



**Emmons County
Local Emergency Planning Committee
100 4th St NW
Linton, ND 58552
(701) 222-6727**

**LEPC Meeting
Minutes
December 19, 2017**

Present: Mary Senger, Emmons County Emergency Management
Erin Magrum, Emmons County Water Resource District
Nolan Anderson; Linton Ambulance, Linton Fire, Linton Hospital
Lukas Fischer, Linton Hospital
Kelsie Egeland, Emmons County NDSU Extension Service
Acacia Stuckle, Emmons County NDSU Extension Service
Bev Voller, Emmons County Public Health
Gary Sanders, Emmons County Sheriff's Department
Mark Pearson, Strasburg Fire Department/Emmons County Sheriff's Department

Approval of December 5, 2016 Meeting Minutes

The minutes were sent after the last meeting and again with the agenda notice for this meeting. Bev Voller made a motion to approve the December 5, 2016 Meeting Minutes. The motion was second by Gary Sanders. Motion carried.

Community Right to Know Act

The Section 324 notification is published in the Emmons County Record on an annual basis to inform the public of their right to review Tier II forms on file and available in the County Auditor's Office. This year the notification will be published in a December edition of the Emmons County Record.

Tier II Reports

Reports are required to be filed by March 1st of every year. Reports are sent to the appropriate Fire Department and local Emergency Management. Emergency Management has reconciled reports with the ND Department of Emergency Services. A summary report and copies of the Tier II reports were sent to each fire department within Emmons County as well as the Emmons County Sheriff's Department and available for review at the meeting.

Committee Membership

Members present reviewed the membership and provided changes in personnel names. It was recommended to add NextEra Energy (future Wind Farm). They plan to start their build (125-135 towers) in Spring of 2019 with completion in Fall 2019 with production the following Spring. No other agency additions were suggested.

Financial Report

Mary Senger reported the balance in the fund: \$4,638.13. The "Community Right to Know Act" publication in the Emmons County Record is an annual expense.

Requests for Expenditures

Per last year's minutes, \$1,000 remains allotted to the Linton Fire Department to offset the cost of purchasing a new monitoring device. They will be forwarding the invoice in a few days.

Kelsie Egeland discussed several possible training events that are more agricultural related and will work with Mary Senger on potential site training and/or awareness notifications:

- Anhydrous Ammonia
- Grain Bin
- Bovine Emergency Response
- Project Safe Send

Public Education

The Shelter-in-Place brochures remain available at the Emmons County Courthouse, Public Health, and the local fire departments.

LEPC OSHA Compliance Review

The Draft LEPC Hazardous Materials Response Plan was emailed with the agenda and available at the meeting. This plan does not supersede or replace any agency's operating procedures or guidelines; it is more of a companion document with general guidance. The plan is required by OSHA for every Local Emergency Planning Committee. Gary Sanders made a motion to approve the Emmons County Local Emergency Planning Committee Hazardous Materials Response Plan. The motion was second by Nolan Anderson. Motion carried.

Election of Officers

A motion was made by Gary Sanders to cast a unanimous ballot for the current officers to retain their positions: Mark Pearson as Chairperson, Nolan Anderson as Vice Chairperson, and Mary Senger as Secretary/Treasurer. The motion was second by Bev Voller. Motion carried.

Other Items

No other items were presented for discussion.

Respectfully submitted,

Mary H. Senger, Secretary/Treasurer