

MINUTES OF THE DUBUQUE SOIL AND WATER
CONSERVATION DISTRICT COMMISSIONER'S MEETING
EPWORTH IA
March 5, 2019

Call Meeting to Order: The monthly meeting of the Dubuque Soil & Water Conservation District Commissioners was called to order by Chairperson Melvin Wilgenbusch at 12:57 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa on March 5, 2019. Those present included Staff: Theresa Weiss & Colleen Siefken; Commissioners: Melvin Wilgenbusch, Wayne Demmer, Dave Ruden, Jeff Schmitt, and Mike Freiburger.

Adopt Agenda: Being no additions or changes the agenda was approved as presented:

19-24 Motion made by Schmitt to approve the agenda. Motion seconded by Ruden. Motion carried unanimously.

Approval of Minutes of Last Meeting: Wilgenbusch called for a discussion of the February 5, 2019 meeting minutes.

19-25 Motion made by Freiburger to approve the meeting minutes. Motion seconded by Ruden. Motion carried unanimously.

FARMS Program Summary: Current **FARMS '19** Account information:

Program	Balance	Program	Balance
REAPP	\$ 39.38	REAPF/NG	\$ 0.00
Cost Share	\$ 0.00		

Cost Share Applications:

IFIP

Travis Cook, #74637, 13.5 ac field border, \$4,050 cost-share amount
Betty Sullivan, #74558, 11.0 ac field border, \$3,300 cost-share amount

REAP

None

19-26 Motion made by Schmitt to approve the above listed applications. Motion seconded by Freiburger. Motion carried unanimously.

Cost Share Amendments:

Marty Rausch, SRF 566, Estimated cost amend to \$256,488.24, cost share amend to \$143,975.24

Loras McQuillen , #67675, amend completion date to 4/2/19

19-27 Motion made by Ruden to approve the amendments. Motion seconded by Demmer. Motion carried unanimously.

Cost Share Certifications:

None

Cost Share Maintenance Agreements:

None

1M/Finance:

- February Bank Statement & Quicken reports were available for review.
- Payment of NACD \$775 annual dues
- Checks Written & Other Disbursements –

#3046 – VOID

#3047 – Mike Freiburger, travel, \$11.70

#3048 – VOID

#3049 – Eric Schmechel, water sampling bottles, \$23.98

#3050 – Jackson SWCD, 4 for regional meeting, \$60.00

#3051 – Colleen Siefken, ink cartridge - \$19.89

#3052 - VOID

#3053 – Jones SWCD, Soil Health Wksp refreshments, \$27.49

#3054 – Eric Schmechel, icloud storage, \$2.99

ACH Debit Payroll Pay Date 2/8/19 \$3,198.33

ACH Debit Payroll Taxes Pay Date 2/8/19 \$1,452.83

ACH Debit Payroll Pay Date 2/22/19 \$2,834.94

ACH Debit Payroll Taxes Pay Date 2/22/19 \$1,252.36

ACH IPERS January \$1,235.65 Paid 1/24/19

EFT – Verizon Phone Bill \$55.35 to occur on 3/10/19

19-28 Motion made by Ruden to approve the expenses. Motion seconded by Schmitt. Motion carried unanimously.

19-29 Motion made by Ruden to approve payment of NACD dues. Motion seconded by Freiburger. Motion carried unanimously.

Correspondence Received:

- NACD TA Grant 2019 was applied for. Awaiting word on which SWCD's nationwide will be funded.
- 2 CDI Scholarship applicants received.

- Father Norman White Memorial Scholarship will be offered. Criteria will be changed to require recipient to be a Dubuque county high school graduate. Iowa State will be added as an eligible school.
- Women, Land & Legacy 3/26/19 Workshop – reservations due by 3/18/19
- IDALS/CDI Contests & Awards – information provided to all commissioners
- Iowa Conservation Legacy Project – State Library of Iowa is digitizing historical images, documents, and maps related to Iowa’s land and water resources. Offering to assist SWCD’s celebrating their 75th anniversary this upcoming year. Dubuque is on the list.
- Resolution Process – Information provided to commissioners.

Meeting Updates: Freiburger updated the board on MRWMA activities. Laura Scovel may also be attending the April meeting.

Personnel Updates:

- February report from Kass was available for review.

NRCS Updates: Weiss reported the following:

- February 14th Soil Health workshop was successful. EQIP preapproval on 12 contracts but actual contracting is stalled due to new Farm Bill and rewriting of program rules. March 15th deadline for 2nd ranking. Concerns from Brian Lang, ISU, regarding alfalfa health concerns due to wet field conditions shared. DOT holding public meeting regarding changes to Highway 52.
- County Cover Crop/Soil Health Meeting to be held on March 28th at the Epworth City Hall at 6:30 p.m.

CRP Conservation Plans & Revisions/Conservation Plans: 0 plans to be approved.

Treasurer’s Report:

District Savings.....	\$ 19,208.44
’19 1M	\$ 372.37
Women, Land & Legacy	\$ 1,333.10
District Payroll S18.....	\$ 105,775.76
District Checking.....	\$ 824.04
Payroll - SWCD.....	\$ 46,340.18
NACD Payroll.....	\$ 5,263.10

19-30 Motion made by Ruden to approve the Treasurer’s Report. Motion seconded by Freiburger. Motion carried unanimously.

Being no further business to discuss, Wilgenbusch requested a motion to adjourn.

19-31 Motion made by Schmitt to adjourn. Motion seconded by Freiburger. Motion carried unanimously.

The meeting adjourned at 2:10 p.m.

The next meeting will be held on Tuesday, April 2, 2019 at 1:00 p.m. at the Dubuque Soil & Water Conservation District Office, Epworth, Iowa.

Melvin Wilgenluch 04/02/19
Chairperson Date

Colleen Tupper 3/6/19
Secretary Date