinance 2017-02OR Amending and Restating Chapter 165 – Zoning Regulations Including Adoption of the Official Zoning Map for April 3, 2017 at 5:30 p.m., seconded by Bunz. 5 ayes. Motion carried.

Fees for rezonings, variances, special use permits, temporary use permits, special events permits, and building permits were discussed. Eiffler moved to approve Resolution #2017-07R, A Resolution Establishing Certain Fees to be Charged for Rezonings, Variances, Special Use Permits, Temporary Use Permits, Special Events Permits, and Building Permits, seconded by Harrison. Roll call vote: Harrison –

aye, Linder – aye, Bunz – aye, Eiffler – aye, Muller – aye. Motion carried. The fee changes are Variance Permits \$100, Special Use Permit \$100, and Building Permits as follows: up to \$1,000 structure \$30; \$1,001 to \$10,000 structure \$50; \$10,001 to \$25,000 structure \$70; \$25,001 to \$50,000 structure \$100; \$50,001 and over \$100 and \$1 per thousand over \$50,000. These fees will take effect after the adoption of the new Zoning Ordinance.

Kathleen explained the Petition & Waiver for sidewalk deferrals. This is a document that can be used where a new structure is built and there are no adjoining sidewalks. By signing the document, the property owner agrees to install a sidewalk, or be assessed the cost, once council determines the sidewalk is needed. The document is signed by the property owner and approved by council prior to issuance of a building permit and then recorded. Eiffler moved to table this item until the joint Planning & Zoning meeting, seconded by Bunz. 5 ayes. Motion carried.

Harrison moved to set a Joint Council/Planning & Zoning meeting for March 21, 2017 at 5:30 p.m., seconded by Bunz. 5 ayes. Motion carried.

Mowing bids were submitted as follows: Frontier Landscaping \$2,840 and options \$260 for a total of \$3,100; Dream Design of Iowa \$1,830 and options \$245 for a total of \$2,075; Precision Lawn Care \$1,675 and options \$160 for a total of \$1,835. Muller moved to go with the lowest bid by Precision Lawn Care of \$1,675 per mowing with the options of \$160 per mowing, seconded by Bunz. 5 ayes. Motion carried. Concerns from the bid opening in March of 2013 were raised by Frontier Landscaping.

Two bids were requested for the demolition of 501 Pine Street. Cooley Pumping was the only bid that was received. Cooley Pumping's bid was in the amount of \$4,810 for demolition, hauling, extra fill, and leveling off the site. Bunz moved to approve Cooley Pumping to demolish 501 Pine Street, according to the specifications outlined in the bid, for the amount of \$4,810, seconded by Harrison. 5 ayes. Motion carried.

Bunz moved to approve Resolution #2017-08R, A Resolution to Transfer Funds to Pay Upcoming Obligations, seconded by Eiffler. Roll call vote: Muller – aye, Eiffler – aye, Bunz – aye, Linder – aye, Harrison – aye. Motion carried.

Dana has completed her city clerk training and is applying for her certification. To be able to be certified she needs the title of Deputy City Clerk. Linder moved to approve Dana's title be changed from Administrative Assistant to Deputy City Clerk, seconded by Bunz. 5 ayes. Motion carried.

Muller moved to send the administrator to IMFOA's Spring Conference on April 19-21, 2017 in Des Moines, seconded by Harrison. 5 ayes. Motion carried.

Muller moved to set a Spring City Wide Clean-Up Day for Saturday, April 22, 2017 with a rain date of April 29, 2017, if it works out with Cooley Sanitation, seconded by Bunz. 5 ayes. Motion carried.

KWWL has approached the city with the idea of a City Power Plan featuring Reinbeck. The Premium Package includes 47x commercials per month, 1,000 15 second pre-roll commercials per month, air time during KWWL local news, KWWL prime, CW prime, and ME-TV prime. The cost is \$995 per month or \$11,940 per year. If we are not happy, the contract can be broken. The first commercial would air in March of 2017. The cost could be funded from the 10% Local Option Sales Tax. Bunz moved to approve the KWWL's City Power Plan yearly package of \$11,940 as long as the commercials are changed throughout the year, seconded by Muller. 5 ayes. Motion carried.

A bid was received from JBoldt Electric for new lighting at the shop. Option #1 was to repair 6 non-working fixtures at a cost of \$1,100. Option #2 is to Replace 12 fixtures with T5 6 lamp HO Fluorescent fixtures at a cost of \$1,320 after a \$1,080 rebate from Alliant Energy. Option #3 is to Replace 12 fixtures with LED fixtures at a cost of \$3,440 after a \$2,100 rebate from Alliant Energy. Muller moved to go with JBoldt Electric's option #3 bid but only replace 8 fixtures instead of 12, seconded by Harrison. 5 ayes. Motion carried.

Bids for spraying the cemetery were discussed. Only 1 bid has been received. Bunz moved to table this until March 21, 2017 and get another bid, seconded by Eiffler. 5 ayes. Motion carried.

Muller moved to approve a Certification of Lien to the Grundy County Treasurer for 706 Park Street in the amount of \$219.18, seconded by Bunz. 5 ayes. Motion carried.

A letter was sent to the property owner of 806 Randall Street on their intentions for the property. No response was returned. Linder moved to table this until the March 21, 2017 Planning & Zoning Meeting, seconded by Muller. 5 ayes. Motion carried.

Reinbeck Inn's parking space was discussed. The Hoiens have submitted a copy of the parking permit that would be mounted on the dash of the guest's car. Muller moved to allow one parking permit for one vehicle for guest at the Reinbeck Inn, seconded by Harrison. 5 ayes. Motion carried.

No action was taken on Southridge Tax Abatement Program.

No action was taken on the Sheriff's Contract as the 10% budget cut has been approved by council and next fiscal year is uncertain at this time.

Bunz moved to adjourn, seconded by Muller. 5 ayes. Motion carried. The meeting was adjourned at 6:51 p.m.

Tim Johnson, Mayor

Julie Wilkerson, City Administrator