

Central Mainline Sewer Authority
P O Box 35 93 Jones Street
Lilly, PA 15938
November 19th, 2012
7 PM

Roll Call of the Board:

Chairman William Claar, Vice-Chairman Raymond Guzic, Jr., Secretary Rita Butterbaugh, Edward Myers, Solicitor William Barbin, Engineer Daniel Beyer, Plant Operator Francis Hartline and Recording Secretary Pamela Flis.

Dennis Beck was not in attendance.

Leslie Devett, Donald Claar, Justin Eger, Chuck Spaid, David Beck and Justin Roberts representing Penn Cambria School Board also attended the meeting.

Salute to the Flag:

Completed.

Public Participation:

As Discussed:

- CMSA's invitation to the Penn Cambria School Board to discuss the problematic lateral located at the Penn Cambria Middle School, Lilly, Washington Township.
- Photos were shown to the two representatives from Penn Cambria School District, showing infiltration from lateral and six inch terra cotta pipe in need of repair.
- 2008 blockage and the repairs done to the lateral approximately 250 ft from the building, contractor did some line cleaning- root removal and the lines were inspected via camera.
- CMSA has left a tap at the front of the building on Wood Street, alternative solution for problematic lateral.
- Two possible solutions
 1. Replace lateral with new plastic pipe.
 2. Sleeve the lateral to seal the old terra cotta line.
- Penn Cambria School Board needs to assess the cost involved in the repairs and discuss with the entire school board.
- Corrective action plan to be formed by the school board and forwarded to CMSA in a timely manner.
- LBSA representative was in attendance to understand the problematic lateral and corrective action plan, Penn Cambria Middle School is a shared customer of LBSA and CMSA.

Secretarial Report:

Motion made by Raymond Guzic, Jr., 2nd Rita Butterbaugh to accept the regular monthly minutes dated October 15th, 2012, as submitted in written form. Roll call, all in favor, Motion passed.

Motion made by Rita Butterbaugh 2nd Raymond Guzic, Jr. to accept the Treasurers Report, Unpaid Bills Detail and Additional Unpaid Bill from Kaza Fire And PA One Call as submitted in written form. Roll call, all in favor, Motion passed.

As Discussed:

- Proposed 2013 draft budget

Motion made by Raymond Guzic, Jr. 2nd Rita Butterbaugh to table the proposed 2013 budget. Roll call, all in favor, Motion passed.

- The resident on the Level Road with two taps, one being temporary until the Occupancy Permit has been received from the county on newly constructed home.
- Existing trailer located on the property, which was used as temporary housing until the new structure was completed, trailer has "*for sale*" sign and is still connected to the sanitary sewer.
- Potable water unpressured is currently connected to the trailer and new dwelling.
- Property owner is aware that the plant inspector will be back for additional inspections of the lateral currently connected the trailer, which will need to be capped off and sealed.

Motion made by Raymond Guzic, Jr. 2nd Edward Myers granting James Long of 1339 Level Road sixty (60) days to cap off the lateral to the trailer, effective the date 11/16/2012, in accordance to CMSA rules and regulations, before CMSA charges him for a additional tap fee and additional EDU charge. Roll call, all in favor, Motion passed.

- 111 Apple Drive, approximately two days after the exoneration from sewage was granted the property was sold.
- Don Claar approached the CMSA board about paying all delinquent charges attached to the property in lieu of paying another tap-in fee.
- CMSA reviewed the time line of the past occurrences.

Motion made by Raymond Guzic, Jr., 2nd Rita Butterbaugh to rescind both motions made at the October 15th, 2012 CMSA meeting including exoneration from sewage and the motion relieving delinquent charges, for 111 Apple Drive, pending that the delinquent charges are paid in full. Roll call, all in favor, Motion passed.

Correspondence:

As Discussed:

- PA One Call- Additional charges – CMSA is being charged for the Karl Supplemental Messages \$2.55 each occurrence and Supplemental Voice Messages \$5.05 for each occurrence, research is required to justify this extra expense.
- Insurance check from 2004 accident received, policy deductible was returned to CMSA.
- LBSA/Emerick flow meter removal letter dated October 16th, 2012 in favor of removing all meters from the sanitary sewer system.
- Judicial tax sale, no additional funds were available to CMSA for delinquent charges.
- Property located at 161 Portage Street, Cassandra is being razed, concerns of the exoneration procedures, one parcel two homes, the house being razed is not tapped into the sanitary sewer system. Second home on property is tapped and current with sewage billing.

Correspondence is on file at the CMSA office.

Engineers Report:

As Discussed:

- 1193 Level Road tap-in, report on how to most efficiently tap this property in, property owner is against the use of a grinder pump.
- CMSA sewage account is up to date; property owner currently pays for two edu's. and current property is currently served by a septic bed.
- Report from USDA: "The Authority may want to look into the violations of the Ordinances, and to discuss actions to be taken by the solicitor, to ensure proper revenue is being generated for the system"
- 1193 Level Road's Solicitor replied that his client is generating money for the system.
- CMSA cannot afford a lengthy litigation; CMSA legally has the right to mandatory force this property in, at what price? The rest of the CMSA sewage customers would pay for the extra expenses.

Motion made by Raymond Guzic, Jr, 2nd Edward Myers to take no further action at this time against the Sibis property located at 1193 Level Road, Lilly, PA, Cresson Township. Roll call, all in favor, Motion passed.

- 125 and 127 Piper Lane has not tapped into the system, the property is not served by water under pressure, not serviced by electric and the duplex is in a depilated state, roof is caving in and the structure is off its foundation, uninhabitable at this time.

- If the owner wishes to develop the property a \$1,500.00 tap fee would need to be satisfied, two lateral taps from the main sewer line were previously established for the property.

Motion made by Raymond Guzic, Jr, 2nd Edward Myers to allow the plant manager / inspector to complete an exoneration report, to remove the existing liens and remove all delinquent and current sewage charges associated with the duplex located at 125 and 127 Piper Lane, Lilly, PA, Portage Township. Roll call, all in favor, Motion passed.

Engineers report on file at the CMSA office.

Solicitor Report:

- Praecepto to Satisfy Lien #2006-2186

Motion made by Rita Butterbaugh 2nd Edward Myers to allow CMSA Solicitor to satisfy the Lingafelt Lien #2006-2186. Roll call, all in favor, Motion passed.

- The additional three properties that need to be tapped into the CMSA sewer main.
 - 298 Farmer Turnpike, Washington Township
 - 116 Portage Street, Cassandra Borough
 - 812 Level Road, Cresson Township
- Two means to force these CMSA customers to tap into the sanitary sewer system
 1. Magistrates' office fining customers who have not connected.
 2. Court Injunction Ordered Required- court orders the property owners to connect to the sanitary sewer system.

Motion made by Raymond Guzic, Jr. 2nd Rita Butterbaugh to allow the CMSA Solicitor to file a Court Injunction on the three properties not connected to the sanitary sewer. Roll call, all in favor, Motion passed.

- PFM-Public Financial Management
- Substantial savings for CMSA by refinancing the current RUS loan, by selling bonds to pay off RUS, it is in CMSA's best interest to allow PFM Representatives to discuss the feasibility of refinancing with the authority.
- The use of an underwriter and financial manager.
- Official statement created for CMSA, rate schedule, amount of users, operating expenses, debt and current capital.
- Thomas Lynch – Bond Councilor located in Pittsburgh, PA, could possibly decrease CMSA long term debt by five years.
- Solicitor to contact PFM personnel to present refinancing options to the authority.

Plant Operators Report:

Plant operator monthly flow meter report was presented to the board.

As Discussed:

- George and Blueberry Dropped Manhole- infiltration of storm water runoff.
- Repair on manhole with drainage ditch to prevent excess infiltration.
- Manhole depth is currently ten feet.
- Bid requirements that need to be fulfilled, three bids are required for the manhole repair.
 - Dave Roman Excavating, LLC
 - James Excavating, LLC
 - Mainline Construction
- Dave Roman, LLC will be installing a waterline in the township, very close to the area of the dropped manhole, perhaps an agreement could be reached since the contractor is already in the area, and machinery will be on site the first week in December 2012.

Motion made by Raymond Guzic, Jr. 2nd Edward Myers to allow Chairmen to enter into an agreement with selected contractor, not to exceed \$18,500.00 with three quotes, for repairs on the dropped manhole. Roll call, all in favor, Motion passed.

- How to repair a dropped manhole from the inside.
- Engineer to provide sketches for dropped manhole detail for the contractor, and one block away is a repaired dropped manhole for reference.
- Dropped manholes should have been encased with concrete when installed, which was not included in the RUS specification.
- Effects of Hurricane Sandy filled the waste water treatment plant 667,000 gallons per day which is twice the capacity of the treatment plant; the plant was running in storm mode.
- MMH003-Township building- all negative reading
- MMH 001- George and Ryan- all negative reading
- MMH002- High Street-Hach meter is working well and producing informative flow readings.
- Plant Manager has concerns about water infiltration due to finding a crawfish and a snake in the treatment tanks, possible infiltration from a creek.
- Reported finding small pieces of white pipe and SDR pipe in the fine screen, with the last storm, could be indication of broken pipe.
- Chapter 94 Report needs to be completed for year ending 2012.
- Engineer to return with proposal from the EAD'S group for completion of the annual Chapter 94 Report.

Flow meter report on file at the CMSA office

Old Business:

As Discussed:

- The two brackets for the Hach Meter making it moveable from manhole to manhole.
- Proposed areas are 12” out of Lilly and George and Ryan manholes, Hach meter is currently located at MMH002-High Street.

New Business:

As Discussed:

- Delinquent Sewage Customers who have broken their payment plan agreement

Motion made Rita Butterbaugh 2nd Raymond Guzic, Jr. to file liens against

- a. 322 Scanlon Hill Road, Lilly, PA
- b. 216 Mountain Road, Lilly, PA
- c. 4464 Portage Street, Lilly, PA
- d. 142 Club Road, Lilly, PA

for delinquent sewage billing. Roll call, all in favor, Motion passed.

Tabled Items:

- Sewer Use Ordinance-LBSA/ Cresson Twp.
- Inspection 141 Cherry Road-Uncompleted

Adjournment:

Motion made by Rita Butterbaugh 2nd Raymond Guzic, Jr., to adjourn the November 19th, 2012 meeting at 8:40 PM. Roll call, all in favor, Motion passed.

For the Record: A copy of the November meeting packet with October 15th, 2012 meeting minutes was given to the CMSA Chairman for delivery to LBSA.