

**SUMMER VILLAGE OF SILVER SANDS
AGENDA**

Friday, February 28th, 2020 – commencing at 9:00 a.m. Fallis Hall

1. Call to order
2. Agenda a) Friday, February 28th, 2020 Regular Council Meeting
3. Minutes: p1-4 a) Thursday, February 6th, 2020 Regular Council Meeting
4. Delegations: n/a
5. Bylaws: n/a
6. Business:
 - a) 2020 Draft Operating and Capital Budget – further to discussions at the last meeting, a revised 2020 draft budget will be presented and reviewed at meeting time. Currently the draft budget sees a 4.1% increase in municipal tax dollars collected from 2019. In 2019 the minimum municipal tax per property was set at \$700.00. *(discussion and direction at meeting time)*
 - b)
 - c)
 - d)
7. Financial a) Income & Expense Statement – n/a

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8. Councillors' Reports

- a) Mayor Poulin
- b) Deputy Mayor Turnbull
- c) Councillor Horne

9. Administration Reports

p 5-6
p 7-8

- a) Development Officer's Report
- b) Public Works Report
- c) Lagoon update
- d) ICF update
- e) Consolidation/future subdivision fee update

10. Information and Correspondence

p 9
p 10-11
p 12

- a) Government of Alberta Statement of Director Deposit January 28th, 2020 for \$1,316.00 representing 1st quarter FCSS funding
- b) Alberta Urban Municipalities Association – January 2020 email update from Towns West Director Fayrell Wheeler.
- c) Canadian Heritage – February 7th, 2020 letter advising we have been approved for \$600.00 for Canada Day Celebration
- d)

11. Open Floor Discussion with Gallery (15 minute time limit)

12. Closed Meeting (if required) - third party business interests (section 16) and third party personal privacy (section 17)

13. Adjournment

Next Meetings:

- February 29th, 2020 – SVLSACE 9:00 a.m. (in Alberta Beach)
- March 27th, 2020 – Regular Council Meeting 9:00 a.m.
- April 24th, 2020 – Regular Council Meeting

**SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
THURSDAY, FEBRUARY 6, 2020
AT FALLIS HALL**

	PRESENT	<p>Mayor: Bernie Poulin Deputy Mayor: Liz Turnbull Councillor: Graeme Horne.....Via Teleconference</p> <p>Administration: Wendy Wildman, Chief Administrative Officer (CAO) Heather Luhtala, Assistant CAO</p> <p>Public Works: Dan Golka, Public Works Manager</p> <p>Delegations: n/a</p> <p>Public at Large: 4</p>
1.	CALL TO ORDER	Mayor Poulin called the meeting to order at 2:00 p.m.
2.	AGENDA	
	1-20	<p>MOVED by Deputy Mayor Turnbull that the February 6, 2020 agenda be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES	
	2-20	<p>MOVED by Councillor Horne that the minutes of the November 29, 2019 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
	3-20	<p>MOVED by Deputy Mayor Turnbull that the minutes of the December 20, 2019 Special Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	DELEGATIONS	n/a
5.	BYLAWS	
	4-20	<p>MOVED by Councillor Horne that Bylaw 302-2020, being a bylaw for the purpose of cancelling a portion of Plan 2941 MC to consolidate lots 24 and 25A, Block 1 in Summer Village of Silver Sands be given first reading.</p> <p style="text-align: right;">CARRIED</p>
	5-20	<p>MOVED by Deputy Mayor Turnbull that Bylaw 302-2020 be given second reading.</p> <p style="text-align: right;">CARRIED</p>



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	6-20	MOVED by Mayor Poulin that Bylaw 302-2020 be considered for third reading. CARRIED UNANIMOUSLY
	7-20	MOVED by Councillor Horne that Bylaw 302-2020 be given third and final reading. CARRIED
6.	BUSINESS	
	8-20	MOVED by Councillor Horne further to the December 16, 2019 letter from Lac Ste. Anne County's Planning and Development Manager, Matthew Ferris, with respect to the Bill 25 amendment where previously an Intermunicipal Development Plan (IDP) was required with neighbouring municipalities, the Summer Village of Silver Sands agrees with Lac Ste. Anne County that at this time, an IDP is not required, however, the Summer Village wants to see language included in the current Intermunicipal Collaboration Framework draft document to allow for collaboration for a future IDP if/when required and to incorporate the framework and best practices of the Sturgeon Watershed Alliance. CARRIED
	9-20	MOVED by Deputy Mayor Turnbull that that Council approve the Family and Community Support Services Funding Agreement between the Province of Alberta and the Summer Village of Silver Sands for the period of January 1, 2020 to December 31, 2022 (Provincial \$5,264.00 / Municipal \$1,316.00 / Total \$6,580.00 per year). CARRIED
	10-20	MOVED by Deputy Mayor Turnbull that Council and Administration be authorized to attend the Reynolds Mirth Richards & Farmer (RMRF) and the Brownlee LLP annual law seminars being held on Friday, February 7, 2020 and Thursday, February 13, 2020 respectively. CARRIED
	11-20	MOVED by Mayor Poulin that the letter from Northern Gateway Public Schools dated January 15, 2020 with respect to the Rural Education Symposium scheduled for March 1-3, 2020 in Edmonton be accepted for information. CARRIED
	12-20	MOVED by Mayor Poulin that Council accept the January 15, 2020 Land Use Bylaw Update Cost proposal from Municipal Planning Services for the comprehensive update to the Summer Village of Silver Sands' Land Use Bylaw, costs to be included in the 2020 Budget (\$22,763.33.00 plus GST) and to be funded through unrestricted surplus/reserves. CARRIED

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	13-20	MOVED by Deputy Mayor Turnbull that Mayor Poulin be authorized to attend the Alberta Urban Municipalities Association Spring 2020 Municipal Leaders Caucus scheduled for March 25 and 26 in Edmonton. CARRIED
	14-20	MOVED by Deputy Mayor Turnbull that Council accept for information the discussion with respect to the Draft 2020 Budget with a revised draft budget to include \$500.00 for recreational funding being presented at the next Council meeting. CARRIED
7.	FINANCIAL 15-20	MOVED by Councillor Horne that the Income and Expense Statements as at December 31, 2019 be accepted for information as presented. CARRIED
8.	COUNCIL REPORTS 16-20	MOVED by Councillor Horne that the verbal Council reports be accepted for information as presented. CARRIED
9.	ADMINISTRATION REPORTS 17-20	MOVED by Mayor Poulin that a \$500 reward be offered for information that leads to the conviction of the individual(s) who vandalized the Summer Village's speed indicator sign. CARRIED
	18-20	MOVED by Councillor Horne that the verbal and written Administration reports be accepted for information as presented. CARRIED
10.	CORRESPONDENCE 19-20	MOVED by Deputy Mayor Turnbull that the following correspondence be accepted for information: a) Provincial Police Funding Model – please refer to AUMA President Barry Morishita's December 19 th , 2020 email and attached calculations b) Alberta Municipal Affairs – undated letter from Minister Madu on Intermunicipal Collaborative Framework and Intermunicipal Development Plan. c) Association of Summer Villages of Alberta – November 26 th , 2020 email from executive director Deb Hamilton on Bill 25

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		<ul style="list-style-type: none"> d) Alberta Capital Finance Authority – December 13th, 2020 letter on value of shares e) Alberta Invasive Plants – Water Invaders pamphlet f) Smart Fire Protection for Communities – SPRINK pamphlet and letter from Peter Pellatt g) Alberta Municipal Affairs – December 4th, 2020 letter from Minister Madu on Municipal Sustainability Initiative funding h) Provincial Police Funding Model – release from local municipalities <p style="text-align: right;">CARRIED</p>
11.	OPEN GALLERY 20-20	<p>MOVED by Deputy Mayor Turnbull that Council accept for information the open-floor discussion with the gallery.</p> <p style="text-align: right;">CARRIED</p>
12.	CLOSED MEETING	n/a
13.	NEXT MEETING(S)	The next Council meeting has been scheduled for Friday, February 28, 2020 at 9:00 a.m. at Fallis Hall.
14.	ADJOURNMENT	The meeting adjourned at 3:20 p.m.

Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman

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Summer Village of Silver Sands

Report to Council

Meeting: February 28, 2020 - Regular Council Meeting

Originated By: Tony Sonnleitner, Development Officer, Summer Village of Silver Sands

Comments:

Development has been quiet within the Summer Village since the last report.

Development Permits:

None

Letters of Compliance:

None

Development Matters:

Plan 223 MC, Block 3, Lot 9 : 9 Aspen Avenue (Two (2) Orders)

I.

1. The construction of two (2) Accessory Buildings, shed and deck, have been undertaken on the Lands without application for development permit approval, and Development Authority approval has not been granted for the development undertaken on the Lands; and
2. The placement of a Recreational Vehicle has been undertaken on the Lands; where:
 - (a) The Recreational Vehicle has not been located within a required parking stall or on the site in a manner satisfactory to the Development Officer; and

- (b) Development Authority approval has neither been applied for, nor approved, for the placement of the Recreational Vehicle.

II. .

1. The construction / placement of an Accessory Building has been undertaken on the Lands without application for development permit approval, and Development Authority approval has not been granted for the development undertaken on the Lands.

UPDATE: The Court has directed that the subject developments are to be removed from the property by March 15, 2020. At my last site visit on February 23, 2020, the developments remained.

Regards,

Tony Sonnleitner, Development Officer

b

Wendy Wildman

From: Dan Golka <sspublicworks@wildwillowenterprises.com>
Sent: February 23, 2020 10:15 PM
To: Wendy Wildman
Subject: Public Works Report for SV Silver Sands Council Meeting February 28, 2020

Hi Wendy,

Public Works Report for February 28, 2020 SV Silver Sands Council Meeting

New Items

1. Carl Schnell was out with the grader on Friday Feb 21, on SSSDR and GCR winging the snow ridges further into the ditches and off road edges . The stretch of SSSDR from 540 to playground had a thick buildup of layered packed snow that Carl Schnell removed with the grader. Public works followed up with the village tractor pushing snow ridges back from road edges and used the plow truck to scrap and sand this section of the road. This section of SSSDR is mostly cleaned to pavement. Spring thaw runoff will be able to flow in the ditches and not down the road.
2. Steamer truck from Tri Lakes Septic was out on February 14, 2020 thawing frozen culvert at 9 Hillside cres, as water still running even in deep freeze we had. There are other culverts that will be needing thawing in next couple weeks.
3. Public works has been using Village tractor to push snow ridges back from street corners site line through out village. On some side streets snow ridges are been pushed back clearing edges of the road and piling snow further back into the ditches. Some property owners have trees on their properties that have branches that are growing out onto village property, ditches, roadways causing issues with snow removal. Tree branches stick in some area are been hit by Village snow removal equip causing not only broken branches but damage to village equipment. Branches should be trimmed back to help prevent this.
4. Willow ave. Snow from residents private property driveways is continuing to be hauled, pushed, dumped on Village property ditches directly in front of residents property. Some of these piles are 4-5 feet high covering culvert ends in front of lot 2 Willow ave and also major drainage inlet culvert between lot 2 Willow ave and lot 5 Willow ave. Snow is also been pushed across Willow ave to ditch on other side of the road. With spring thaw on the way how is runoff supposed to drain when ditches are full of hard packed snow from residents property? Potential for Spring runoff to cause damages to Willow ave roadway but also to other village property owners downstream.


Wendy Wildman

From: Dan Golka <sspublicworks@wildwillowenterprises.com>
Sent: February 23, 2020 10:18 PM
To: 'Wendy Wildman'
Subject: RE: Follow up on Public works report for Feb 6 2020 council meeting

Hi Wendy, with last snowfall on Sunday February 16, village received 3-4 inches of snow. I plowed main routes SDDR and 540 as well as Willow ave on Sunday morning and rest of village in afternoon after quit snowing. Willow ave is the first side street plowed after main routes of SDDR and 540 are plowed. On Willow ave with the truck I am able to angle the blade and move the snow away from driveways on west side of Willow ave to the edge of the drainage ditch on the east side of Willow ave. What has happened the last 3-4 snowfalls as well as after I plowed on Sunday, property owners clear their driveways using small tractor with loader and 3 point hitch blade move snow out onto village ditches in front and across the street of their properties. 2 Willow ave 3 driveways, one is approximately 100 feet or more by 15-20 feet, the ditch in front is full of packed snow covering both culverts, The drainage culvert between lot 2 Willow and Lot 5 Willow ave is buried by huge pile of packed snow, covering address sign for lot 5 Willow ave Snow from driveways on 2 Willow ave have also been pushed across road onto lot 26 Willow ave. Lot 26 Willow ave slopes towards the road so where is the runoff supposed to go.? Lot 5 Willow ave driveway approximately 100 feet or more by 15-20 feet wide the snow is pushed out onto ditch area in front of 5 and also across the road. The drainage ditch between lot 10 and 11 has a driveway with a culvert that has snow piled on both side over the culvert inlet and discharge sides. This is the drainage route for the whole street, last year same problem residents piled snow covering culvert and runoff water could not drain and was crossing over the road. Contractor was hired to dig out with back hoe fortunately culvert was not frozen steam truck not needed. With the volume of snow and drainage culverts covered by residents piling the snow from their driveways, spring thaw is coming.

Dan

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VENDOR		VENDOR ID	DATE ISSUED	
SUMMER VILLAGE OF SILVER SANDS		0000091241	28-Jan-2020	
DEPOSITED AT BANK: 021908989		DEPOSIT NO	DATE	AMOUNT
BRANCH: 08989	ACCOUNT: 893036800	0068546143	30-Jan-2020	\$1,316.00
			TOTAL	\$1,316.00
<p>PAYMTE D 00368 SUMMER VILLAGE OF SILVER SANDS PO BOX 8 ALBERTA BEACH AB CAN T0E 0A0</p> 				

DEPOSIT NO: 0068546143		DEPOSIT DATE: 30-Jan-2020		
VOUCHER	DESCRIPTION/REASON FOR PAYMENT	INVOICE/CREDIT NOTE	AMOUNT	SUB-TOTAL
ET006558	FCSS First Quarter Payment Total Payment From COMM & SOC SERV HEAD QUARTERS For Inquiries Call 825/468-4314	095261304FCSS010120	\$1,316.00	\$1,316.00
			DEPOSIT TOTAL	\$1,316.00

JCA4976691-0000735-00368-0001-0001-00-

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Wendy Wildman

From: Fayrell Wheeler <fwheeler@draytonvalley.ca>
Sent: February 2, 2020 9:30 PM
To: 'admin@rainbowlake.ca'; 'admin@wembley.ca'; 'ageorget@council.tosr.ca'; 'aparker@falher.ca'; 'bill@townofswanhills.com'; 'bowdenmayor@gmail.com'; 'brian@slavelake.ca'; 'cao@fairview.ca'; 'cao@grimshaw.ca'; 'cao@highprairie.ca'; 'cao@manning.ca'; 'cao@mayerthorpe.ca'; 'cao@mclennan.ca'; 'cao@onoway.ca'; 'cao@town.bowden.ab.ca'; 'cao@townofspiritrivier.ca'; 'cburke@thorsby.ca'; 'cmcateer@highlevel.ca'; 'cparker@peaceriver.ca'; 'craigwilson@townofswanhills.com'; 'dkrause@rockymtnhouse.com'; 'dmckenzie@barrhead.ca'; 'donna.buchinski@falher.ca'; 'grathjen@bentleycouncil.ca'; 'grycroft@beaverlodge.ca'; 'helen@eckville.com'; 'info@manning.ca'; 'info@onoway.ca'; 'jackramsden@eckville.com'; 'jim.h@foxcreek.ca'; 'krodberg@calmar.ca'; 'liz.bentley@telus.net'; 'lori@rimbey.com'; 'maryannchichak@whitcourt.ca'; Mayor Kate Potter; 'mayor@devon.ca'; 'mayor@edson.ca'; 'mayor@highprairie.ca'; 'mayor@hinton.ca'; 'mayor@valleyview.ca'; 'mayorturnmire@wembley.ca'; 'mfercho@town.jasper.ab.ca'; Michael Doerksen; 'miked@edson.ca'; 'mkoziol@hinton.ca'; 'mtaylor@barrhead.ca'; 'myargeau@townofpenhold.ca'; 'operations@foxcreek.ca'; 'petersmyl@whitcourt.ca'; 'rbinnendyk@townofpenhold.ca'; 'rcard@rainbowlake.ca'; 'rick.pankiw@rimbey.com'; 'rireland@town.jasper.ab.ca'; 'rlriger@westlock.ca'; 'rodraymond@thorsby.ca'; 'sandys10@telus.net'; 'smcintyre@sylvanlake.ca'; 'staylor@valleyview.ca'; 't.goulden@stonyplain.com'; 'tburke@rockymtnhouse.com'; 'tkulbisky@devon.ca'; 'tletendre@beaverlodge.ca'; 'tosadmin@sexsmith.ca'; 'ttarpey@peaceriver.ca'; 'tyler@slavelake.ca'; 'w.choy@stonyplain.com'; 'wferris@sylvanlake.ca'; Winston Rossouw; 'wyachimetz@calmar.ca'
Cc: Trina Jones; Tanya Thorn
Subject: AUMA Update- Jan 2020
Attachments: Fair Deal Panel Submission v.2.docx

Dear Friends and Colleagues:

It's been a busy month for the AUMA, with that in mind there are a number of issues I'd like to bring to your attention.

The President's Summit:

These are challenging times for many Alberta municipalities. Now more than ever, we need our message to be clear and unequivocal. We are the fiercest defenders of our communities and it's time to stand up and show those communities and the world the important work we do. We need to make it clear where we stand and what we can achieve together. This is about supporting our neighbours, our friends and our communities. We need to plan for a healthy and sustainable future. We need to stand together and remain strong.

We have been operating from a position of fear. Fear of the provincial budget; fear of cuts and the trickle-down effect that they will have. That fear makes councils shrink their budgets, be less progressive, and become overly cautious. There's a very real danger that the impact of fear will erode not just our own confidence and that of our citizens, but investor confidence as well.

This is the time when municipalities should be looking at new ways of leveraging existing funding. Don't forget that our job is to plan for the future while we are coping with the realities of today. If we put off making necessary improvements to infrastructure it will create significant problems further down the road that the next generation will have to deal with.

So what can we do?

Aside from bundling tenders to get a better deal or creating focus groups on major projects to get community feedback and reviewing franchise agreements there are three ideas from around the province that I wanted to share with you.

Financially Fit for the Future (Medicine Hat)

<https://www.medicinehat.ca/government/departments/corporate-communications/financially-fit-for-the-future>

"We will need multiple solutions to help become financially fit for the future. We are examining how we can increase our return on investments, where we can cut costs and how we can generate increased revenue. We will also examine service levels."

Change the Amortization period (Grand Prairie)

- In this process the City refinanced a consolidated debenture for a 30-year term, to match the lifespan of the assets concerned. This generated \$3.3M in positive cash flow each year for the first five years and then on a reducing scale for the following six years for an average of \$2.9M over 11 years. Funds were used to increase reserve funds and contribute to the 4.1% tax reduction approved by Council during Budget 2019 deliberations. By doing this they are ensuring the residents of today are only paying their share versus the residents of the future.
- 19 individual loans the City held with interest rates of 3.9-5.15% were combined into a single debenture with a lower rate.

Lean process philosophy (Grand Prairie) <https://leankit.com/learn/lean/lean-methodology/>

There are two primary concepts that guide all practice of Lean methodology, they are: continuous improvement and respect for people.

"So how do we create value? We become learning organizations. We set out to learn what our customers want and need -- and how to eliminate what they don't. We work to continuously improve so that our value stream, from end to end, is continuously optimizing to create more value for the customer."

The Board Meeting:

The province's Fair Deal panel appeared as a delegation. They came to listen and have been tasked to report back on what they hear by making recommendations to the province. There are two topics that AUMA feels will have severe impacts on municipalities and we have responded to the panel, the letter is attached.

The first issue is having to get approval from the province on any federal contract. If that is implemented it would lead to a significant slowdown in approval time when we should be trying to get our tax dollars back from the federal level as quickly as possible.

The second issue is the possible establishment of a provincial police force to replace the work currently carried out by the RCMP.

These are important issues and your feedback is vital to this process. The panel has an open survey, PLEASE fill it out and give them any input you have. <https://www.alberta.ca/fair-deal-panel.aspx>

If you'd like to discuss these issues or anything else related to the smooth running of your town I'm always available.

-Fayrell Wheeler

Fayrell Wheeler
Councillor/AUMA Director Towns West
Town of Drayton Valley
5120-52 Street, Box 6837 Drayton Valley, AB T7A 1A1
P: 780-898-3655 | F: 780-542-5753
E: fwheeler@draytonvalley.ca

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Canadian
Heritage

Patrimoine
canadien

February 7, 2020

Mrs. Heather Luhtala
Grant Funding Coordinator
SUMMER VILLAGE OF SILVER SANDS
4808 51st Street
Onoway, Alberta
T0E 1V0

Title: Family Canada Day Celebration in Silver Sands

Dear Mrs. Luhtala:

On behalf of the Minister of Canadian Heritage, it is my pleasure to inform you that your application for funding has been approved.

A grant in the amount of \$600 will be awarded to help your organization carry out its activities, under the Celebration and Commemoration Program, Celebrate Canada Component. This funding will be allocated over one government fiscal year 2020-2021 and will be subject to certain terms and conditions, the appropriation of funds by Parliament, and the budget levels of the Program.

One of our program representatives may be in contact with you in the near future to review the terms and conditions related to this funding. As you may already know, the Government of Canada is committed to promoting workplaces free from harassment, abuse and discrimination. I would like to seize this opportunity to remind you of your responsibility to provide a work environment where harassment, abuse and discrimination are not tolerated.

In closing, I would like to take this opportunity to wish you and the members of your organization the greatest success in your endeavours.

Sincerely,

David R. Burton
Regional Director General
Canadian Heritage

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Canada

