

The City Council met in Regular Session in the Council Chambers. Mayor Brenda Stadsholt called the meeting to order at 7:00 p.m. City Clerk Kathy Vaughn called the roll and the following Alderpersons answered to their names: Bob Cooper, Portia Brown, Randy Bell, Andrew French, James Stroh, Ross McDowell, Becky Chaney and Charles Campbell. A quorum was present. The meeting was taped. Attorney Zach Bryant was present.

The Pledge of Allegiance to the Flag was repeated by City Officials and Guests.

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**PUBLIC COMMENT #1**

**DISCUSSION:** None

**ACTION TAKEN:** None

**APPROVAL OF MINUTES:**

**DISCUSSION:** Mayor Stadsholt asked if there were any questions, additions or corrections to the minutes of August 21, 2018.

**ACTION TAKEN:** There being none, the minutes will stand as approved and submitted.

**FINANCE REPORT**

**DISCUSSION:** None

**ACTION TAKEN:** None

**CONSENT AGENDA**

**DISCUSSION:** Mayor Stadsholt entertained a motion to accept the Consent Agenda. Alderperson Campbell made the motion seconded by Alderperson Stroh to accept the Consent Agenda.

**ACTION TAKEN:** Mayor Stadsholt asked if there were any questions or concerns. There being none, the motion passed by the following vote:

Voting Yes: Brown, Cooper, Bell, French, Stroh, Chaney, Campbell and McDowell.

Voting No: None

**MAYOR'S REPORT**

**DISCUSSION:** Mayor Stadsholt reported the following:

- This is Oktoberfest week officially kicking off on Friday, September 7th with a parade at 6 pm. There is a calendar of events in the paper this week.
- Thank you to Carol Davis and Stephanie Howerter from Spoon River College, for organizing and presenting Workplace 2018. Participants in attendance were: Michele Jump, Sean Perkins, Deputy Chief James Stark, Chief Jeremiah Hindahl, Chief John Kachanuk, Mike Stambaugh, Jewel Bucy, Cole McDaniel, Ron Hills, Jesse Hall, Jennifer Hindahl, Kathy Vaughn and Mayor Brenda Stadsholt.
- There was a request received from April Burgett to use the City Center for the Eagle Days Display, on February 2<sup>nd</sup>, 2019. There is a \$300 fee for the display, and in the past the Chamber of Commerce, Park District and City Hall have split the cost.
- Many positive comments have been received from the management and staff of the American Duchess. Thank you to everyone who helped make both their stops here in Havana a positive experience!

**ACTION TAKEN:** None

**CITY CLERK'S REPORT**

**DISCUSSION:** Kathy Vaughn, City Clerk reported on the following items:

- The Consolidated Primary Election packets are available
- In-house forms are currently being revised and updated so they are easier to use and understand
- Just a reminder – Agenda Request items must be submitted by Thursday at noon. This has changed from the previous deadline of Friday at noon.

**ACTION TAKEN:** None

**CITY TREASURER'S REPORT**

**DISCUSSION:** City Treasurer, Cole McDaniel, reported he is constructing a new format for the Treasurer's report and would like any feedback or suggestions the council may have.

**ACTION TAKEN:** None

**CITY ATTORNEY'S REPORT**

**DISCUSSION:** None

**ACTION TAKEN:** None

**ECONOMIC DEVELOPMENT REPORT**

**DISCUSSION:** None

**ACTION TAKEN:** None

**PUBLIC WORKS REPORT**

**DISCUSSION:** Jewel Bucy reported on the following topics:

- Revisions have been discussed regarding the Curb Cut Ordinance and are currently being reviewed by the City attorney.

**ACTION TAKEN:** None

**POLICE CHIEF'S REPORT**

**DISCUSSION:** Chief Hindahl reported on the following topics:

- The new squad car has arrive and will be in the Oktoberfest parade
- Officer Cooper is graduating PTI Academy next week, and will be in the field the following week

**ACTION TAKEN:** None

**FIRE MARSHAL/ZONING OFFICER REPORT**

**DISCUSSION:** None

**ACTION TAKEN:** None

**FARNSWORTH ENGINEERING GROUP REPORT**

**DISCUSSION:** Gary Davis from Farnsworth Engineering reported he is submitting a variance request to IDOT for the Business Park sidewalk project. The Federal Highway requirements include a stop bar and stop sign at the Hofrieter entrance road. We are requesting a variance that would relieve the City from this requirement as we do not see it is warranted due to the minimal amount of traffic entering that business.

**ACTION TAKEN:** None

**COMMITTEE REPORTS**

**FINANCE AND PURCHASING**

**DISCUSSION:** None

**ACTION TAKEN:** None

**HEALTH AND SANITATION**

**DISCUSSION:** None

**ACTION TAKEN:** None

**LICENSES, ORDINANCES AND LEGAL**

**DISCUSSION:** Alderman McDowell presented first reading of the Ordinance Amendment for chapter 6.08, Fees for Reclaiming Impounded Animals, and Ordinance 6.08.030, amending no person shall place outside more than 1 feeding dish/apparatus per adult animal.

**ACTION TAKEN:** None

**PERSONNEL**

**DISCUSSION:** Chief Jeremiah Hindahl requested to hire Eric McGillivry, as a new full-time police officer. Alderperson Brown made a motion, seconded by Alderperson Stroh.

**ACTION TAKEN:** Mayor Stadsholt asked if there were any questions or concerns. There being none, the motion passed with the following vote:

Voting Yes: Brown, Cooper, Bell, French, Stroh, Chaney, Campbell and McDowell.

Voting No: None

**PLANNING**

**DISCUSSION:** None

**ACTION TAKEN:** None

**PROPERTY AND ZONING**

**DISCUSSION:** Alderperson Stroh made a motion to approve the revised covenant for the Business Park Phase 2. Alderperson McDowell moved to amend the motion to remove item V. A. 2. - Fish Processing will be evaluated on a case-by-case basis and require City Council approval. As well as item V. B. 9 - Fat rendering. (allowable when specific to fish and evaluated on a case-by-case basis.) Seconded by Alderperson Campbell.

**ACTION TAKEN:** Mayor Stadsholt asked if there were any questions or concerns. Gary Davis of Farnsworth Engineering, commented that if those items were to be removed, the City is eliminating all opportunities for new business prospects looking to come to Havana. If the items were to be left as is, the City is able to review each opportunity on a case-by-case basis.

The amended motion failed with the following vote:

Voting Yes: Brown, Campbell, and McDowell.

Voting No: Cooper, Bell, French, Stroh, and Chaney.

**DISCUSSION:** Alderperson Chaney made the motion to approve the original motion for the revised covenant for the Business Park Phase 2. Seconded by Alderperson Stroh.

**ACTION TAKEN:** Mayor Stadsholt asked if there were any questions or concerns. There being none, the motion passed with the following vote:

Voting Yes: Brown, Cooper, Bell, French, Stroh, Chaney, Campbell and McDowell.

Voting No: None

**PUBLIC SAFETY**

**DISCUSSION:** None

**ACTION TAKEN:** None

**PUBLIC WORKS**

**DISCUSSION:** Alderperson Campbell requested the driveway in the back of City Hall be repaired as it is uneven, as well as the sidewalk in front of the theater has sunk and when it rains it becomes a big puddle.

**ACTION TAKEN:** None

**PUBLIC COMMENT #2**

**DISCUSSION:** Mayor Stadsholt informed the counsel she and Alderperson Bell had explored other Audit firms and a decision was made to stay with Clifton Larsen Allen. Once the letter of Engagement is received and signed, there will have more details to present.

**ACTION TAKEN:** None

**ADJOURNMENT**

**DISCUSSION:** Mayor Stadsholt entertained for a motion to adjourn the meeting. Alderperson McDowell made the motion, seconded by Alderperson Campbell.

**ACTION TAKEN:** The meeting was adjourned at 7:29 pm.

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Brenda Stadsholt / Mayor

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Kathy Vaughn / City Clerk

**GUESTS:**

James Stark

Zach Bryant

Jewel Bucy

Ron Hills

Gary Davis

Wendy Martin

Kathy Vaughn